



June 16, 2015

**TO:** David Schumacher, Director  
Office of Financial Management

**FROM:** Don Bennett, Deputy Director

**SUBJECT: ADDENDUM TO CONTINGENCY PLANNING FOR AGENCY OPERATIONS ON JULY 1**

By memorandum dated March 20, 2015, the Washington Student Achievement Council identified programs and activities that may continue to operate on a limited basis beginning on July 1, 2015, even in absence of an enacted appropriations act for the 2015-17 biennium.

The following is an addition to the agency contingency plan:

**Services that do not require an appropriation (Category 2)**

In addition to disbursement of financial aid payments for academic year 2014-15, unique circumstances may require expenditure of non-appropriated funds for the final day (July 1, 2015) of a four-day GEAR UP camp currently scheduled from June 28-July 1 at Western Washington University.

The contingent fund source for necessary expenditures for the final day of the camp is the State Educational Trust Fund Account (Fund 785) as authorized under RCW 28B.92.140.

Five (5.0) FTE employees and nine (9) college student mentors are providing staff support to 97 high school-aged GEAR UP students and their 27 chaperones who are participating in this college access and readiness program. No ongoing GEAR UP activity is anticipated after the July 1 conclusion of this camp.

Please contact me at [donb@wsac.wa.gov](mailto:donb@wsac.wa.gov) or 360.753.7831 with questions or requests for additional information.