

Hiring Freeze Exception Report to OFM

Agency: Department of Retirement Systems

Program: Agency-wide

Agency Director signature:



Date Approved

Position Title

SAP Position Number (8 digits)

Annual Salary

Fund Source

Rationale for Approving Exception

12/12/2024 Retirement Specialist 4

70006922 Range 56

Critical single position responsible for member disability application reviews/administrative decisions for retirement system members. No other agency employees to distribute workload; not filling will result in delay of member application reviews/decisions, impacting members who are not working and in critical need of funds or are terminally ill and desire to put 600 financial matters in order.

Contracts Freeze Exception Report to OFM

Agency:
Program:
Agency Director signature:

Date Approved	Name of Contractor	Brief Description of Services	Term of Contract	Total Cost	Fund Source	Rationale for Approving Exception
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Goods and Equipment Freeze Exception Report to OFM

Agency:

Program:

Agency Director signature:

Date Approved

Description of Goods or Equipment

Total Cost

Fund Source

Rationale for Approving Exception

Travel Freeze Exception Report to OFM

Agency:

Program:

Agency Director signature:

Date Approved

Position Title

Total Cost

Fund Source

Rationale for Approving Exception