



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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September 15, 2005

TO: Agency Directors and Policy Manual Users

FROM: Pat Sanborn, State Financial Consultant
Accounting Division

SUBJECT: SAAM TECHNICAL CORRECTION

The on-line version of Chapter 10, Subsection 10.90.20, in the *State Administrative & Accounting Manual* (SAAM) has been changed. A print copy of these changes will be included with the October 2005 update.

This change becomes effective **September 15, 2005**, and adopts the rate for privately owned vehicles set by the United States Treasury Department as allowed by RCW 43.03.060.

- ◆ **Subsection 10.90.20** (<http://www.ofm.wa.gov/policy/10.90.htm>) - **Reimbursement Rates for Lodging, Meals, and Private Vehicle Mileage** has been revised to reflect the new reimbursement rate for mileage as follows:

<u>Type</u>	<u>Old Rate/Mile</u>	<u>New Rate/Mile</u>
Privately Owned Vehicles	\$.405	\$.485

If you should have any questions regarding this update, please contact Andrea Brown, Travel Consultant, at (360) 664-7773 or email andrea.brown@ofm.wa.gov.

All OFM directives and policies are available on our web site at <http://www.ofm.wa.gov/accounting/policies.htm>. The superseded policies and additional resources are also available on our Administrative and Accounting Resources web site at <http://www.ofm.wa.gov/policy/resource.htm>. We encourage you to use the on-line version of SAAM, as it includes all technical corrections made between formal policy updates, which are published under directives.