

Table of Contents ¹

¹ Table of contents introduced for ease of navigation on the web.

Section 1: Budget Recommendation Summary

Section 2: Maintenance Level

Recommendation Summary

Decision Packages

M2-8P Postage Rate Adjustments

M2-8V Building Access Control System

M2-9G Workers Comp Base Correction

M2-9T Transfers

**Division of
Vocational
Rehabilitation
Program 100**

DSHS Budget Division

Recommendation Summary

DSHS Budget Division

Recommendation Summary

Budget Period:2013-15

Version: J3 - 100 2013-15 Final 2015 Sup

Budget Level Criteria: ALL

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
M2 - Inflation and Other Rate Changes					
8P	Postage Rate Adjustments	0	5	0	5
8V	Building Access Control System	0	51	0	51
9G	Workers Comp Base Correction	0	16	0	16
9T	Transfers	0	(40)	0	(40)
	SubTotal M2	0.0	32	0	32
	Cumulative Total Thru M2	0.0	32	0	32
Total Proposed Budget		0.0	32	0	32

Maintenance Level

DSHS Budget Division

Recommendation Summary

Budget Period: 2013-15

Version: J3 - 100 2013-15 Final 2015 Sup

Budget Level Criteria: ALL

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
M2 - Inflation and Other Rate Changes					
8P Postage Rate Adjustments	0	0.0	5	0	5
8V Building Access Control System	0	0.0	51	0	51
9G Workers Comp Base Correction	0	0.0	16	0	16
9T Transfers	0	0.0	(40)	0	(40)
	SubTotal M2	0.0	32	0	32
	Cumulative Total Thru M2	0.0	32	0	32
Total Proposed Budget		0.0	32	0	32

Department of Social and Health Services

DP Code/Title: M2-8P Postage Rate Adjustments
Program Level - 100 Vocational Rehabilitation

Budget Period: 2013-15 Version: J3 100 2013-15 Final 2015 Sup

Recommendation Summary Text:

The Department of Social Health and Services (DSHS) requests funding for the 6.52 percent postage rate increase which went into effect January 27, 2014. By funding this request, DSHS is expected to meet its postal obligations to customers, clients, and constituents.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	0	5,000	5,000
Total Cost	0	5,000	5,000

Staffing

Package Description:

Problem Statement

The United States Postal Services (USPS) increased its postal rate for first-class mail from \$0.46 to \$0.49 (6.52 percent increase) on January 27, 2014. The USPS increase impacts all DSHS programs.

Communication between clients and programs are a routine and essential part of doing business. Clients expect written responses to their inquiries and concerns. Other areas impacted by this postage rate increase are payments to clients and notices to clients required by law.

The USPS mail services are considered accessible to all clients and it is an efficient means of communication. Other forms of communication or remittance of payments such as electronic banking and e-mail are not accessible to the majority of the department's clients or may require revisions to state laws.

Proposed Solution

DSHS requests \$553,000 (\$372,000 GF-State) for a postal rate adjustment so that all the DSHS programs can meet its current postal obligations.

Agency Contact: Don Petrich (360) 902-7831

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

By funding this decision package, DSHS will continue meeting its obligations and statutory requirements to ensure all clients receive their proper information in a timely manner without negative impacts to other client services.

Performance Measure Detail

Agency Level

Activity: J103 Vocational Rehabilitation Administration

Incremental Changes

FY 1

FY 2

Department of Social and Health Services

DP Code/Title: M2-8P Postage Rate Adjustments
Program Level - 100 Vocational Rehabilitation

Budget Period: 2013-15 Version: J3 100 2013-15 Final 2015 Sup

No measures linked to package	0.00	0.00
	Incremental Changes	
Activity: J104 Vocational Counseling and Guidance	FY 1	FY 2
No measures linked to package	0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

The budget request supports DSHS Goal 5: Public Trust - Strong management practices will be used to ensure quality and efficiency.

