



STATE OF WASHINGTON

## Economic and Revenue Forecast Council

*Capitol Plaza Building, PO Box 40912 □ Olympia, Washington 98504-0912 □ (360) 534-1560*

TO: David Schumacher, Director  
Office of Financial Management

FROM: Steve Lerch, Executive Director

SUBJECT: Contingency Planning

DATE: May 19, 2013

Based on the four categories of essential services in the June 12<sup>th</sup> memo regarding contingency planning for state operations, I do not believe that any of the activities of the Economic and Revenue Forecast Council could be considered "Essential Services." In the event that an operating budget is not enacted prior to June 30<sup>th</sup>, the Economic and Revenue Forecast Council would cease operations as of July 1<sup>st</sup>.

If an operating budget is no enacted prior to June 21<sup>st</sup>, I will provide each of the ERFC staff members with a notice of intent to layoff on that date to ensure a one week notice.

I will be the contact person for our agency; please feel free to contact me at [stevel@dor.wa.gov](mailto:stevel@dor.wa.gov) or by phone at 534-1560.