



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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May 21, 2013

TO: Select Agency Directors

FROM: David Schumacher
Director

**SUBJECT: ALLOTMENT INSTRUCTIONS FOR 2013 SUPPLEMENTAL
TRANSPORTATION BUDGET**

Governor Inslee has signed into law the 2013 supplemental transportation budget (Engrossed Substitute Senate Bill 5024). I am writing to ask you to submit allotment amendments to reflect changes contained in the enacted supplemental budget.

Submittal Instructions

To reflect your agency's expenditure, revenue, cash receipts, and cash disbursement revisions related to 2011-13 supplemental changes, use a packet purpose type of either Operating or Capital 2nd Supplemental, labeled "2013 Supplemental-ESSB 5024."

The Expenditure Authority Schedule (EA) for this supplemental budget will be available through the Enterprise Reporting System soon. Agencies will receive notification when the revised EAs are published. Under Expenditure Authority Reports, the "Incremental Expenditure Authority Schedule" (EAS 011) displays the appropriation revisions. These are the amounts to include in your supplemental budget allotment packet.

Final supplemental allotment amendments are due to the Office of Financial Management (OFM) by Monday, June 10, 2013.

If you have any questions, please contact your assigned OFM budget analyst. See [OFM Contacts](#).

cc: Select Agency Budget Officers