Does this decision package provide essential support to one of the Governor's priorities?

This decision package supports the Results Washington Goal 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drives accountability and results for the people of Washington.

Ensure efficiency and performance to the public by providing transparency and accountability in state agency operations and:
 --Increase Washington State government's transparency.
 --Increase customer satisfaction.
 --Increase on-time delivery for state services.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package supports the Results Washington goals to:

Ensure efficiency, performance, and accountability to the public by providing transparency and accountability in state agency operations and:
 --Increase Washington State government's transparency.
 --Increase the number of Results Washington outcome measures and leading indicators.
 --Increase customer satisfaction.
 --Increase Washington State as an employer of choice.
 --Increase on-time delivery for state services.

What are the other important connections or impacts related to this proposal?

None

What alternatives were explored by the agency, and why was this alternative chosen?

The request cannot be absorbed within existing resources. Funds supporting other client services would need to be diverted if funding for this USPS rate increase is not provided.

What are the consequences of not funding this package?

Not funding this request will have a negative impact to the agency's ability to communicate with clients and hamper its ability to remain responsive to constituent needs. If not approved, funds will have to be diverted from other program activities and/or services to cover the cost increase.

What is the relationship, if any, to the state's capital budget?

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Department of Social and Health Services

DP Code/Title: M2-8P Postage Rate Adjustments
Program Level - 100 Vocational Rehabilitation

Budget Period: 2013-15 Version: J3 100 2013-15 Final 2015 Sup

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

See attachment: AW M2-8P Postage Rate Adjustments.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

These costs are ongoing and will carry forward into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
E Goods\Other Services	0	4,000	4,000
T Intra-Agency Reimbursements	0	1,000	1,000
Total Objects	0	5,000	5,000

DSHS Source Code Detail

Overall Funding	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	0	5,000	5,000
<i>Total for Fund 001-1</i>	0	5,000	5,000
Total Overall Funding	0	5,000	5,000

**2015 Supplemental Budget
AW M2-8P Postage Rate Adjustment**

Department of Social and Health Services

Rounded =Round(link,-3)

Program	Year		ISSD - TZ		Total
	2015		2015		2015
010	19,000		6,000		25,000
020	2,000		1,000		3,000
030	5,000		3,000		8,000
040	9,000		4,000		13,000
050	13,000		4,000		17,000
060	445,000		15,000		460,000
100	4,000		1,000		5,000
110	10,000		10,000		20,000
135	1,000		1,000		2,000
150	45,000		(45,000)		0
Total	553,000		0		553,000

State/Other Split

Program	State		Other		Total
	2015		2015		2015
010	23,000		2,000		25,000
020	3,000		0		3,000
030	8,000		0		8,000
040	9,000		4,000		13,000
050	11,000		6,000		17,000
060	293,000		167,000		460,000
100	5,000		0		5,000
110	18,000		2,000		20,000
135	2,000		0		2,000
150	0		0		0
Total	372,000		181,000		553,000

Department of Social and Health Services

DP Code/Title: M2-8V Building Access Control System
Program Level - 100 Vocational Rehabilitation

Budget Period: 2013-15 Version: J3 100 2013-15 Final 2015 Sup

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) requests funding to replace the current failing and obsolete building access control systems in order to ensure the safety of staff and clients who utilize the state offices. By funding this request, DSHS is expected to replace all security/access operational technology systems from Windows XP operating systems to Windows 7 or higher.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	0	51,000	51,000
Total Cost	0	51,000	51,000

Staffing

Package Description:

Historically, building access control systems have been procured by the local tenant administration(s) on a site by site basis. Based on an assessment of the 200 plus agency sites, 34 of these security systems are still running on Windows XP operating systems and the hardware is malfunctioning. The system controls all entrances, employee badge database, and alarm systems. As of April 2014, Microsoft ended support for the Windows XP operating system.

