



# Facilities Update: February 2017

**Facilities Portfolio Management Tool (FPMT) Project News:** As we near the mid-point of the FPMT Project, we continue to make great progress with the vendor (R&K) configuring the system to meet Washington’s business needs. Once fully configured and loaded with agencies’ 2016 FIS data, we will transition to testing the new system.

**Data Structure Analysis:** The FPMT Project Team has worked closely with R&K to ensure the data structures and data relationships align with our state’s business needs. We will rely on review and feedback from the Agency Advisory Team to ensure key business scenarios are supported by the defined data structures and relationships. This review will be the primary focus of the February 22 Agency Advisory Team meeting.

**Business Process and Business Rules Analysis:** The FPMT Project Team has been busy documenting the future state (“to-be”) business processes that support the way state agencies will do their work in the new system. This analysis also includes the business processes related to the work of OFM’s Facilities Oversight staff and other key stakeholders (e.g., policy makers and staffs.) Review of common business processes will be the primary focus of the February 27 Agency Advisory Team work session.

**What’s next?** The project team continues work on software configuration and data migration activities as well as planning for testing activities, which are scheduled to begin in April. You will be contacted by the project team over the next couple of months to help us learn about your training needs and identify opportunities to support user acceptance testing of the new system. The system will be fully tested and ready for training activities to begin in early May with implementation “go-live” occurring late June.

## To help the project you can:

- **Stay informed** – visit the [FPMT Project website](#) for more information.
- **Send questions, comments, and concerns** to our project subject matter expert, [Laurie Wood](#).
- **Suggest future system “Roadmap” improvements** to our project sponsor, [Amy McMahan](#).
- **Stay engaged** – attend informational meetings and demonstrations and provide feedback as needed.

### Next State Agency Facilities Forum

**Date:** Thursday, March 9, 2017

**Time:** 2:00 – 3:30 PM

**Location:** DOH Headquarters; 101 Israel Rd. SE, Tumwater

*We look forward to seeing you!*