

ADDENDUM 1
OCTOBER 7, 2022
FOR
WASHINGTON STATE
OFFICE OF FINANCIAL MANAGEMENT
RACISM AND BIAS IN POLICING TRAINING
RFQ 22-800

This Addendum No. 1 is to answer to Responder questions submitted during the question and answer period for RFI 22-800.

RFI 22-800, Section 3.2 QUESTIONS AND ANSWERS ABOUT THIS RFQ

Question 1) Is there an incumbent contract fulfilling this service?

Answer: There is no incumbent contract fulfilling this service.
Please refer to Section 1 *Request for Information* of RFI

Question 2) Is there a budget for this project?

Answer: Mandatory training was included in OII's authorizing statute RCW 43.102.060. Therefore, funding of this project is supported.

Question 3) Has a solicitation timeframe been decided upon?

Answer: No. Please refer to Section 1 *Request for Information* of RFI.

Question 4) What is the total number of personnel that require training?

Answer: All OII staff will be required to attend this training program, as well as the board members, who will be required to take a subset of this training. Currently there are 14 OII staff, but this number will increase as we continue to hire more staff. The current organizational chart is written for approximately 85 employees.

While all staff are not currently hired at OII, all OII staff would need to be trained in the topics of the RFI, and the training should continue to grow with the organization (i.e., this is not one and done training).

Question 5) If possible, can you provide the number of personnel according to the following groups?

- a. OII Investigative Staff
- b. OII Agency Leadership
- c. OII Support Staff
- d. OII Advisory Board Members

Answer:

- a. OII Investigative Staff (53)
 - b. OII Agency Leadership (10)
 - c. OII Support Staff (22)
 - d. OII Advisory Board Members (11)
- See above in parenthesis

Question 6) What type of training delivery is desirable (e.g., in-person, virtual, online)?

Answer: All training formats are acceptable. We would like the vendor to propose, based on the content of the training, which training format would be the most appropriate. Based on the number of training topics within the RFI, it is also acceptable that the training formats would vary.

Question 7) What type of training delivery is desirable (e.g., in-person, virtual, online)?

Answer: All training formats are acceptable. We would like the vendor to propose, based on the content of the training, which training format would be the most appropriate. Based on the number of training topics within the RFI, it is also acceptable that the training formats would vary.

Question 8) Is there a desired length for each training session?

Answer: No. I would lean on the vendor to provide a recommendation. Preferably, especially for broader topics such as cultural competency, it would be of benefit to have a foundational training then ongoing training to build on for continuous learning.

Question 9) If conducting in-person training, would the training be conducted at a central location or regionally (across the state)?

Answer: For now, it would be anticipated that the training would be at a central location; however, we may need to be flexible and adapt to change in agency needs as the agency grows.