

Exhibit H – Bid Template

Event	Venue / Site	Bidder (include contact information below)
2024 Equity Convening	Yakima Convention Center (YCC) 10 N. 8 th St. Yakima, Washington 98901	The Elite Collective Carlos Imani, Executive Producer Email: carlosimani@theelitecollective.com Phone: 206-355-7024

Qualifications (70 points) Please provide your response to the questions, use as much space as needed.

Questions 1: Provide examples of prior work experience where you've demonstrated the ability to execute a hybrid or multi-room conference or event. **(20 points)**

Answer:

2024 – UNCF Gala – Seattle Summit Convention Center Ballroom - Responsibilities included Video Production, Live to Tape recording, LED Walls, Technical Directing, Audio for live band and presenters, in-Room Sound Reinforcement. 1000+ in attendance.

2024 – MLK Prayer Breakfast – Grand Sheraton Ballroom - Responsibilities included Video Production, Live-streaming, Technical Directing, LED Walls, Audio for live band and presenters, Lighting, in-Room Sound Reinforcement. 550+ in-person.

2023 – Reclaiming Wellness Behavioral Health Conference – Greenriver College - Responsibilities included video production, live streaming, Audio, and managing multiple breakout rooms. 600+

2023 – Northwest Justice Project – Embassy Suites Seattle - Responsibilities included Video Production, Live-streaming, Technical Directing, ASL incorporation, Live CART incorporation, Spanish Language incorporation, Audio for presenters, in-Room Sound Reinforcement. 500+

2022 – Columbia Legal Services – Virtual Gala - Responsibilities included Video Production, Live-streaming, Technical Directing, ASL incorporation, Live CART incorporation, Spanish Language incorporation, Audio for presenters

2021 – Urban League Virtual Breakfast Fundraiser - Responsibilities included video production, live streaming, Technical Directing, Audio

2021 – UNCF Virtual Gala - Responsibilities included video production, live streaming, Technical Directing, Audio

2020 – The Service Board – Virtual Gala - Responsibilities included video production, live streaming, Technical Directing, Audio

Question 2: Please describe your work history serving multicultural communities. **(30 points)**

Answer: The Elite Collective has over 10 years of experience working with community and local non-profits, providing a variety of services including photography, videography, photobooths, event production, livestreaming, DJs, sound reinforcement, graphic design, and website design. We have had the privilege of serving esteemed organizations such as:

- Urban League
- UNCF
- 100 Black Parents
- Urb Vote
- Urban Impact

- Community Passageways
- Creative Justice
- Africatown Community Land Trust
- CDCPDA
- Northwest African American Museum
- Northwest Film Forum
- Lavender Project
- Bring Black Pride
- Center for Linguistic and Cultural Democracy
- Northwest Justice Project
- Columbia Legal Services
- Royal Esquire Club
- Friends of the Children Seattle
- Arte Noire
- The Service Board
- Powerful Voices

Our commitment to culturally responsive service and our extensive portfolio of successful projects highlight our dedication to uplifting and supporting multicultural communities. We pride ourselves on our ability to create custom solutions that meet the unique needs of each organization we work with, ensuring that their events and initiatives are impactful and professionally executed.

Question 3: Please provide a detailed list of equipment and labor in Exhibit H – Bid Template. **(20 points)**

Use the table below.

Yakima Convention Center: 3D walkthrough - <https://my.matterport.com/show/?m=fEjiDMWtafD>

Equipment List and Costs

Conference Room	Equipment Description Specify brand, type, etc. for equipment (list each separately below)	Qty	Cost/Unit	Days	Total
Room E/F/G: (Awards Dinner)					
Video Equipment					
Package discount w/ contents below.	Video Production Package - Live/Hybrid	1	13,388	2	5,965.87
	ATEM Switcher - 2 M/E Constellation HD	1		2	
	Video Cabling	1		2	
	MacBook Pro	2		2	
	ATEM Switcher - 1 M/E Advanced Broadcast Panel	1		2	
	Ultra wide production monitor 34"	1		2	
	ATEM Switcher - Carry on Broadcast Production Director Monitor 4	1		2	
	URSA Broadcast Cameras MAIN STAGE SUPPLEMENTAL CAMERAS Studio configuration URSA Broadcast Cameras with Heavy Duty Tripods and 55x Long Lens	2	1,125.00	2	2,016.00
	MAIN STAGE LED Wall 16.4' x 9.84' 2mm Upstage LED Wall 60 panels + 4 spare panels. 1.67 aspect ratio. 1680x1008 pixels. 10x6 panels 1,098 lbs not counting ground support hardware. 64 MV2.9 LED Panel 2 Folsom ImagePro II 2 R5 Controller 2 LED/Powerpoint Laptop	1	10,138.75	1	6,595.43

