SOLE SOURCE POSTING

9/20/2022

The Office of Financial Management (OFM) contemplates awarding a sole source contract to PROSCI, Inc. to provide Prosci methodologies and tools for Organizational Change Management within the One Washington program including all state agencies for the Workday ERP Implementation.

OFM requires Prosci as it is vital to the success of the One Washington project. Currently, the state’s standard of Organizational Change Management is based on Prosci methodology. As such, the One Washington project should utilize this methodology in the implementation of Workday, as a software as a service. By utilizing other methodologies we create gaps within our team and our enterprise partners and this could cause preventable delays.

OFM will enter an approximate nine-month contract with Prosci, Inc. The contract will be issued on or after October 4, 2022 and will continue for an initial nine-month term. The cost of this initial term is $718,880.00. OFM may opt to extend the contract for an additional three (3) times in one (1) year increments if required. OFM determines that each optional additional one-year extension would result in equal (and/or slightly higher) consideration being added to the total contract value.

Offerors contemplating the above requirements are required to submit capability statements detailing their ability to meet the state’s requirements within five (5) working days of this announcement.

Capability statements should address the following state requirements:

- The ability to provide Prosci certification.
- The ability to provide the Prosci ADKAR Model, Prosci 3-Phase Process and Prosci PCT Model.
- Tools and assessments to include the Maturity Model Audit, Best Practices Audit, ADKAR Dashboard, PCT Analyze and the Prosci Change Scorecard.

In the absence of other qualified sources, it is the state’s intent to make a sole source award of the contract. To submit capability statements or for questions, contact:

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