By state policy (<https://www.ocio.wa.gov/policies/142-windows-xp-end-life>), all systems running Windows XP must be removed from state offices and from the state network. All remaining Windows XP devices must be removed and replaced with current Windows 7 or later system as soon as possible.

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Procurement of these modern security systems will produce the following outcomes:

- Provide continued security even when the network connection is lost (there are local copies of the badge database, functionality continues, even when the network connection is down).
- Provide a more stable platform (current hardware is failing in a way that jeopardizes both building security as well as posing a potential fire hazard).
- Provide management of badges from any of the sites, improving options for support.
- Provide a single, but distributed database. Reducing the management of badges for staff who do this in addition to their full time jobs (currently, staff have to be removed from every location they have access to; with this improvement, they only have to be removed or added once).

Performance Measure Detail

Agency Level

Activity: J103 Vocational Rehabilitation Administration
 No measures linked to package

Incremental Changes	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Activity: J104 Vocational Counseling and Guidance
 No measures linked to package

Incremental Changes	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Department of Social and Health Services

DP Code/Title: M2-8V Building Access Control System
Program Level - 100 Vocational Rehabilitation

Budget Period: 2013-15 Version: J3 100 2013-15 Final 2015 Sup

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

Public Trust - Strong management practices will be used to ensure quality and efficiency.

Does this decision package provide essential support to one of the Governor's priorities?

This package supports the Results Washington Goal:

Goal 4: Healthy and Safe Communities - Fostering the health of Washingtonians from a healthy start to a safe and supported future.

Goal 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drives accountability and results for the people of Washington.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package supports the Results Washington goals to:

Ensure efficiency, performance, and accountability to the public by providing transparency and accountability in state agency operations and:

- Increase Washington State government's transparency.
- Increase customer satisfaction.
- Increase Washington State as an employer of choice.
- Increase on-time delivery for state services.

What are the other important connections or impacts related to this proposal?

These systems ensure the safety of staff and clients who are visiting these state offices. Not addressing these issues pose both health and safety issues, and access to service issues, where an office may not be operational due to safety concerns.

What alternatives were explored by the agency, and why was this alternative chosen?

The request cannot be absorbed within existing resources due to the negative impact of taking funds away from other client service programs.

What are the consequences of not funding this package?

Not adopting this request will result in escalating information technology security risks and physical security risks due to failing systems.

What is the relationship, if any, to the state's capital budget?

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Department of Social and Health Services

DP Code/Title: M2-8V Building Access Control System
Program Level - 100 Vocational Rehabilitation

Budget Period: 2013-15 Version: J3 100 2013-15 Final 2015 Sup

See attachment: AW M2-8V Building Access Control System.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

These costs are one-time and will not carry forward.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
J Capital Outlays	0	51,000	51,000

DSHS Source Code Detail

<u>Overall Funding</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources</u> <u>Title</u>			
0011 General Fund State	0	51,000	51,000
<i>Total for Fund 001-1</i>	<u>0</u>	<u>51,000</u>	<u>51,000</u>
Total Overall Funding	0	51,000	51,000

**2015 Supplemental Budget
AW M2-8V Building Access Control System**

Department of Social & Health Services

	State	Other	Total
Program			2015
010	\$166,000	\$17,000	\$183,000
020	\$1,000	\$0	\$1,000
040	\$12,000	\$8,000	\$20,000
050	\$27,000	\$24,000	\$51,000
060	\$226,000	\$135,000	\$361,000
100	\$51,000	\$0	\$51,000
110	\$2,000	\$0	\$2,000
Total	\$485,000	\$184,000	\$669,000

Department of Social and Health Services

DP Code/Title: M2-9G Workers Comp Base Correction
Program Level - 100 Vocational Rehabilitation

Budget Period: 2013-15 Version: J3 100 2013-15 Final 2015 Sup

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) requests funding to correct the base funding level of premiums paid to Labor and Industries (L&I) for worker's compensation. By funding this request, DSHS will not have to divert funding from services to clients in order to cover the cost of this mandatory premium.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	0	16,000	16,000
Total Cost	0	16,000	16,000

Staffing

Package Description:

A review of the funding for worker's compensation found two steps in previous biennial budgets that resulted in an inadequate amount of funding being provided for the premiums that are paid to L&I.