Conference Room	Equipment Description Specify brand, type, etc. for equipment (list each separately below)	Qty	Cost/Unit	Days	Total
	1 Small Video Kit - 1 or 2 input, processor 2 Decimator 12G-CROSS 1 Roland V-1 SDI Video Switcher				
	LED Wall Processing Description: Single destination. One HD feed from client for main upstage wall. 1 MSI Laptop 1 Folsom ImagePro II 2 Nova Pro HD 2 LED/Playback Laptop 1 Playback Laptop	1	1,173.50	1	1,173.50
	MAIN STAGE LED Distro Description: 1 Distro 60 Ch 208v HD ** 8x Soca 4x C5 3x Edison Cam-Thru 2 Male to Male Cam-Lok Turnaround 2 Female to Female Cam-Lok Turnaround 1 4/0 Feeder Package	1	659.50	1	428.68
	MAIN STAGE Video Cabling Description: 1 Cat5/EtherCON Package 1 SDI Package 1 Edison Package 1 Soca Package 1 PowerCon Package	1	500	1	325.02
	MAIN STAGE LED Wall Truss Support Description: 30 - Sandbag 1 - 2.9MM Ground Support System 1 - 12" Truss Package	1	757.50	1	492.38
	MAIN STAGE LED Wall Riser Description: EC to provide 20' wide x 8' deep @ 36" height riser for upstage LED wall 2 - Velcro Skirting - 3' by 16'	1	510	1	331.50

Conference Room	Equipment Description Specify brand, type, etc. for equipment (list each separately below)	Qty	Cost/Unit	Days	Total
	15 - Velcro Stage Clip 24 - SNW - Round Stage Leg - 36"				
	<i>Insert more rows as needed</i>			2	
	Audio Equipment				
Package discount w/ contents below.	Main Room Sound Package	1	11818	2	6145.36
	Mackie DRM12a	6		2	
	Mackie DRM18s	10		2	
	Mackie DRM315	5		2	
	Mackie SRM215	4		2	
	Midas M32 Live	1		2	
	Audio Cabling	4		2	
	Wireless Microphone	4		2	
	<i>Insert more rows as needed</i>			2	
	Lighting Equipment				
Package discount w/ contents below.	Ground Supported Stage Lighting	1	3,523	1	2,289.97
	Description: Four vertical truss towers with LED Pars and LED Lekos for stage wash +dimming and control. Place truss on the corners of the main stage. 1 12" Truss Package 4 Base 3' Square - Truss ABC ** 24 Sandbag 16 Elation Sixpar 100IP 1 MA3 Light Console 2 Color Source ETC Source Four LED Leko **			1	
	LED Uplighting – 24 Elation Sixpar 100IP Twenty Four (24) LED up lights scattered for cosmetics throughout the event space.	1	1,779.5	1	1,156.69

Conference Room	Equipment Description Specify brand, type, etc. for equipment (list each separately below)	Qty	Cost/Unit	Days	Total
	<i>Insert more rows as needed</i>			2	
SOUTH BALLROOM					
Video Equipment					
Package discount w/ contents below.	Video Production Package - Hybrid	1	5160	2	1147.88
	Apple Macbook Pro – Production Laptop	1		2	
	Blackmagic Design Studio Camera 6K	1		2	
	Blackmagic Design Lens Package	1		2	
	ATEM Switcher - Television Studio HD8 ISO	1		2	
	Video Cabling	1		2	
	<i>Insert more rows as needed</i>			2	
Audio Equipment					
Package discount w/ contents below.	Break-Out Audio Packages - Room South Ballroom	1	1649	2	438.45
	Bose F1 Model 812 and Powered Subwoofer	2		2	
	Wireless Microphone	1		2	
	Zoom LiveTrak L-20 20-channel Digital Mixer / Recorder	1		2	
	XLR Wire Package: Regular Room	1		2	
	<i>Insert more rows as needed</i>			2	
Lighting Equipment					
	APUTURE 300D II KIT w/ Spotlight	1	285	2	235
	C-Stand	1	22.50	2	22.50
	<i>Insert more rows as needed</i>			2	
ROOM A/B					
Video Equipment					
Package discount w/ contents below.	Video Production Package - Hybrid	1	3480	2	1034.88

