



Facilities Update: March 2017

Facilities Portfolio Management Tool (FPMT) Project News: Neesha Oliver joined the team on March 1. Neesha previously held the position of Program Assistant for OFM State Facilities Oversight and is currently a Management Analyst. She will work closely with system users during testing, training and system rollout.

System Configuration: The FPMT Project Team met with the Agency Advisory Team and the Import Workgroup to finalize business processes and business rules. Both groups had opportunities in early March to review impacts on their agencies and provide feedback. The Agency Advisory Team will meet on March 23, to preview the system configuration with R&K. The Project Team has validated agency 2016 FIS data in the system. Configuration is scheduled for completion by March 30.

User Acceptance Testing: User Acceptance Testing (UAT) is a process of verifying that a solution works for the user. During UAT, actual software users test the software to make sure it can handle required tasks in real-world scenarios, according to specifications. The Project Team will be working with agency representatives to undertake testing in April.

What's next?

Testing: The project team is developing testing activities. User Acceptance Testing (UAT) is scheduled for the week of April 17-21.

Training: FIS contacts from all agencies will be contacted by the project team over the next few weeks to help us learn about your training needs.

The system will be fully tested and ready for training activities to begin in May with implementation “go-live” occurring late June.

To help the project you can:

- **Stay informed** – visit the [FPMT Project website](#) for more information.
- **Submit questions, comments, and concerns online** [HERE](#)
- **Suggest future system “Roadmap” improvements** to our project sponsor, [Amy McMahan](#).
- **Engage** – attend informational meetings and demonstrations and provide feedback when the opportunities arise.