

ADDENDUM 9
Issued April 12, 2019
To the
State of Washington
Office of Financial Management
One Washington
Organizational Change Management Service
OFM 18-2000

With this Addendum, OFM is hereby exercising its right under the Competitive Procurement to modify the Schedule of Procurement Activities. Specifically, the *dates that OFM notifies Apparently Successful Bidder is changed*. In compliance with state policy, corresponding changes are also made to other dates in the Notice to Bidders section of the schedule as indicated below. **OFM further modifies the method of notification as indicated below since WEBS does not allow interim notifications beyond the due date of the original WEBS notification.** This Addendum 9 replaces and supersedes the Schedule of Procurement Activities published in Addendum 8.

2.2 Schedule of Procurement Activities (M)

Provided below is the schedule of procurement activities for this CP.

OFM reserves the right to revise this schedule. Any such revision will be in writing with notification ~~through WEBS~~ via e-mail to Bidders who have submitted proposals for this competitive procurement. OFM will not be obligated to give such notification in any other manner.

Solicitation Schedule	Date
OFM issues Competitive Procurement	January 23, 2019
Questions: Bidder may submit written questions until 3:30 pm local time, Olympia, WA	January 30, 2019
OFM will issue written responses to Questions	February 5, 2019
Bidder pre-proposal conference (Optional attendance) TIME: 3:00p.m. to 4:30 p.m. local time, Olympia, WA LOCATION: Room G015 B Helen Sommers Building 106 11th Ave SW, Olympia, WA 98501	February 5, 2019
Last day for Complaints – 3:30 pm local time Olympia, WA	February 15, 2019

PROPOSALS DUE by 3:30 p.m. local time, Olympia, WA	February 25, 2019
Evaluation of Proposals Begins	
<u>Phase 1</u> and <u>Phase 2</u> Evaluation	February 25, 2019 through March 5, 2019
<u>Phase 3</u> Evaluation Invitations Sent	March 6, 2019
<u>Phase 3</u> LOGISTICS – time for bidders to arrange travel/OFM to coordinate evaluators, etc.	March 7, 2019 Through March 18, 2019
<u>Phase 3</u> Onsite Presentations/Interviews	March 19, 2019 March 21 and March 22, 2019
<u>Phase 3</u> Firm and Key Staff Reference Checks	March 25, 2019 through March 27, 2019
<u>Phase 3</u> ASB Recommendation for Phase 4 Interview/Selection	March 28, 2019
<u>Phase 4</u> Invitation sent/LOGISTICS	March 29, 2019 Through April 3, 2019
<u>Phase 4</u> Final Interview/Selection of Apparently Successful Bidder	April 4, 2019
Notice to Bidders	
OFM notifies Apparently Successful Bidder and begins contract negotiations	April 23, 2019 April 12, 2019
OFM notifies unsuccessful Bidders	April 23, 2019 April 12, 2019
Unsuccessful Bidders may request Debriefing until 3:30 local time, Olympia, WA	April 26, 2019 April 17, 2019
OFM holds debriefing conferences, if requested	April 30, 2019 through May 2, 2019 April 22, 2019 through April 23, 2019
Estimated start date of contract	July 1, 2019