



**STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES**

February 10, 2025

Office of Financial Management
ExemptionRequest@ofm.wa.gov

To Whom It May Concern:

Attached is the reporting log for the Department of Social and Health Services describing all agency approved exceptions from the Governor's Freeze Directive 24-19 for the period from January 23, 2025 through February 5, 2025.

I have reviewed and approved each entry and each worksheet on the spreadsheet.

Sincerely,

Cheryl Strange
Acting Secretary

Attachment

Hiring Freeze Exception Report to OFM

Agency: Department of Social and Health Services
Program: All
Agency Director signature:

(Do not report a running list, only report new actions since your last report.)

Date Approved	Hire Date keyed into HRMS (Start Date)	SAP Position Number (8 digits)	Position Title	Job Class Code	Job Class Title	Fund Source (e.g. GFS, Traspo, etc.)	Rationale for Approving Exception
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Nothing to report for this period

Contracts Freeze Exception Report to OFM

Agency: Department of Social and Health Services
 Program: All
 Agency Director signature:

(Do not report a running list, only report new actions since your last report.)

Date Approved	Name of Contractor	Brief Description of Services	Term of Contract	Total Cost	Fund Source (e.g. GFS, Transpo, etc.)	Rationale for Approving Exception	DSHS Contract # or RFx#
1/30/2025	Washington State Department of Licensing	Washington Department of Licensing (DOL) will process Division of Child Support (DCS) vehicle and vessel liens and DCS will reimburse DOL for the costs incurred for doing this service.	2/1/2025-10/31/2027	\$121,704	Operating - General Fund State	The nature of this service requires Department of Licensing expertise which Division of Child Support (DCS) does not have internally. This contract is the most cost-effective and efficient solution to ensuring there is no lapse in service to DCS clients.	2561-56110
1/30/2025	Accenture LLP	Integrated Eligibility and Enrollment Platform Engineering Resources of a Mulesoft Engineer, a part-time Senior Dev-Ops Engineer, and a part-time Accenture Project Manager.	02/01/2025-06/30/2025	\$379,000	Operating - General Fund State; Federal Funding.	Loss of these resources would leave gaps in the program's ability to use Mulesoft and maintain aspects of the Product pipelines.	2323-46924
2/3/2025	the Office of the State Actuary	Actuarial services to conduct quantitative and qualitative research and analysis on spousal benefits expansion to the WA Cares Fund.	1/15/25-6/30/25	\$60,000	Operating - Long-term Services and Support Trust Acct 567	The Long-Term Services and Supports (LTSS) Trust Commission charged DSHS staff to develop preliminary research on the impact of adding a spousal benefit to the WA Cares Fund program. Additionally, House Bill 1026 proposes for the WA Cares Fund statute to be expanded to include a shared spousal benefit.	2361-49837-01
2/3/2025	Department of Enterprise Services	SumTotal LMS Licenses used by the CareLearn domain which is a Learning Management System (licensed through DES) administered by Aging and Long Term Support Administration (AL TSA) Home and Community Services staff. CareLearn provides online learning opportunities to eligible long-term care workers where Caregivers can earn requisite Continuing Education (CE) credits.	7/1/24-6/30/25	\$73,200	Operating - General Fund State; Federal Funding.	Failure to provide opportunities for providers to maintain continuing education credentials would lead to a reduction in the number of certified caregivers in the state.	2461-59167-01
2/3/2025	TBD - RFP	This is a competitive procurement for Traumatic Brain Injury Virtual Support Group services that would start in July of 2025.	7/1/2025-6/30/2029	\$240,000	Operating - General Fund State	RCW 74.31.050 requires DSHS to provide funding to programs that facilitate support groups to individuals with traumatic brain injuries and their families.	TBD
2/3/2025	TBD - RFP	Telecommunication Equipment for the DSHS Office of Deaf and Hard of Hearing Telecommunication Equipment Distribution (TED) program. This will include the purchase, setup, distribution, training, maintenance, and ongoing mobile device management of Apple iOS hardware, software, and third-party software.	7/1/2025-6/30/2029	\$920,000	Operating - General Fund State	RCW 43.20A.725 requires the DSHS Office of Deaf and Hard of Hearing provide these services to qualified clients who are Deaf, Hard of Hearing, Blind, or speech disabled. The current contract for these services was last procured in 2020.	TBD
2/3/2025	The Holding Company Lab LLC	Provide a program booklet, Materials/planning for communications for new WA Cares Beneficiaries, and Aging & Disability Resource Centers (ADRC) Planning.	2/15/2025-6/30/2025	\$140,000	Operating - Long-term Services and Support Trust Acct 567	With go-live coming up in 2026, WA Cares needs to ensure that beneficiaries know about the WA Cares program, understand how it will benefit them, and understand how the program works. Work is required now so that it can be wrapped into similar layered work provided by other contractors.	2223-42146-04
2/5/2025	Washington State Department of Health	Funding for the Department of Health (DOH) Safe Kid Statewide program, coalitions, and partners assistance in support for Concussion / Traumatic Brain Injury (TBI) education and outreach awareness events, and support for Injury Violence Prevention programs across communities in Washington State.	7/1/2025-6/30/2027	\$300,000	Operating - State 12-T TBI Account	This contract ties into the work of the Traumatic Brain Injury Council, RCW 74.31, to conduct a public awareness campaign that utilizes funding from the 12T account to leverage community partners.	2361-47354-01
2/5/2025	Carahsoft Technology Corporation	Systems integrator services for development of new interfaces and supporting functionality in the Wa Cares Benefits and Application Management System (BAMS) that will provide data to the Carina Care system.	3/1/2025-6/30/2025	\$123,217.54	Operating - Long-term Services and Support Trust Acct 567	This integration is required to share the eligibility of a WA Cares beneficiary looking for an individual provider to provide in home care services under the WA Cares benefit.	2326-48935-05

Travel Freeze Exception Report to OFM

Agency: Department of Social and Health Services

Program: All

Agency Director signature:

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Date Approved	Position Title	Total Cost	Fund Source (e.g. GFS, Traspo, etc.)	Rationale for Approving Exception
1/22/2025	Dr. Austin Huh/Recruitment Car	\$1,254	General Fund State	A potential Psychiatrist 4 hire at Western State Hospital, to meet leadership and tour the facility. A successful hire would decrease the use of contractors to cover vacancies and result in a cost savings.
1/24/2025	Britney Miller ESA/CSD	\$1,878.39	FNS Grant (federal funds)	No State Funds Required
1/27/2025	Benjamin Veghte AL TSA	\$2,688	LTSS Trust Fund - WACARES	No State Funds Required
1/30/2025	Antoinette Martin DVR	\$3,127.70	Federal Funds	No State Funds Required
1/30/2025	Cassiopeia Tafoya DVR	\$1,830	Federal Funds	No State Funds Required
1/30/2025	Jessica Lorena Bell DVR	\$1,830	Federal Funds	No State Funds Required
1/30/2025	Shelby Satko DVR/WSRC	\$3,370.08	Federal Funds	No State Funds Required
1/30/2025	Dana Phelps DVR	\$3,127.70	Federal Funds	No State Funds Required
2/3/2025	Deborah Doyle ESA	\$2,421.21	Private: American Public Human Services Assoc	No State Funds Required
2/4/2025	Logan MacGregor ESA/OAS	\$659.49	Federal Funds: State of Emergency Repatriatio	No State Funds Required