The first adjustment that needs to be made is in the calculation of the Worker's Compensation Changes for the 2011-13 Biennial Budget. The information provided for the calculation showed an Estimated Premium Paid of \$25.2 million for the first year and \$28.5 million for the second year. Using these amounts against the proposed estimated premium of \$31.9 million per fiscal year resulted in an increase in funding of \$6.7 million in the first year and \$3.4 million in the second. The actual cost for the second year for the department was \$24.7 million, instead of the \$28.5 million above, a difference of \$3.8 million for the increased cost in the second year.

The second adjustment is for the Carry Forward Level (CFL) adjustment in the 2013-15 Biennial Budget. The 2011-13 funding was placed into DSHS program Payments to Other Agencies (PTOA or Program 145). As part of the 2012 Supplemental Budget, the funding was transferred out of PTOA to the appropriate DSHS programs. When CFL was completed, Step G01 Transfers contained a reduction of \$3.4 million for the 2011-13 Worker's Compensation Step. This step brought the first year funding to the second year level for the workers compensation portion of the transfer step. There should not have been a CFL adjustment for the Worker's Compensation Step, because the original step was done to bring the funding up to \$31.9 million per Fiscal Year as estimated by L&I.

By funding this request the programs budgets will receive the funding necessary to cover the amounts that are being paid to L&I each quarter.

Agency contact: Bill Jordan (360) 902-8183.

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

By funding this mandatory payment requirement, DSHS will not have to divert other funds that currently support client services.

Performance Measure Detail

Agency Level

Department of Social and Health Services

DP Code/Title: M2-9G Workers Comp Base Correction
Program Level - 100 Vocational Rehabilitation

Budget Period: 2013-15 Version: J3 100 2013-15 Final 2015 Sup

Activity: J103 Vocational Rehabilitation Administration

No measures linked to package

Incremental Changes	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Activity: J104 Vocational Counseling and Guidance

No measures linked to package

Incremental Changes	
<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

Health - Each individual and each community will be healthy,

Public Trust - Strong management practices will be used to ensure quality and efficiency.

Does this decision package provide essential support to one of the Governor's priorities?

This package supports Results Washington Goal 5: Effective, Efficient and Accountable Government Fostering a Lean culture that drives accountability and results for the people of Washington.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package supports the Results Washington goals to:

Ensure that funding is used responsibly, and

Ensure efficiency, performance, and accountability to the public by providing transparency and accountability in state agency operations.

What are the other important connections or impacts related to this proposal?

None

What alternatives were explored by the agency, and why was this alternative chosen?

The request cannot be absorbed with existing resources without reducing the funding for services to clients.

What are the consequences of not funding this package?

Not funding this request would necessitate using funds for client services to cover the requirement premiums.

What is the relationship, if any, to the state's capital budget?

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

See attachment: AW M2-9G Workers Comp Base Correction.xlsx.

Department of Social and Health Services

DP Code/Title: M2-9G Workers Comp Base Correction

Program Level - 100 Vocational Rehabilitation

Budget Period: 2013-15 Version: J3 100 2013-15 Final 2015 Sup

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

L&I's cost for worker's compensation is an ongoing cost to the department.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
B Employee Benefits	0	16,000	16,000

DSHS Source Code Detail

		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding				
Fund 001-1, General Fund - Basic Account-State				
<u>Sources Title</u>				
0011	General Fund State	0	16,000	16,000
<i>Total for Fund 001-1</i>		<u>0</u>	<u>16,000</u>	<u>16,000</u>
Total Overall Funding		0	16,000	16,000

