



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

*Insurance Building, PO Box 43113 ☐ Olympia, Washington 98504-3113 ☐ (360) 902-0555*

***Addendum One  
To  
RFP OFM 16-1900***

***One Washington Business Transformation  
Strategic Partner Optional Pre-proposal Conference***

The State of Washington's Office of Financial Management (OFM) will hold pre-proposal conference for potential bidders on RFP OFM 16-1900 One Washington Strategic Partner (SP) selection.

One Washington is a comprehensive business transformation program to modernize and improve aging administrative systems and related business processes that are common across state government. We are focused on driving innovation and improvement in four key business processes: core financials, procurement, budgeting, and human resources. Strategic Partner selection involves a nontraditional approach to choose a strategic partner and implementer to help with the planning, phasing and structuring of our implementation strategies. This is done so we can achieve the strategies in incremental, fundable phases.

**Meeting Information**

- Date: Thursday, February 2, 2017
- Time: 1:30 pm – 3:30 pm (Pacific Time)
- Location: Department of Enterprise Services  
1500 Jefferson St. SE  
Conference Room 1213  
Olympia, WA 98504-1501
  
- Note: To facilitate clear communication, bidders choosing to attend the pre-proposal conference will be expected to participate in-person.

## Agenda

- Introductions and Agenda (10 min)
- Overview of One Washington Program (15 min)
- Key Information about RFP OFM 16-1900 (35 min)
  - Background Information
  - Value in a Partner
  - Evaluation Process
  - Logistics
- Address Vendor Questions (1 hr)

## Directions ([map](#))

### **From I-5 Southbound:**

Take I-5 Exit 105A. Where traffic merges, change to the left-hand lane. Using the roundabout, turn left onto Jefferson St. The building is immediately on your left.

### **From I-5 Northbound:**

Take I-5 Exit 105A, and stay left. Using the roundabout, turn left onto Jefferson St. The building is immediately on your left.

## Visitor Procedures

Visitors to the Office Building must sign in at the security desk in the front lobby to receive a visitor badge, and will need an escort to their meeting location.

Visitors to the Conference Center (Floors 1 and 2) must sign in at the security desk in the front lobby to receive a visitor badge, but do not require an escort. Visitors to the Training Center (Floor 3) do not require a badge or escort, but are encouraged to wear an ID badge if they have one.

## Visitor Parking

The 1500 Jefferson visitor lot has a two-hour limit. The entrance is the first left turn after you exit the roundabout. Follow the driveway toward the building entrance, then turn right to access the visitor lot.

Additional visitor parking can be accessed by taking the first right turn onto Maple Park and taking an immediate right. Metered street parking is available on a first-come, first-served basis on Maple Park Ave and on 14th Ave. Capitol Campus parking costs \$1.50/hr. weekdays from 8 a.m. to 5 p.m., but is free on evenings and weekends. Parking fees can be paid by credit/debit card, \$1 bills or coins.

## October Vendor Day Sign in List

In addition to the information above, as a courtesy to bidders who may be interested in partner with one another, OFM is including two additional documents with this notice:

- 1) The Attendee Sign-In for the *One Washington Program Strategic Partner Vendor Day* held on October 18, 2016 and,
- 2) A spreadsheet titled *One Washington Strategic Partner Vendor Day Attendee Log* with the available contact information from Vendor Day attendees.

These additional documents are a courtesy only and will not become part of the Competitive Process. By providing this information, OFM is making no recommendation to any potential bidder(s) regarding their partnering activities.

Thank you,

OFM One Washington Business Transformation Team