

Hiring Freeze Exception Report to OFM

Agency:
 Program:
 Agency Director signature:

Date Approved	Date of Hire	SAP Position Number (8 digits)	Position Title	Job Class Code	Job Class Title	Fund Source	Rationale for Approving Exception
	1/1/2025	70058957	TRANSPORTATION ENGINEER 3	530M	TRANSPORTATION ENGINEER 3	TRANSPORTATION	ACTION IN PROCESS PRIOR TO 12/2/2024
	1/1/2025	70063819	ASST PE DESIGN	WMS02	WMS BAND 2	TRANSPORTATION	ACTION IN PROCESS PRIOR TO 12/2/2024
	1/16/2025	70056780	PROGRAM MANAGER, IRT	WMS02	WMS BAND 2	TRANSPORTATION	ACTION IN PROCESS PRIOR TO 12/2/2024
	1/16/2025	70058833	FISCAL TECHNICIAN 2	148M	FISCAL TECHNICIAN 2	TRANSPORTATION	ACTION IN PROCESS PRIOR TO 12/2/2024
	1/16/2025	70061477	REAL ESTATE SERVICES MANAGER	WMS03	WMS BAND 3	TRANSPORTATION	ACTION IN PROCESS PRIOR TO 12/2/2024
	1/16/2025	70061523	SENIOR TELECOMMUNICATIONS SPECIALIST	594F	ELECTRONIC COMMUNICATIONS SYST TECH, FI	TRANSPORTATION	ACTION IN PROCESS PRIOR TO 12/2/2024
	1/16/2025	70095575	TRANSPORTATION ENGINEER 2	530L	TRANSPORTATION ENGINEER 2	TRANSPORTATION	ACTION IN PROCESS PRIOR TO 12/2/2024
1/15/2025	1/16/2025	71091587	TRANSPORTATION PLANNING SPECIALIST 5	543I	TRANSPORTATION PLANNING SPECIALIST 5	TRANSPORTATION	Position leads several legislatively mandated initiatives for the Region.
	1/16/2025	71093989	TRANSPORTATION TECHNICIAN 3	538T	TRANSPORTATION TECHNICIAN 3	TRANSPORTATION	ACTION IN PROCESS PRIOR TO 12/2/2024
	1/16/2025	71103623	TRANSPORTATION PLANNING SPECIALIST 4	543H	TRANSPORTATION PLANNING SPECIALIST 4	TRANSPORTATION	ACTION IN PROCESS PRIOR TO 12/2/2024
	1/16/2025	71108490	TRANSPORTATION ENGINEER 3	530M	TRANSPORTATION ENGINEER 3	TRANSPORTATION	ACTION IN PROCESS PRIOR TO 12/2/2024