**2015 Supplemental Budget
AW M2-9G Workers Comp Base Correction**

Department of Social and Health Services

	Program	FY 15	FY 15		
		OBJECT	FUNDING		
		B	State	Other	Total
010	Children's Administration	137,000	124,000	13,000	137,000
020	Juvenile Rehabilitation Admin	231,000	231,000	-	231,000
030	Mental Heath Division	1,296,000	1,207,000	89,000	1,296,000
040	Developmental Disabilites Admin	1,698,000	1,002,000	696,000	1,698,000
050	Aging & Long-Term Support	70,000	36,000	34,000	70,000
060	Economic Services Admin	231,000	144,000	87,000	231,000
070	Alcohol & Substance Abuse	4,000	3,000	1,000	4,000
100	Division of Vocational Rehab	16,000	16,000	-	16,000
110	Administration	25,000	21,000	4,000	25,000
135	Special Commitment Center	116,000	116,000	-	116,000
TOTAL		3,824,000	2,900,000	924,000	3,824,000

Department of Social and Health Services

DP Code/Title: M2-9T Transfers
Program Level - 100 Vocational Rehabilitation

Budget Period: 2013-15 Version: J3 100 2013-15 Final 2015 Sup

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) requests the shift of FTEs and funding among programs in the 2015 Supplemental Budget. This transfer will align FTEs and funds with the programs where the costs are incurred. The net impact is zero.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	0	(40,000)	(40,000)
Total Cost	0	(40,000)	(40,000)

Staffing

Package Description:

DSHS requests internal transfers among several program budgets resulting in a net zero funding change for the department. This aligns program appropriations with planned expenditures. DSHS requests the following adjustments for the 2015 Supplemental Budget:

Information System Services Division (ISSD) Compensation Adjustment-
(Program 110 to Programs 010, 020, 030, 040, 050, 060, 100, 135):

Program 110 - Administration and Supporting Services (Administration) will transfer compensation adjustments for staff in the Information Systems Services Division (Program 150) to other DSHS programs. ISSD is a chargeback program where the funding resides in program's Sub-Object TZ budget. Administration will transfer (\$214,000) GF-State to the other programs. The transfer will realign the funding with the correct DSHS programs to be charged by ISSD.

Consolidated Field Services (CFS) Compensation Adjustment -
(Program 110 to Programs 010, 020, 030, 040, 050, 060, 135):

Program 110 - Administration and Supporting Services (Administration) will transfer compensation adjustments for staff in Consolidated Field Services (Program 160) to other DSHS programs. CFS is a chargeback program where the funding resides in program's budget. Administration will transfer (\$216,000) GF-State to the other programs. The transfer will realign the funding with the correct DSHS programs to be charged by CFS.

ISSD Chargeback Reallocation -
(Programs 010, 020, 030, 040, 050, 060, 070, 100, 110, 135):

The Financial Services Administration (FSA), in conjunction with program areas and ISSD, updated the chargeback methodology for services that are being provided. The methodology simplifies the categories of service, as well as the metrics used to fairly and efficiently distribute charges for services utilized. As a result of the methodology updates, the allocation of funding to the program area needs to be re-distributed to reflect the changes. This re-allocation will in essence hold harmless the program areas, so that all programs will be sufficiently funded for currently identified ISSD service needs.

Information Technology Savings (ITS) Adjustment-
(Program 145 to Programs 010, 020, 030, 040, 050, 060, 070, 100, 110):

Program 145 - Payments to Other Agencies (PTOA) will transfer the ITS reduction to other DSHS programs. The ITS step was placed into PTOA as part of the 2014 Supplemental budget. The PTOA will transfer (\$676,000) GF-State to the other programs. The transfer will realign the reduction with the DSHS programs that incur the charges.

