

# Appendix F

## Staff References Template

The Staff References Template is provided for Bidders to submit the staffing references required for the Strategic Partner Director and Strategic Partner Onsite Manager. Please populate the tables below with the requested information for three references per resource. One Washington will use this information during the Phase 3 of the evaluation process to contact previous clients.

**Strategic Partner Director:** [Insert proposed resource name]

**Strategic Partner Onsite Manager:** [Insert proposed resource name]

Provide three references for each resource using the template below:

[Project Name]			
Client Name:	[Provide client organization name]		
Reference:	[Please Provide]	Title & Role:	[Please Provide]
Email:	[Please Provide]	Mailing:	[Please Provide]
Office:	[Please Provide]	Cell:	[Please Provide]
Project Description:			
[Provide a description of the project]			
Project Start Date:		Project End Date:	
Role Description:			
[Provide a description of the resources role]			