

OFM COMPETITIVE PROCESS (CP) 16-100

Attachment 1

DEFINITIONS

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Definitions for the purposes of this CP shall have the meaning set forth below. When no definition is listed below or if a definition listed below or elsewhere herein is determined to be in conflict, definitions found in Washington Chapter 43.371 RCW related to the WA-APCD shall prevail.

Acceptance - A formal written notice from OFM to Contractor establishing the successful fulfillment of any required activity, standard of quality met of any goods or services delivered.

Agency – The Office of Financial Management is the agency of the state of Washington that is issuing this CP.

All Payer Health Care Claims Database (APCD) - The database established under Chapter 43.371 RCW.

Apparent Successful Bidder – The entity selected to perform the services that are the subject of this CP, subject to completion of contract negotiations and execution of a written contract.

Bidder – Individual or company interested in the CP and that may or does submit a proposal in order to attain a contract with the Agency.

Business Day – shall mean Monday through Friday, 8 AM to 5 PM, local time in Olympia, Washington, excluding Washington State holidays.

Claims Data – means the data required by RCW 43.371.030 (<http://apps.leg.wa.gov/Rcw/default.aspx?cite=43.371.030>) to be submitted to the database, including billed, allowed and paid amounts, and such additional information as defined by the Agency director in rule.

CP – Competitive Process –the process described herein for the evaluation of Bidders qualifications, capability and solutions.

CP Coordinator - The sole point of contact and designated resource for potential Bidders and other interested parties within OFM regarding this CP.

Contractor – Individual or company whose proposal has been accepted by the Agency and is awarded a fully executed, written contract.

Data Vendor – means an entity contracted with the Lead Organization to perform data collection, processing, aggregation, extracts, analytics and reporting related to the WA-APCD as defined in RCW.

Key Personnel - Staff proposed by Bidder in response to this CP whose knowledge, skills, and abilities in performance of the resultant contract are material to the success of the Services.

Lead Organization – means the organization selected by OFM as directed under RCW 43.371.020 (<http://apps.leg.wa.gov/Rcw/default.aspx?cite=43.371.020>) to be the Prime Contractor as a result of this CP.

OFM – The Washington State Office of Financial Management

Prime Contractor – means the Lead Organization.

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Products – Shall mean the deliverables outlined in the statement(s) of work under the resultant Contract, whether tangible or intangible in nature. It shall also include, but is not limited to, Work Product as defined in the draft contract and to analyses offered for sale by the Lead Organization from time to time in its efforts to be self-sustaining.

Final Proposal – the final refinement of the Bidder’s Response to this CP. Including all material prepared and assembled by a Bidder, and which the Bidder submits in Phase 3 of this CP.

Response – the Bidder’s written and oral answer(s) to the requirements of this RFP for Phase 1 and Phase 2.

RCW - Revised Code of Washington. (All references to RCW chapters or sections shall include any successor, amended, or replacement statute.)

Services - Shall mean professional or technical expertise proposed by the Bidder to accomplish the objectives of the project or specific tasks or duties required to accomplish the work described in this CP and proposed by the Bidder.

State – means the State of Washington, acting by and through the Office of Financial Management, a cabinet level agency of Washington State government authorized to conduct this procurement and execute the resultant contract.

Statement of Work - A statement of the work or services which the Contractor is to perform under any contract awarded, and which is generally in the form of an exhibit attached to the contract.

Subcontractor - means one not in the employment of Bidder, who is performing all or part of the Services under the resulting Contract under a separate contract with Bidder. The term “Subcontractor” means Subcontractor(s) of any tier.

Sustainability -Ability to maintain or support all administrative and technical aspects of the WA-APCD over the long term.

WAC – The Washington Administrative Code. All references to WAC chapters or sections shall include any successor, amended, or replacement regulation.)

WA-APCD – means Washington’s All Payer Health Care Claims Database.

WEBS – Washington’s Electronic Business Solution. The central notification system for procurement of goods and services subject to chapter 39.26 RCW. All Bidders are encouraged to register with WEBS at <http://www.ga.wa.gov/Webs/>.