Contracts Freeze Exception Report to OFM

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Date Approved	Name of Contractor	Brief Description of Services	Term of Contract	Total Cost	Fund Source	Rationale for Approving Exception
		support the Washington State Department of Transportation (STATE) State Geotechnical Office (SGO) and the Olympic Region (OR) Project Engineer Office (PEO) related to the US 101/SR 109, Olympic Region 29 Fish Passages Progressive Design Build (PDB) project.				
		Task AE-1: Bundle 2B – Phase 2 PDB Submittal Review				
		Task AE-2: Bundle 3 – Phase 2 PDB Submittal Review				
1/28/2025	Haley & Aldrich	Task AE-3: Bundle 5 – Phase 1 PDB Submittal Review	1/1/2025 – 12/31/2027	163,567.00	108	Guidance from Senior Leadership is to continue to move all projects (fish, preservation, and improvement) forward to 100% PS&E and to continue initiating and extending consultant construction support agreements.
		Task AE-4: Bundle 5 – Phase 2 PDB Submittal Review				
		Task AE-5: PEO/DB Team Task Force/OTS Meeting Attendance				
		Task AE-6: Project Management and Coordination				
1/21/2025	HDR	To provide an engineering analysis, using a representative subset of bridges, to determine the feasibility of meeting WSDOT's Recovery Bridge Performance Criteria through seismic retrofit of bridges in the I-5 corridor Study Area that have been previously designated as potential Recovery Bridges. The findings will be summarized in a memorandum that identifies trends and feasibility for the structures' ability to meet the criteria through seismic retrofit.	6/30/2025	662,630.58	108	The proposed new task order AF is set up and funded under MSA Y12915. The funds for this work, which will advance seismic resiliency on the study area, are already committed to the MSA, but not yet assigned to a task order.
1/28/2025	WSP/Tinnea & Associates	Continuation of final design project management service for Seattle Pile Corrosion project. A large number of piles under Seattle terminal have been recorded to corrode at a higher rate than designed. This will lead to a failure of structure much earlier than expected design life span. WSP/Tinnea & associates have helped with design and construction of Seattle terminal. WSP/Tinnea will continue to manage the corrosion mitigation for this terminal, since the companies have extensive history and knowledge of the contract, past decisions, and other limitations of the site.	2 year	242,539.00	099	The piles under the Seattle terminal are continuing to erode at a rate faster than expected. There is concern that the service life of the piles and therefore the while structure may be reduced. Due to limitation of allowable construction periods in water (fish window), there is urgent need to continue design so a plan of mitigation can be established.
1/28/2025	Obelus Design Group, LLC.	Continuation of final design project management service for Seattle Pile Corrosion project. A large number of piles under Seattle terminal have been recorded to corrode at a higher rate than designed. This will lead to a failure of structure much earlier than expected design life span. Obelus has helped with design and construction of Seattle terminal. Obelus will continue to manage the corrosion mitigation for this terminal, since the company has extensive history and knowledge of the contract, past decisions, and other limitations of the site	2 years	307,400.00	099	The piles under the Seattle terminal are continuing to erode at a rate faster than expected. There is concern that the service life of the piles and therefore the while structure may be reduced. Due to limitation of allowable construction periods in water (fish window), there is urgent need to continue design so a plan of mitigation can be established.
12/19/2024	David Evans & Associates, Inc.	Design of a new single span bridge to address an existing fish barrier.	2/1/25 thru 2/28/26	252,457.00	26P	Design of this structure must move forward so WSDOT can address the fish barrier, as required by Federal injunction.
1/23/2025	Convirgent Technologies LLC	replace equipment (cameras, cables, peripherals) of current install on Tilikum and change software to Verkada	One year with terms to renew y	95,276.77	W2	The PASS Program partners with external vendors to conduct outreach and assess targeted individuals for highway construction Pre-Apprenticeship training. The program supplies participants with the required books and/or supplies to be successful and provides training and education to women, minorities, and other traditionally marginalized individuals in Washington State, as detailed in the PASS 25-27 RFQQ. This program allows individuals across Washington state to receive training, education, and support services in a multitude of pre-apprenticeship trade programs to increase the supply of trained and skilled workers while also laying a pathway for a skilled and stable career within the highway construction trades. As of January 29, 2025, the PASS program has supported over 3,400 individuals in Washington state, with 1,333 program participants receiving services in this current biennium. The PASS program will issue a solicitation to bid in late March 2025. We will seek to establish 3 – 6 contracts with potential vendors ranging from \$250,000 to \$1,000,000. The estimated cost for the program for the 25-27 biennium is between \$2,500,000 and \$4,900,000 (maximum value).
