

Hiring Freeze Exception Report to OFM

Agency: WA State Health Care Authority



Agency Director signature:

(Do not report a running list, only report new actions since your last report.)

Date Approved	Hire Date keyed into HRMS (Start Date)	SAP Position Number (8 digits)	Position Title	Job Class Code	Job Class Title	Fund Source (e.g. GFS, Traspo, etc.)	Rationale for Approving Exception
1/6/2025	4/16/2025	71028958	Administrative Assistant 5	105I	Administrative Assistant 5	GF-5 (9741)	<p>This position was to be posted the day the freeze started. The Administration has no other administrative support. Currently the Agency Director's assistant is doing her best to support the Administration and duties are also falling on the admin team of the Financial Services Division and that AA4 is new to the agency. With legislative session the Administration needs to hire and train their admin as soon as possible. This position is also responsible for the administrative processing of the actuarial work order contracts which encompasses millions of dollars in work orders for various agency actuarial contracts, the freeze is causing additional work load on other admins and managers not in the FSHPA administration. The work impact is not sustainable as is with a new AA4 and the agency director's admin supporting this time during the freeze.</p>
2/14/2025	4/16/2025	71064174	Legal Assistant 3	425G	Legal Assistant 3	SEBB (A492)	<p>The LA3 is a key member of a small intake team responsible for processing all HCA hearings and appeals. January 1st started HCA's biggest client appeal wave coming off of November's open enrollment. Failure to staff this work will result in HCA's inability to meet its statutory due process requirements under Chapter 34.05 RCW; 42 CFR Section 431; Chapter 41.05 RCW; RCW 74.09.741; and Chapters 182-526, 182-16, and 182-32 WACs. Also see Goldberg v. Kelly, 397 US 254 (1970). Short staffing intake will result in untimely access to HCA's appeals systems creating a barrier to the access of justice.</p>
3/3/2025	4/16/2025	71108250	IT Quality Assurance - Senior/Specialist	484QA	IT Quality Assurance - Senior/Specialist	PEBB (A418)	<p>This position is critical to supporting the successful operations of the PEBB and SEBB enrollment platform, health carrier interfaces, and invoicing of over 2 billion annually. There are two primary aspects to testing, automated and manual. This position is the lead for manual testing. This position is accountable for ensuring ERBs IT systems adhere to federal laws, regulations, standards mandated by PEB and SEB Boards, Washington Technology Solutions, HCA policies and standards, and all applicable RCW/WAC. Additionally supports health carriers in maintaining federal compliance (Centers for Medicare and Medicaid Services). The absence of this position puts a risk appropriate invoicing of 1,000+ PEBB and SEBB organizations which can lead to impacts for 420,000 state/school employees and retirees payroll and other automatic deductions. Up to 700,000 members can experience delays in receiving health coverage at point of care and critically needed medications as a result of IT system issues.</p>
1/31/2025	4/1/2025	71057998	Management Analyst 3	109K	Management Analyst 3	PEBB (A418) & SEBB (A492)	<p>The Management Analyst 3 position with the Employees and Retirees Benefits Division is responsible communicating with external PEBB and SEBB Benefits Administrators on important program eligibility guidelines, rules and program changes which are essential to work PEBB and SEBB Benefit Administrators do. This position is responsible for updating the external Benefits Administrator website and ensuring all PEBB and SEBB Benefit Administrators have the information they need to accurately and timely determine PEBB and SEBB eligibility for their employees. With the implementation of the Benefits 24/7 system, workloads within the Outreach and Training unit in the Employees and Retirees Benefits Division has significantly increased. In turn, PEBB and SEBB Benefit Administrator inquiries about eligibility and enrollment have consistently increased creating a backlog. Because workloads within the Outreach and Training unit have a significant backlog, there aren't additional resources available to address the critical work needed to communicate quickly and effectively with the PEBB and SEBB Benefit Administrators.</p>

Contracts Freeze Exception Report to OFM

Agency: WA State Health Care Authority



Agency Director signature:

Date Approved	Name of Contractor	Brief Description of Services	Term of Contract	Total Cost	Fund Source	Rationale for Approving Exception
		<p>The Black Infant Health (BIH) contract, previously known as the Health Ministers contract, has been a joint contract between HCA, DOH and TPCHD since 2013. DOH contracts with HCA (contract #K2419) and provides HCA with \$62,000 GF-S. HCA matches the GF-S dollars with Federal Medicaid funding and reimburses TPCHD a total of \$124,000.</p> <p>The contract requires TPCHD to work with a network for community health workers (CHWs) to support Medicaid-eligible Black and African-American pregnant and postpartum people in Pierce County by serving as a referral and linkage source to First Steps program, including MSS, ICM and C&amp;E, and other needed resources in the community. TPCHD provides training and answers questions about Medicaid services, healthy pregnancy messages, and resource and referral service information for CHWs. TPCHD also offers a home or virtual visit with a public health nurse for active BIH program participants. The contract also requires TPCHD to network with and provide information to community groups that address health issues for communities of color. The PI code for this contract is A0911.</p>	07/01/2025 - 06/30/2026	\$124,000.00	Split Funding (Medicaid Match)	Essential   Necessary to continue critical services or agency operations
3/28/2025	Tacoma Pierce County Health D					
		<p>*This is a resubmission of a previously approved exemption request due to an increase in value. The increase is \$8,655.71*.</p> <p>This request is to procure and implement Geospatial Information System (GIS) services. Based on the guidance and input from WaTech, DOH and DSHS including detailed analysis of our requirements these services are essential to fulfilling some of our legislative requirements. This Professional Plus level of service is determined to meet the needs of the requirements, and as the needs grow increases and upgrades to enterprise can be accomplished without significant difficulty. This purchase includes the Professional Plus licenses, and 1000 credits which are used for publishing as well as training and support hours which will meet the first two required use cases to meet legislative requirements.</p> <p>First two legislated use cases are:                      74.09.810 - GIS is needed to establish alternative maternity care service delivery system and determine areas of maternity care distress (also known as maternity care deserts) where pregnant women are unable to obtain adequate maternity care.                      SB5536 - GIS is needed to create internal and external facing web maps showing facilities and their locations and internal and public members are able to map to their nearest facility.</p>	03/13/2025 - 06/30/2025	\$113,479.71	Gen State Funds (GFS)	Essential   Necessary to continue critical services or agency operations
4/4/2025	Environmental Systems Research Institute, Inc. (ESRI)					
		<p>After the Fact:                      GSR 19-3031 was cancelled due to the Governor's directive in November/December. HCA owes the National Council for technical assistance rendered and a close balance of \$47,376 (\$376 time and materials per hour, for 126 hours).                      Contractor to provide consultation, guidance and technical assistance to HCA on its Certified Community Behavioral Health Clinic (CCBHC) program development and implementation.</p>	10/01/2024 - 06/30/2025	\$75,000.00	Gen State Funds (GFS)	Essential   Necessary to continue critical services or agency operations
4/4/2025	National Council for Mental Wellbeing					
		<p>OPI/VRI interpreter services provided by Washington Apple Health providers treating eligible Washington Apple Health patients. HCA contract K4724 provides scheduling software and support to coordinate online requests for interpreters between Medicaid providers and Language Access Providers (Spoken language interpreters are covered under a CBA). No funds from this amendment are being added to the contract. The total contract value of the existing contract is \$3,133,893.11</p>	07/01/2025 - 06/30/2026	\$3,133,893.11	Split Funding (The split is based on client eligibility and approximately 50% FFP)	Essential   Necessary to continue critical services or agency operations
4/4/2025	UniversalLanguage Service					

**Goods and Equipment Freeze Exception Report to OFM**

Agency: WA State Health Care Authority

Agency Director signature:

*MaryAnne Sindell*

Date Approved	Description of Goods or Equipment	Total Cost	Fund Source	Rationale for Approving Exception
---------------	-----------------------------------	------------	-------------	-----------------------------------

## Travel Freeze Exception Report to OFM

Agency: WA State Health Care Authority

Agency Director signature:



Date Approved	Position Title	Total Cost	Fund Source	Rationale for Approving Exception
3/24/2025	Prevention Supervisor	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
3/24/2025	Prevention Supervisor	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
3/24/2025	MAPS3	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
3/24/2025	MAPS3	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
3/24/2025	Management Analyst 4	\$19.00	Gen State Funds (GFS)	Essential to the responsibilities of a position
3/24/2025	MAPS3	\$4.00	Gen State Funds (GFS)	Essential to the responsibilities of a position
3/24/2025	Program Specialist 3	\$10.00	Gen State Funds (GFS)	Essential to the responsibilities of a position
3/24/2025	MAPS3	\$30.00	Gen State Funds (GFS)	Essential to the responsibilities of a position
4/4/2025	BENEFITS MARKETING REPRES	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	Administrator Tribal Affairs	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	Tribal Liaison	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	WSTPS Program Coordinator	\$88.20	Gen State Funds (GFS)	Essential to the responsibilities of a position
4/4/2025	RTL	\$250.00	Other state funds	Essential to the responsibilities of a position
4/4/2025	RTL	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	Program administrator	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	SEB Board	\$573.80	Other state funds	Essential to the responsibilities of a position
4/4/2025	SEB Board	\$42.00	Other state funds	Essential to the responsibilities of a position
4/4/2025	SEB Board Member	\$36.68	Other state funds	Essential to the responsibilities of a position
4/4/2025	Program Specialist 3	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	IT BA Entry	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	IT BA Journey	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	Section Manager & HTA Directo	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	HTA Program Manager	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	PEB Board Member	\$321.77	Other state funds	Essential to the responsibilities of a position
4/4/2025	PEB Board Member	\$298.29	Other state funds	Essential to the responsibilities of a position
4/4/2025	Opioid Treatment Quality Mana	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	State Opioid Treatment Authori	\$18.90	Gen State Funds (GFS)	Essential to the responsibilities of a position
4/4/2025	PEB Board Member	\$4.97	Other state funds	Essential to the responsibilities of a position
4/4/2025	PEB Board Member	\$16.52	Other state funds	Essential to the responsibilities of a position
4/4/2025	Chief Pharmacy Officer	\$0.00	Travel ONLY - N/A 3rd Party	Funded exclusively by private or federal grants
4/4/2025	WSU Contractor	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	Chief Medical Officer	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	Chief Medical Officer	\$0.00	Travel ONLY - N/A 3rd Party	Essential to the responsibilities of a position
4/4/2025	Epidemiologist	\$0.00	Travel ONLY - N/A 3rd Party	Funded exclusively by private or federal grants
4/4/2025	MAS5	\$107.00	Gen State Funds (GFS)	Essential to the responsibilities of a position
4/4/2025	MAS3	\$51.24	Gen State Funds (GFS)	Essential to the responsibilities of a position
4/4/2025	Facilities Manager	\$687.00	Split Funding	Essential to the responsibilities of a position
4/4/2025	Occupational Nurse Consultant	\$26.00	Gen State Funds (GFS)	Essential to the responsibilities of a position