Office of Deaf and Hard of Hearing (ODHH) Compensation Adjustment-

Department of Social and Health Services

DP Code/Title: M2-9T Transfers
Program Level - 100 Vocational Rehabilitation

Budget Period: 2013-15 Version: J3 100 2013-15 Final 2015 Sup

(Program 100 to Program 050):

Program 100 - Division of Vocational Rehabilitation (DVR) will transfer compensation adjustments for ODHH staff to Program 050 - Aging and Long-Term Support Administration (AL TSA). ODHH was transferred from DVR to AL TSA in the 2014 Supplemental budget. This transfer is for the ODHH portion of the employee benefit steps that remains in program 050. DVR will transfer \$12,000 to AL TSA. The transfer will realign the funding for the ODHH staff into the correct program.

Economic Services Administration (ESA) to Administration and Supporting Services (ADMIN) Transfer-
(Program 060 to Program 110):

Transfer of \$45,000 in warehouse lease funding from ESA to ADMIN.

These transfers will realign the funding with the DSHS programs to be charged.

Agency contact: Bill Jordan 360-902-8183.

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

DSHS accounts for the wise use of public dollars by maximizing federal funding sources.

Performance Measure Detail

Agency Level

Activity: J103 Vocational Rehabilitation Administration

No measures linked to package

Incremental Changes

<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Activity: J104 Vocational Counseling and Guidance

No measures linked to package

Incremental Changes

<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

Health - Each individual and each community will be healthy,

Public Trust - Strong management practices will be used to ensure quality and efficiency.

Does this decision package provide essential support to one of the Governor's priorities?

This package supports Results Washington Goal 5: Effective, Efficient and Accountable Government Fostering a Lean culture that drives accountability and results for the people of Washington.

Does this decision package make key contributions to statewide results? Would it rate as a high priority in the Priorities of Government process?

This decision package supports the Results Washington goals to:

Ensure that funding is used responsibly, and

Ensure efficiency, performance, and accountability to the public by providing transparency and accountability in state agency operations.

Department of Social and Health Services

DP Code/Title: M2-9T Transfers
Program Level - 100 Vocational Rehabilitation

Budget Period: 2013-15 Version: J3 100 2013-15 Final 2015 Sup

What are the other important connections or impacts related to this proposal?

None

What alternatives were explored by the agency, and why was this alternative chosen?

The request transfers funding between programs so that the needs can be met within existing resources.

What are the consequences of not funding this package?

Funding would not be aligned with the programs that are incurring the costs.

What is the relationship, if any, to the state's capital budget?

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

See attachment: AW M2-9T Transfers.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

The transfer is one-time then all costs associated with it will be ongoing and will carry-forward into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
B Employee Benefits	0	12,000	12,000
E Goods\Other Services	0	(12,000)	(12,000)
T Intra-Agency Reimbursements	0	(40,000)	(40,000)
Total Objects	0	(40,000)	(40,000)

DSHS Source Code Detail

<u>Overall Funding</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	0	(40,000)	(40,000)
Total for Fund 001-1	0	(40,000)	(40,000)
Total Overall Funding	0	(40,000)	(40,000)

