

ADDENDUM 1
NOVEMBER 23, 2022
FOR
WASHINGTON STATE
OFFICE OF FINANCIAL MANAGEMENT
WORKFORCE DEVELOPMENT EVALUATION
RFQQ 22-1000

This Addendum No. 1 is to answer to Bidder questions submitted during the question and answer period for RFQQ 22-1000.

RFQQ 22-1000, Section 2.3 QUESTIONS AND ANSWERS ABOUT THIS RFQ

No.	Bidder Question	Answer
1	<p><i>According to Section 3.2.c ("Work Plan") and Section 4.3.a ("Scoring"), the Work Plan is assigned zero points.</i></p> <p>Is this correct? If so, how, if at all, is the Work Plan considered relative to the other scored items?</p>	The Work Plan will be considered in conjunction with the Quotation/Budget and evaluated for its ability to meet the objective of this project.
2	<p><i>The Scope of Work notes that, "The Contractor will identify a strong approach to this evaluation," including the identification of data.</i></p> <p>To what extent has the State collected baseline data on individuals participating in Washington's AmeriCorps program, such as demographic characteristics, family/economic characteristics, and/or school/career interests?</p>	The State has not historically collected this data.
3	<p><i>The Scope of Work notes that, "The Contractor will identify a strong approach to this evaluation," including the identification of data.</i></p> <p>Has the State collected data on participation as individuals have moved through the program (e.g., hours of service per month/year, start and end dates)?</p>	The State does collect member rosters with hours of service, start dates as part of monthly invoices submitted by AmeriCorps programs, however, the end dates are not submitted until after a member exits service.
4	<p><i>The Scope of Work notes that, "The Contractor will identify a strong approach to this evaluation," including the identification of data.</i></p> <p>Does the State maintain contact with individuals who have transitioned out of AmeriCorps service and, if so, has any data been collected with respect to individuals' post-program activities?</p>	The State does not maintain contact with individuals who have transitioned out of AmeriCorps service at this time; however, it is collected through the federal AmeriCorps agency.
5	<p><i>One evaluation topic is the impact of the workforce development efforts on members' transitions out of AmeriCorps service.</i></p> <p>Is the intention to focus on successful participation and completion of AmeriCorps service, as opposed to unplanned departures or quits?</p>	Yes, the intention is to focus on the successful participation and completion of AmeriCorps service.

6	<p><i>One evaluation topic is the impact of the workforce development efforts on members' transitions out of AmeriCorps service.</i></p> <p>Is the primary focus on post-AmeriCorps activities, such job placements, for those who successfully transition out of AmeriCorps service?</p>	The primary focus is on any post-AmeriCorps activity for members who successfully transition out of service; for those who leave AmeriCorps without a "compelling personal circumstance" 45 CFR § 2522.230(a)(2)
7	<p><i>One evaluation topic is the impact of the workforce development efforts on members' transitions out of AmeriCorps service.</i></p> <p>Is OFM open to having the evaluator identify or propose best options for this analysis?</p>	Serve Washington is open to having the evaluator identify or propose best options for this analysis in the Work Plan.
8	<p>Is OFM open to including a geographic component to the evaluation?</p> <p>For example, it might be valuable to assess the extent to which AmeriCorps participants remain in the locality of their assignment after transitioning out of the program (e.g., to assess rural out-migration).</p>	That is an interest point for Serve Washington, and the agency would prefer the inclusion of a geographic component to the evaluation.
9	Is OFM open to evaluating the extent to which AmeriCorps participants receive or utilize any scholarship funds to pursue higher education?	Serve Washington is open to a discussion and proposal to the relevance of this data with the intent of the evaluation in the Work Plan.
10	Should the pursuit of higher education be viewed as a positive career outcome per se?	The pursuit of higher education should not be perceived as a positive or negative outcome in light of our focus on DEIA principles. It should simply be noted as a possible outcome.
11	<p><i>Another evaluation topic is whether the number of historically marginalized communities engaging in career readiness has increased. This outcome—engaging in career readiness—can span a very wide spectrum when it comes to measurement (e.g., what qualifies as being "engaged").</i></p> <p>Does the State have any guidance or preference with respect to how this outcome should be defined?</p>	The two programs being evaluated offer post-AmeriCorps career readiness services. Engagement should be measured by the level of involvement in one or both of those services.
12	<p><i>Another evaluation topic is whether the number of historically marginalized communities engaging in career readiness has increased. This outcome—engaging in career readiness—can span a very wide spectrum when it comes to measurement (e.g., what qualifies as being "engaged").</i></p> <p>Is OFM open to having the evaluator identify or propose best options?</p>	Serve Washington is open to reviewing best options within the Work Plan.
13	How many Serve WA programs are in place across the state?	21 State and National programs across the state
14	How many AmeriCorps members are currently enrolled in programs?	702
15	What is the current process for tracking data on members who have transitioned out of AmeriCorps service? How often is this data collected? How long post-service is this data collected?	Serve Washington does not currently have a process for tracking data on members who have transitioned out of AmeriCorps service. This data is tracked at the federal Agency level once a member exits service.
16	Does Serve WA have current contact information for members who have transitioned out of service?	Serve Washington does not have this information.

17	How many past years does Serve WA expect to be included in this evaluation?	This evaluation is intended to include the 2022 federal fiscal year.
18	Do AmeriCorps programs use standard data collection processes across the state?	No, each program has their own data collection design.
19	Does Serve WA have complete information on member demographics? Race, ethnicity, age, income level.	No, Serve Washington does not collect that information at this time.
20	Does Serve WA anticipate on-site data collection? Or can data collection be done virtually?	Serve Washington is open to reviewing options within the Bidder's Work Plan.
21	Are all diagnostics, supports, and credentialing offered equitably across the state or do they vary by program?	All diagnostics, supports, and credentialing are offered equitably across the state.
22	Is Serve WA open to an expedited timeline, i.e. 6 months?	Yes
23	Is primary quantitative data collection – meaning new, original data – expected as part of this scope?	Yes
24	<i>We envision leveraging existing administrative data on program implementation and participation, as well as data on Americorps members and their outcomes. Ideally, we would want to connect individual-level records on participation with outcomes (which requires a unique identifier).</i> Is this data readily available?	The existing administrative data is readily available.
25	If we proposed a survey of Americorps alumni, would the organization be able to provide an email contact list?	AmeriCorps programs have their own data collection and retention mechanism and is able to provide data. Serve Washington can pull past member rosters from eGrants with their registered email address but cannot guarantee the contact information is current.
26	How many AmeriCorps members are targeted for evaluations during the 2023 contract term?	702
27	Is past experience with AmeriCorps mandatory for this work?	No