



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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June 28, 2013

TO: Agency Directors

FROM: David Schumacher
Director

**SUBJECT: TEMPORARY OPERATING, CAPITAL, AND TRANSPORTATION
EXPENDITURE AUTHORITY FOR 2013-15 BIENNIUM**

Because of the lag between the beginning of the biennium and the submittal and approval of agency allotments, agencies are hereby granted temporary authority to expend funds and incur obligations for the first 90 days of the new biennium, July 1, 2013 through September 28, 2013. Agency expenditures must be consistent with 2013-15 legislative appropriations and intent, and not exceed the monthly estimates that will be assumed in allotments.

The Office of Financial Management (OFM) will make every effort to publish agency Expenditure Authority (EA) schedules as soon as possible after the Governor signs the budget. Allotments for 2013-15 are due to OFM in August according to dates listed in the OFM allotment instructions. In order to provide agencies with additional time to develop their spending plans, OFM has moved these dates out (see Appendix A of the [2013-15 Allotment Instructions](#) (Revised 06-27-2013) for specific due dates for your agency).

Agencies are encouraged to submit allotments as soon as they can, recognizing that statute requires submittals no later than August 14, 2013. OFM will make every effort to review and approve allotments as expeditiously as possible.

If you have questions, contact your [assigned budget analyst](#).

cc: OFM Budget Analysts
Agency Budget Officers