

**ADDENDUM 4**  
**Issued July 10, 2019**  
**To**  
**State of Washington**  
**Office of Financial Management**  
**One Washington**  
**ERP Expert Advisor Services**  
**OFM 19-400**

**The SCHEDULE OF PROCUREMENT ACTIVITIES is hereby modified to extend the timeframe for Phase 3 activities. The modification is shown with revision marks below. This Addendum 3 replaces and supersedes Section 2.2 of the solicitation document published on May 3, 2019. No other modifications are made under this Addendum.**

**2.2 Schedule of Procurement Activities (M)**

**Bidder must respond to this requirement.**

Provided below is the schedule of procurement activities for this CP. **OFM reserves the right to revise this schedule. Any such revision will be in writing with notification through WEBS. Once the WEBS posting is closed, due to technical limitations of the WEBS system, OFM will send any updates directly to Bidders who have submitted responses to this solicitation. As a courtesy, OFM will also post addendums on its website at [OFM.wa.gov](http://OFM.wa.gov). OFM will not be obligated to give such notification in any other manner.**

Procurement Activity	Date
OFM issues Competitive Procurement	May 3, 2019
Questions: Bidder may submit written questions until 3:30 pm local time, Olympia, WA	May 9, 2019
OFM will issue written responses to Questions	May 14, 2019
Bidder pre-proposal conference (Optional attendance)  TIME: 3:00p.m. to 4:30 p.m. local time, Olympia, WA LOCATION: Room G015 B Helen Sommers Building 106 11th Ave SW, Olympia, WA 98501  Dial In: <a href="#">Join Skype Meeting</a> Trouble Joining? <a href="#">Try Skype Web App</a>  Join by phone <a href="tel:13604073796">1 (360) 407-3796</a> <a href="#">Find a local number</a> Conference ID: 3190017	May 15, 2019
Last day for Complaints – 3:30 pm local time Olympia, WA	May 30, 2019
PROPOSALS DUE by 3:30 p.m. local time, Olympia, WA	June 6, 2019

Evaluation of Proposals Begins	
<u>Phase 1</u> and <u>Phase 2</u> Evaluation	June 10, 2019 through June 14, 2019
<u>Phase 3</u> Evaluation Invitations Sent	June 17, 2019
<u>Phase 3</u> LOGISTICS – time for bidders to arrange travel/OFM to coordinate evaluators, etc.	June 18, 2019 Through June 24, 2019
<u>Phase 3</u> Interviews/Presentations	June 25, 2019 through June 27, 2019
<u>Phase 3</u> Firm and Key Staff Reference Checks	July 8, 2019 through <del>July 24, 2019</del> <del>July 10, 2019</del>
<u>Phase 3</u> Apparently Successful Bidder (ASB) Recommendation for <u>Phase 4</u> Interview/Selection	<del>July 25, 2019</del> <del>July 12, 2019</del>
<u>Phase 4</u> Invitation sent/LOGISTICS	<del>July 29, 2019</del> <del>Through</del> <del>August 6, 2019</del>  <del>July 15, 2019</del> <del>Through</del> <del>July 22, 2019</del>
<u>Phase 4</u> Final Interview/Selection of ASB	<del>On or before</del> <del>August 6, 2019</del> <del>July 23, 2019</del>
Notice to Bidders	
OFM notifies ASB and begins contract negotiations	<del>August 8, 2019</del> <del>July 25, 2019</del>
OFM notifies unsuccessful Bidders	<del>August 8, 2019</del> <del>July 25, 2019</del>
Unsuccessful Bidders may request Debriefing until 3:30 local time, Olympia, WA	<del>August 13, 2019</del> <del>July 30, 2019</del>
OFM holds debriefing conferences, if requested	<del>August 15, 2019,</del> <del>August 19, 2019</del> <del>and</del> <del>August 20, 2019</del>  <del>August 5, 2019</del> <del>through</del> <del>August 7, 2019</del>
Estimated start date of contract – on or after	<del>August 28, 2019</del> <del>August 15, 2019</del>

END OF MODIFICATIONS