

COMMERCE'S CONTINGENCY PLANNING FOR OPERATIONS ON July 1, 2018

May 5, 2017

Question #2: Services that do not require an appropriation, e.g., from non-appropriated funds.

Fund Title	Fund Number	Approp Code	Program Title	Division	Essential Activities/Services Justification	FY17 FTEs
Mobile Home Park Relocation Account	205	967	Mobile Home Relocation	CSHD	Nonappropriated/Budgeted - The Mobile Home Relocation program provides relocation assistance to mobile home park tenants when a mobile home park is closed or converted to another use.	1.0
Child Care Facilities Revolving Account	731	296	Child Care Facilities	LGID	Nonappropriated/Non-Budgeted - To meet the child care needs of working families by providing technical and financial assistance to child care center projects throughout the state.	0.1
Miscellaneous Program Account	759	980	State Small Business Credit Initiative	OEDC	Nonappropriated/Budgeted - Provides loans to Washington-based small businesses with an emphasis on under-served communities both directly, and participating through the state's network of Community Development Financial Institutions.	0.6
Miscellaneous Program Account	759	298	Home Program Income	CSHD	Nonappropriated/Non-Budgeted - HOME - Inability to pay rent could result in low-income households losing housing and becoming homeless. Staffing cannot be directly charged to this fund.	0.0
Miscellaneous Program Account	759	294	Forest Service Timber Loans-Round 2	OEDC	Nonappropriated/Non-Budgeted - Used to administer grant/trustee activities (formula/project grants). The department may have admin. expenditures in the first part of FY18, and staff expenditures can be directly charged to this fund.	0.1
Miscellaneous Program Account	759	298	Washington Families Program	CSHD	Nonappropriated/Non-Budgeted - Not expecting any expenditures in first part of FY18. Staffing cannot be directly charged to this fund.	0.0
Developmental Disabilities Endowment Trust Account	833	298	DD Endowment Trust	CSHD	Nonappropriated/Non-Budgeted - This program provides finances for lifetime services and supports for persons with developmental disabilities through the endowment trusts funded private contributions and dedicated matching funds. Any disruption to the ability to make contributions or pay for beneficiary expenses will impact these individuals and runs a legal liability.	0.0
Industrial Insurance Premium Refund	03K	978	Health and Safety Committee	ASD	Nonappropriated/Budgeted - Used for facilities safety issues, emergency pack supplies and employee health incentives.	0.0

Fund Title	Fund Number	Approp Code	Program Title	Division	Essential Activities/Services Justification	FY17 FTEs
Foreclosure Fairness Account	17L	979	Foreclosure Fairness	CSHD	Nonappropriated/Budgeted - Foreclosure mediation-inability to pay homeowner counselors and process mediations in a timely fashion will result in eligible homeowners being unable to stop the foreclosure process, and may ultimately result in the loss of their home.	3.0
Washington Sexual Assault Kit Account	21C	964	WA Sexual Assault Kit	CSHD	Nonappropriated/Budgeted - For the Washington sexual assault kit program, for forensic laboratory services, and for nurse examiner services and training.	0.0
Cancer Research Endowment Fund (CARE) Match Transfer Account	19V	Z91	Cancer Research Endowment Program	OEDC	Nonappropriated/Budgeted - Staff are needed to manage the contract with the CARE program administrator, review annual reports, arrange for independent audits and advise the director regarding expenditures from the account.	0.1
ASD - INDIRECT						
Agency Administration related to Indirect collections for the following non-appropriated resources			Possible admin services: Information Services, Human Resources; Accounting; Office Services; and Manager (AD or MD level)	ASD-Indirect	Administrative FTEs = # of divisional FTEs changes to 8.4 from 12.4 (including 1.5 FTE from Question 4) * 35% (indirect rate).	1.7
					Total FTEs	6.6