

Appendix E
to
OFM CP # 19-400 for
ERP Expert Advisor Services

Staff References Template

The Staff References Template is provided for Bidders to submit the staffing references required for its proposed ERP Expert Advisor resources. Please populate the tables below with the requested information for three references per resource. One Washington will use this information during the Phase 3 of the evaluation process to contact previous clients.

[[Instructions to Bidder: Please choose a title below according to your proposed staffing in SOW 1]]

ERP Expert Advisor: [Insert proposed resource name]

ERP Expert Advisor additional Key Staff: [Insert proposed resource name]

Provide three references for each resource using the template below:

[[Bidder should copy this table as needed for its Response]]

[Project Name]			
Client Name:	[Provide client organization name]		
Reference:	[Please Provide]	Title & Role:	[Please Provide]
Email:	[Please Provide]	Mailing:	[Please Provide]
Office:	[Please Provide]	Cell:	[Please Provide]
Project Description:			
[Provide a description of the project]			
Project Start Date:		Project End Date:	
Role Description:			
[Provide a description of the resources role]			