**2015 Supplemental Budget
AW M2-9T Transfers**

Program	FTEs			FY 2014			FY 2015			2013-15 Biennium		
	FY14	FY15	Total	001-1	Other	Total	001-1	Other	Total	001-1	Other	Total
010 Children's Administration												
1. ISSD Compensation Adjustments			0.0			0	(18,000)		(18,000)	(18,000)	0	(18,000)
2. CFS Compensation Adjustments			0.0			0	(6,000)		(6,000)	(6,000)	0	(6,000)
3. ISSD Chargeback Reallocation			0.0			0	(501,000)	(24,000)	(525,000)	(501,000)	(24,000)	(525,000)
4. ITS Adjustment			0.0			0	(73,000)		(73,000)	(73,000)	0	(73,000)
			0.0			0			0	0	0	0
010 Total	0.0	0.0	0.0	0	0	0	(598,000)	(24,000)	(622,000)	(598,000)	(24,000)	(622,000)
020 Juvenile Rehabilitation												
1. ISSD Compensation Adjustments			0.0			0	(3,000)		(3,000)	(3,000)	0	(3,000)
2. CFS Compensation Adjustments			0.0			0	(14,000)		(14,000)	(14,000)	0	(14,000)
3. ISSD Chargeback Reallocation			0.0			0	140,000		140,000	140,000	0	140,000
4. ITS Adjustment			0.0			0	(14,000)		(14,000)	(14,000)	0	(14,000)
			0.0			0			0	0	0	0
020 Total	0.0	0.0	0.0	0	0	0	109,000	0	109,000	109,000	0	109,000
030 Mental Health												
1. ISSD Compensation Adjustments			0.0			0	(10,000)		(10,000)	(10,000)	0	(10,000)
2. CFS Compensation Adjustments			0.0			0	(34,000)		(34,000)	(34,000)	0	(34,000)
3. ISSD Chargeback Reallocation			0.0			0	532,000	39,000	571,000	532,000	39,000	571,000
4. ITS Adjustment			0.0			0	(20,000)		(20,000)	(20,000)	0	(20,000)
			0.0			0			0	0	0	0
030 Total	0.0	0.0	0.0	0	0	0	468,000	39,000	507,000	468,000	39,000	507,000
040 Developmental Disabilities Administration												
1. ISSD Compensation Adjustments			0.0			0	(12,000)		(12,000)	(12,000)	0	(12,000)
2. CFS Compensation Adjustments			0.0			0	(35,000)		(35,000)	(35,000)	0	(35,000)
3. ISSD Chargeback Reallocation			0.0			0	511,000	355,000	866,000	511,000	355,000	866,000
4. ITS Adjustment			0.0			0	(40,000)		(40,000)	(40,000)	0	(40,000)
			0.0			0			0	0	0	0
040 Total	0.0	0.0	0.0	0	0	0	424,000	355,000	779,000	424,000	355,000	779,000
050 Aging & Long-Term Support Admin												
1. ISSD Compensation Adjustments			0.0			0	(13,000)		(13,000)	(13,000)	0	(13,000)
2. CFS Compensation Adjustments			0.0			0	(2,000)		(2,000)	(2,000)	0	(2,000)
3. ISSD Chargeback Reallocation			0.0			0	12,000	12,000	24,000	12,000	12,000	24,000
4. ITS Adjustment			0.0			0	(83,000)		(83,000)	(83,000)	0	(83,000)
5. ODHH Compensation Adjustment			0.0			0	(12,000)		(12,000)	(12,000)	0	(12,000)
			0.0			0			0	0	0	0
050 Total	0.0	0.0	0.0	0	0	0	(98,000)	12,000	(86,000)	(98,000)	12,000	(86,000)
060 Economic Services Administration												
1. ISSD Compensation Adjustments			0.0			0	(47,000)		(47,000)	(47,000)	0	(47,000)
2. CFS Compensation Adjustments			0.0			0	(7,000)		(7,000)	(7,000)	0	(7,000)
3. ISSD Chargeback Reallocation			0.0			0	(1,023,000)	(463,000)	(1,486,000)	(1,023,000)	(463,000)	(1,486,000)
4. ITS Adjustment			0.0			0	(411,000)		(411,000)	(411,000)	0	(411,000)
6. ESA to ADMIN Transfer			0.0			0	(29,000)	(16,000)	(45,000)	(29,000)	(16,000)	(45,000)
			0.0			0			0	0	0	0
060 Total	0.0	0.0	0.0	0	0	0	(1,517,000)	(479,000)	(1,996,000)	(1,517,000)	(479,000)	(1,996,000)
070 Alcohol and Substance Abuse												
3. ISSD Chargeback Reallocation			0.0			0	2,000	1,000	3,000	2,000	1,000	3,000
4. ITS Adjustment			0.0			0	(6,000)		(6,000)	(6,000)	0	(6,000)
			0.0			0			0	0	0	0
070 Total	0.0	0.0	0.0	0	0	0	(4,000)	1,000	(3,000)	(4,000)	1,000	(3,000)
100 Division of Voc. Rehabilitation												
1. ISSD Compensation Adjustments			0.0			0	(2,000)		(2,000)	(2,000)	0	(2,000)
2. CFS Compensation Adjustments			0.0			0			0	0	0	0
3. ISSD Chargeback Reallocation			0.0			0	(35,000)		(35,000)	(35,000)	0	(35,000)
4. ITS Adjustment			0.0			0	(15,000)		(15,000)	(15,000)	0	(15,000)
5. ODHH Compensation Adjustment			0.0			0	12,000		12,000	12,000	0	12,000
			0.0			0			0	0	0	0
100 Total	0.0	0.0	0.0	0	0	0	(40,000)	0	(40,000)	(40,000)	0	(40,000)
110 Administration & Supporting Services												
1. ISSD Compensation Adjustments			0.0			0	107,000		107,000	107,000	0	107,000
2. CFS Compensation Adjustments			0.0			0	108,000		108,000	108,000	0	108,000
3. ISSD Chargeback Reallocation			0.0			0	219,000	80,000	299,000	219,000	80,000	299,000
4. ITS Adjustment			0.0			0	(10,000)		(10,000)	(10,000)	0	(10,000)
6. ESA to ADMIN Transfer			0.0			0	29,000	16,000	45,000	29,000	16,000	45,000
			0.0			0			0	0	0	0
110 Total	0.0	0.0	0.0	0	0	0	453,000	96,000	549,000	453,000	96,000	549,000

