



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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***Addendum Two
To
RFP OFM 16-1900***

***One Washington Business Transformation
Round 1 Questions and Answers AND Modification to Procurement Schedule***

The State of Washington's Office of Financial Management (OFM) received the following questions on or before January 24, 2017 by 3:30 pm local time Olympia, WA. OFM answers:

1. Q: Will proposals be accepted for individual service areas? For example, if our areas of expertise were limited to only Assessment and Recommendations, Training, and Strategy and Planning, could we bid on doing just that?

A: No, OFM is looking for a single partner or partnership that has the capability to access services, tools and solutions at a strategic and integrated manner.

2. Q: I am checking to see if the RFP release is still on schedule and if not, how far along is the process to completion?

A: Yes, OFM released the Strategic Partner Competitive Procurement on 1/17/17. Please find more information on our website at <http://one.wa.gov/competitive-procurement-released-january-17-2017>.

3. Also, is there an incumbent contract still in place that currently fulfills this requirement?

A: No, there is no incumbent.

4. Q: My company focuses on the eProcurement aspects of ERP, so we would not pursue this work as a prime, but would be valuable as a sub to a prime with the full ERP suite. My question: do you have a list of vendors that you can share that attended the vendor day if you had a sign up?

A: Yes, OFM provided the list of attendees and their contact information to all interested via WEBS on January 25, 2017. OFM is also hosting a pre-proposal conference on February 2, 2017.

5. Q: Re Pre-proposal Conference: Can you please forward me the details for this event?

A: Directions to the Pre-proposal Conference were published by OFM on January 25, 2017 via WEBS.

In addition to the information provided above, the following modifications are hereby made to the SPCP:

AMENDMENTS TO THE COMPETITIVE PROCUREMENT DOCUMENT

Section 2.2 *Schedule of Procurement Activities* is modified to extend the time for Phase 3 Interviews/Presentations through March 29, 2017. Therefore, Section 2.2 is modified, replaced and superseded as set forth below:

2.2 Schedule of Procurement Activities (M)

Provided below is the schedule of procurement activities for this solicitation.

Procurement Activity	Date
OFM issues Strategic Partner Competitive Procurement	January 17, 2017
Round 1 Questions: Bidder may submit written questions until 3:30 pm local time, Olympia, WA	January 24, 2017
OFM will issue written responses to Round 1 Questions	January 30, 2017
Bidder pre-proposal conference (Optional attendance)	February 2, 2017
Round 2 Questions: Bidder may submit written questions until 3:30 pm local time, Olympia, WA	February 9, 2017
OFM will issue written responses to Round 2 Questions	February 15, 2017
Last day for Complaints – 3:30 pm local time Olympia, WA	February 22, 2017
PROPOSALS DUE by 3:30 p.m. local time, Olympia, WA	March 1, 2017
Evaluation of Proposals Begins	

<u>Phase 1</u> and <u>Phase 2</u> Evaluation	March 2, 2017 through March 7, 2017
<u>Phase 3</u> Evaluation Invitations Sent	March 9, 2017
<u>Phase 3</u> Interviews/Presentations	March 20, 2017 through March 29, 2017 March 23, 2017
<u>Phase 3</u> Firm and Key Staff Reference Checks	March 20, 2017 through March 29, 2017
Phase 4 Evaluation - SCOR	March 30, 2017 through March 31, 2017
Notice to Bidders	
OFM notifies Apparently Successful Bidder and begins contract negotiations	April 3, 2017
OFM notifies unsuccessful Bidders	April 3, 2017
Unsuccessful Bidders may request Debriefing until 3:30 local time, Olympia, WA	April 6, 2017
OFM holds debriefing conferences, if requested	April 10, 2017 through April 11, 2017
Estimated start date of contract	July 1, 2017

OFM reserves the right to revise the above schedule.

Any such revision will be in writing with notification through WEBS. OFM will not be obligated to give such notification in any other manner.