

APPENDIX A: CERTIFICATIONS AND ASSURANCES

I/we make the following certifications and assurances as a required element of the Response to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent to the award or continuation of the related contract:

1. I/we declare that all answers and statements made in the Response are true and correct. No material fact has been omitted that would make the submission of our Response incomplete or misleading.
2. I/we understand that the OFM will not reimburse me/us for any costs incurred in the preparation a response to or participation in any part of the CP process. All Responses become the property of the OFM, and I/we claim no proprietary right to the ideas, writings, items, or samples, unless so stated in this Response.
3. The prices and/or cost data have been determined independently, without consultation, communication, or agreement with others for the purpose of restricting competition. However, I/we may freely join with other persons or organizations for the purpose of presenting a single proposal.
4. I/we understand that funding for the initial implementation of the project is limited in both amount and time within which it must be spent. I/we certify that our Response has been provided in serious consideration of the parameters of such funding and that no material aspect of the Response has been left out.
5. Conflict of Interest Policy Attestation: As the Lead Organization acknowledge and agree to the federal grant requirement of the Conflict of Interest Statement and will submit such Conflict of Interest Statement in adherence to the Federal requirements within 30 days of signing a contract.
6. In preparing this Response, I/we have not been assisted by any current or former employee of the state of Washington whose duties relate (or did relate) to this Response or prospective contract, and who was assisting in other than his or her official, public capacity. If there are exceptions to these assurances, I/we have described them in full detail on a separate page included with this document.
7. I/we agree that submission of the attached Response constitutes acceptance of the solicitation process. If I/we have questions or concerns about the content of the CP or the process I/we will avail ourselves of the administrative processes set forth in the CP in an effort to proactively resolve them.
8. No attempt has been made or will be made by the Proposer to induce any other person or firm to submit or not to submit a Response for the purpose of restricting competition.
9. I/we grant the OFM the right to contact references and others, who may have pertinent information regarding the ability of the Bidder and the key staff to perform the services or produce deliverables contemplated by this CP.
10. I/we understand that if we are the successful Bidder that we will be required to furnish the OFM copies of certificates of all required insurance within fifteen (15) calendar days of the Contract's effective date. Failure to provide evidence of coverage may, at OFM's sole option result in the termination of such contract.
11. I/we (circle one) do/do not possess a Uniform Business Identifier (UBI). I/we understand a UBI is necessary to conduct business in Washington State. I/we certify that a UBI will be provided within thirty (30) calendar days of being selected as the Apparently Successful Bidder.

On behalf of the Bidder submitting this proposal, by my authorized signature below I attest to the accuracy of the above statements.

Signature of Bidder **Title** **Date**