**2015 Supplemental Budget
AW M2-9TTransfers**

Program	FTEs			FY 2014			FY 2015			2013-15 Biennium		
	FY14	FY15	Total	001-1	Other	Total	001-1	Other	Total	001-1	Other	Total
135 Special Commitment Center												
1. ISSD Compensation Adjustments			0.0			0	(2,000)		(2,000)	(2,000)	0	(2,000)
2. CFS Compensation Adjustments			0.0			0	(10,000)		(10,000)	(10,000)	0	(10,000)
3. ISSD Chargeback Reallocation			0.0			0	143,000		143,000	143,000	0	143,000
4. ITS Adjustment			0.0			0	(4,000)		(4,000)	(4,000)	0	(4,000)
			0.0			0			0	0	0	0
135 Total	0.0	0.0	0.0	0	0	0	127,000	0	127,000	127,000	0	127,000
145 Payments to Other Agencies												
4. ITS Adjustment			0.0			0	676,000		676,000	676,000	0	676,000
			0.0			0			0	0	0	0
145 Total	0.0	0.0	0.0	0	0	0	676,000	0	676,000	676,000	0	676,000
150 Information System Services Division												
4. ITS Adjustment			0.0			0			0	0	0	0
			0.0			0			0	0	0	0
150 Total	0.0	0.0	0.0	0	0	0	0	0	0	0	0	0
160 Consolidated Field Services												
			0.0			0			0	0	0	0
160 Total	0.0	0.0	0.0	0	0	0	0	0	0	0	0	0
Agency-Wide Total:	0	0	0.0	0	0	0	0	0	0	0	0	0

NOTES:

1. Information System Services Division (ISSD) compensation adjustments from Administration & Supporting Services (Admin). Item adjusts object TZ costs.
2. Consolidated Field Services (CFS) compensation adjustments from Administration & Supporting Services (Admin). Item adjusts object B.
3. Information System Services Division (ISSD) reallocation of chargeback funding. Item adjusts object TZ costs.
4. Information Technology Savings from Payments to Other Agencies. Item adjust object E and TZ.
5. Office of Deaf and Hard of Hearing compensation adjustment from Division of Vocational Rehabilitation. Item adjusts object B.
6. ESA to ADMIN Transfer - transfer of warehouse lease funding from ESA to ADMIN. This transfer is for FY 15 only.