



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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July 9, 2012

TO: Agency Directors and Policy Manual Users

FROM: /s/ Wendy Jarrett, Assistant Director
Accounting Division

SUBJECT: SAAM TECHNICAL CORRECTION

We have revised Sections 75.40, General Ledger Account Codes, 75.70, Object/Subobject/Sub-subobject Codes, and 85.65, Assets-Illustrative Entries, in the *State Administrative and Accounting Manual* (SAAM). These changes are effective July 1, 2012.

In Subsections 75.40.20 and 75.70.20, we clarified the definitions of General Ledger (GL) Code 6597, Capital Asset Adjustment (General Capital Asset Subsidiary Account Only), and Subobject WF, Capital Asset Adjustment (General Capital Asset Subsidiary Account Only). GL Code 6597 and Subobject WF are to be used to record the difference between the cost of an asset and its related accumulated depreciation when an asset recorded in the General Capital Asset Subsidiary Account is disposed of or otherwise written off.

In Subsection 85.65.58, we updated the illustrative entry for recording the disposal of a capital asset in the General Capital Asset Subsidiary Account using GL Code 6597 with Subobject WF.

The policies and procedures prescribed in SAAM are the minimum requirements that state agencies must meet. An agency may adopt more restrictive or detailed policies as long as the agency meets the required minimum standards.

In addition to the SAAM policies, all OFM directives, technical corrections, and superseded policies are available on OFM's website at: <http://www.ofm.wa.gov/policy/default.asp>.

Additional administrative and accounting resources are also available on OFM's website at: www.ofm.wa.gov/resources/default.asp.

If you are maintaining a hardcopy manual, a link to the replacement pages is available at: <http://www.ofm.wa.gov/policy/replacement-pages.asp>.

Questions regarding manual content and proper interpretation should be directed to the OFM Accounting Consultant assigned to your agency. You can find your agency's OFM Accounting Consultant at: <http://www.ofm.wa.gov/accounting/swa/swacontactsbyagency.asp>.