Conference Room	Equipment Description Specify brand, type, etc. for equipment (list each separately below)	Qty	Cost/Unit	Days	Total
	Apple Macbook Pro – Production Laptop	1		2	
	Blackmagic Design Studio Camera 4K	1		2	
	Blackmagic Design Lens Package	1		2	
	ATEM Switcher - SDI Extreme ISO	1		2	
	Video Cabling	1		2	
	<i>Insert more rows as needed</i>			2	
	Audio Equipment				
Package discount w/ contents below.	Break-Out Audio Packages - Room A/B	1	1069	2	481.05
	Bose L1 Pro8 Line Array	2		2	
	Wireless Microphone	1		2	
	Zoom LiveTrak L-8 8-channel Digital Mixer / Recorder	1		2	
	XLR Wire Package: Regular Room	1		2	
	<i>Insert more rows as needed</i>			2	
	Lighting Equipment				
	AUTURE 300D II KIT w/ Spotlight	1	285	2	235
	C-Stand	1	22.50	2	22.50
	<i>Insert more rows as needed</i>			2	
ROOM C:					
	Video Equipment				
Package discount w/ contents below.	Video Production Package - Hybrid	1	3,480	2	1,018.88
	Apple Macbook Pro – Production Laptop	1		2	
	Blackmagic Design Studio Camera 4K	1		2	
	Blackmagic Design Lens Package	1		2	
	ATEM Switcher - Mini Extreme ISO	1		2	
	Video Cabling	1		2	
	<i>Insert more rows as needed</i>			2	
	Audio Equipment				

Conference Room	Equipment Description Specify brand, type, etc. for equipment (list each separately below)	Qty	Cost/Unit	Days	Total
Package discount w/ contents below.	Break-Out Audio Packages - Room C	1	949	2	427.05
	Mackie SRT215	2		2	
	Wireless Microphone	1		2	
	<u>Mackie DLZ Creator</u>	1		2	
	XLR Wire Package: Regular Room	1		2	
<i>Insert more rows as needed</i>				2	
Lighting Equipment					
	APUTURE 300D II KIT w/ Spotlight	1	285	2	235
	C-Stand	1	22.50	2	22.50
<i>Insert more rows as needed</i>				2	
ROOM D:					
Video Equipment					
Package discount w/ contents below.	Video Production Package - Hybrid	1	3,480	2	916.99
	Apple Macbook Pro – Production Laptop	1		2	
	Blackmagic Design Studio Camera 4K	1		2	
	Blackmagic Design Lens Package	1		2	
	ATEM Switcher - Mini Extreme ISO	1		2	
	Video Cabling	1		2	
<i>Insert more rows as needed</i>				2	
Audio Equipment					
Package discount w/ contents below.	Break-Out Audio Packages - Room D	1	829	2	455.95
	Bose L1 Compact	2		2	
	Wireless Microphone	1		2	
	Zoom LiveTrak L-8 8-channel Digital Mixer / Recorder	1		2	
	XLR Wire Package: Regular Room	1		2	

Conference Room	Equipment Description Specify brand, type, etc. for equipment (list each separately below)	Qty	Cost/Unit	Days	Total
				2	
<i>Insert more rows as needed</i>				2	
Lighting Equipment					
	AUTURE 300D II KIT w/ Spotlight	1	285	2	235
	C-Stand	1	22.50	2	22.50
<i>Insert more rows as needed</i>				2	
				Total	33,520.78

LABOR:

Description	QTY	DAY RATE	HOURS	TOTAL
Specialized Labor				
LED Technician	2	1,125	20+	2,250
Lighting Designer (LD)	2	1,125	20+	2,250
A1 - Audio Engineer - Lead	2	1,125	20+	2,250
A1 - Audio Engineer - Breakout Rooms - Roamer	3	1,125	30+	3,375
V1 - Video Operator - Main Room	3	1,125	30+	3,375
Live-Stream Technician - Main Room + Breakout Room Roamer	3	1,125	30+	3,075 (-\$300)
Live-Stream Technician - Breakout Rooms - Roamer	3	1,125	30+	3,075 (-\$300)
Production Manager	2	750	20+	1,500
Site Survey – Two team members	2	750	8+	1,500
Per Diem - 8 Techs + Truck Driver. 10/13-10/16. \$65 / Day Rate	8	65		2,080
Estimated Local Labor & Rigging - Working Supervisor, Eleven Stagehands.				
Load-in and Setup - Oct. 14th	1	3,468	10	3,468
Striking – Oct. 15th	1	1,174	5	1,174
1.8% Admin Fee (covers B&O tax)	1	83.56	1	83.56

		Labor Costs:	30,055.56
		Discount (if any)	-\$600
		Subtotal:	29,455.56
		Sales Tax:	n/a
		Total:	29,455.56

GRAND TOTAL:

Pre-Production	2,500 (Reg \$5000)
Equipment Costs	31,870.72
Specialized Labor Costs	24,730 (Reg \$25330)
Local Labor Costs	4,725.56
Logistics	1,950 (Reg \$2450)
Subtotal	103,079.31
Discount	37,268.22
Total	65,776.28
Tax	4,115.32
Grand total	69,926.41