

Hiring Freeze Exemption Report to OFM

Agency: Office of Independent Investigations  
 Program:  
 Agency Director signature: Roger Rogoff

Date Approved	Position Title	SAP Position Number (8 digits)	Annual Salary	Fund Source	Rationale for Approving Exemption
12/2/2024	Talent Strategy Manager	71096623-1455	158,544	General-HQ	Moved from time-limited to exempt. This appointment process was started in November with an effective date of 12/2/2024. Recording for transparency.
12/4/2024	Budget Consultant	71105975-1472	100,800	General-HQ	Competitive Recruitment posted (Req # 2024-09402) on 8/16/24, candidate interviewed 11/14/24, offer made 11/26/24, hire date 12/16/24
<b>12/16 to 12/31/2024</b>					
12/11/2024	Senior Investigator	74091102-1412	120,000	General-HQ	(Hire date 1/1/25) Recruitments for investigative positions are ongoing until all investigative vacancies are filled. These positions are required to meet statutory mandates and are necessary for "emergent circumstances involving critical state operations" to investigate officer involved use of deadly force cases. Without ample investigative staff we are unable to conduct thorough, competent investigations.

**Contracts Freeze Exemption Report to OFM**

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The services contracts freeze does not include contracts, contract amendments or other agreements related to:

- with a cost of less than \$10,000,
- the protection of life or public safety,
- tax collection or other revenue-generating activities,
- those funded exclusively from private or federal funding sources, and

Date Approved	Name of Contractor	Brief Description of Services	Term of Contract	Total Cost	Fund Source	Rationale for Approving Exemption
12/8/2024	Gary Ernsdorff	Warrants training course for OII investigative staff	Training services through 12/31/2025	up to \$24,000	General Fund- Death Investigations Proviso 3D2	Warrants training is a requirement for each of our investigative positions in order to conduct their work which is core to our functions and statutory requirements of investigating officer involved use of deadly force incidents which we began doing December 1, 2024 with our first incident occurring on December 4, 2024. Many of OII's contracting needs as a limited law enforcement agency fall under the Services Contracting Freeze exemption of "the protection of life or public safety" and under statutory requirement of RCW 43.102.
12/10/2024	CDW Government	60 Secure keyboard flash drives	Statewide contract #05820	15,981.17	General Fund	This purchase is for keypad encrypted USB drives for use by investigators in the course of conducting investigations of officer involved use of deadly force incidents which we began doing December 1, 2024 with our first incident occurring on December 4, 2024. This is a requirement for each of our investigative positions in order to conduct their work which is core to our functions and statutory requirements. Many of OII's contracting needs as a limited law enforcement agency fall under the Services Contracting Freeze exemption of "the protection of life or public safety" and under statutory requirement of RCW 43.102.
<b>12/16 to 12/31/2024</b>						
12/24/2024	Advantagepage Inc	Translation of documents	Renewal for one additional term 1/1/25 to 12/31/2025	\$10,000	General Fund	This service provides language translation of written documents necessary for OII to conduct business with partner agencies, communities and the public we serve. This service enables us to meet our statutory mandates under RCW 43.102 in the protection of life and public safety.

**Goods and Equipment Freeze Exemption Report to OFM**

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The freeze on goods and equipment purchases does not apply to equipment:

- with a cost of less than \$10,000,
- necessary to protect life or public safety,
- necessary to carry out the core functions of the agency, or
- funded exclusively by private or federal grants.

Date Approved	Description of Goods or Equipment	Total Cost	Fund Source	Rationale for Approving Exemption
12/16 to 12/31/2024	Period of 12/2 through 12/15/24--none reportable			
	Period of 12/16 through 12/31/24--none reportable			

## Travel Freeze Exemption Report to OFM

Agency: Office of Independent Investigations

Program:

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- The travel freeze does not apply to:
- essential to the responsibilities of a position
  - necessary to protect life or public safety
  - tax collection or other revenue-generating activities
  - funded exclusively by private or federal grants.

Date Approved:	Position Title	Total Cost	Fund Source	Rationale for Approving Exemption
9/10/2024	Multiple		3500 General Fund	Total costs include training course (Government to Government on 12/17/2024) and travel for 5 of the 22 attendees. This training is exempted from freeze for all OII positions pursuant to RCW 43.102.020

12/16 to 12/31/2024

Period of 12/16 through  
12/31/24--none reportable

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Savings Report to OFM

Agency:

Date Approved	Description of Goods or Equipment	Total Cost	Saved Fund Source	Rationale for Savings
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12/10/2024	Wa State Bar Association Pro-Bono License Fee Dana Boales	\$200.00		Employee self paid
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12/16 to 12/31/2024

	Currently working to identify savings on evidence van upfitting and usage. Also reviewing contracts up for renewal for savings and reductions.		TBD once research is complete	
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