1/31/2025	TBD	Provide maritime training, credential support, and wrap-around support services to those interested in working for Washington State Ferries. This will meet the goals of diversifying the fleet workforce as program participants will fall into at least one of the listed communities: Underserved populations, aging out of foster care, formerly incarcerated, justice-involved youth, housing insecure, women, minorities, tribal members, veterans, and those facing a life hardship. Through this program, we estimate that we will hold 16 cohort training sessions over the 2-year contract period. These cohorts will give approximately 160 traditionally marginalized individuals in Washington State the training, support services, and credentialing necessary to apply for an entry-level position with the Washington State Ferry fleet. The COM/PASS program will issue a solicitation to bid in late March 2025. We will seek one contract with a potential vendor ranging from \$500,000 to \$1,000,000.	July 1, 2025 – June 30, 2027	4,900,000.00	TBD Program 5	This program isn't anticipated to be advertised until March/mid-March and will have a cancellation contingent upon a funding clause and flexible amounts. We have to start the process now to ensure limited service interruptions.
1/31/2025	TBD	Provide maritime training, credential support, and wrap-around support services to those interested in working for Washington State Ferries. This will meet the goals of diversifying the fleet workforce as program participants will fall into at least one of the listed communities: Underserved populations, aging out of foster care, formerly incarcerated, justice-involved youth, housing insecure, women, minorities, tribal members, veterans, and those facing a life hardship. Through this program, we estimate that we will hold 16 cohort training sessions over the 2-year contract period. These cohorts will give approximately 160 traditionally marginalized individuals in Washington State the training, support services, and credentialing necessary to apply for an entry-level position with the Washington State Ferry fleet. The COM/PASS program will issue a solicitation to bid in late March 2025. We will seek one contract with a potential vendor ranging from \$500,000 to \$1,000,000.	July 1, 2025 – June 30, 2027	1,000,000.00	TBD Program 5	This program isn't anticipated to be advertised until March/mid-March and will have a cancellation contingent upon a funding clause and flexible amounts. We have to start the process now to ensure limited service interruptions.
1/31/2025	AASHTO	Provides data and analytical tools required for state and its partners such as MPO and RTPOs to meet federal Transportation Performance Management (TPM) target setting and reporting obligations.	12 Months	26,300.00	108	This contract is critical to the state's ability to meet its obligations under federal law and secure necessary transportation funding. Delaying or freezing this contract would disrupt reporting processes, compromise compliance efforts, and risk the state's eligibility for federal funds. The investment of \$26,300 is justified by the significant value of the data and tools provided, which support statewide and regional transportation initiatives. We respectfully request approval for this exception to ensure the state remains compliant, competitive, and accountable in its transportation performance management responsibilities.
2/3/2025	SDS Inc	It is the renewal of the IRIS real property database.	1 year	35,000.00	IR0538	Directive 24-19 says that "...services contracts...that are necessary to continue critical services or agency operations are exempt from the freeze." An agency needs to determine whether the services are subject to the freeze, given the provided criteria. If they are, the agency needs to follow its internal process for an exception approval. If an exception is approved, the agency must include it on its report to OFM.
2/4/2025	DOWL	DOWL is designing a single-span bridge for the US 195 Colfax Bridge Replacement project (XL12934) This is an extension to an existing consultant services agreement. Increased funding will cover costs for: • Additional Scope – DOWL was asked to analyze the Army CORPS channel wall to insure it will remain stable after the existing bridge is removed. • Roundation type changed from spread footings to drilled shafts. • Gate changes to the barrier design. • Grading issues that had to be worked out with the Project Office. • Extended project duration. Original Ad date was 3/10/25. New Ad date is 10/20/25.	New Ad date is 10/20/2025	73,269.00	1	This additional funding to an existing agreement is necessary to take the design of this single span bridge to completion.
2/4/2025	Parametrix	The subject project is a design-build fish passage project that is in the procurement phase. We currently have a task order in place for Parametrix to provide Subject Matter Expert support for development of the procurement documents. The Region's GEC (HNTB) has been the Structures Lead. The Region has decided they would like Parametrix to take over as the Structures Lead. They would like Parametrix to finish the structures procurement documents (conceptual plans, RFQ, & RFP), and provide support through the remainder of the procurement phase.	12/31/2025	134,180.32	14	This work is necessary to move forward the design/development effort of an existing fish barrier correction project. Funds from the I4 fish passage program are approved to move forward.
		This is an amendment to an existing task order that makes Parametrix the Structures Lead and adds \$'s to cover the additional work. •Original Task Order Amount = \$58,722.84 •Amount of this Amendment = \$134,180.32 •Task Total = \$192,903.16 •Original Task Start Date: 3/15/24 •Original Task End Date: 6/30/25 •New Task End Date: 12/31/25 (Same as the master agreement end date. Likely will need to be extended in the future).				

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1/23/2025	Anthro-Tech	AnthroTech (K1685) has been awarded a contract by WSDOT to perform an assessment of compliance with the 2009 settlement agreement with the Washington State Communication Access Project (Wash-CAP) to provide effective communication for passengers who are d/Deaf or hard of hearing, as required by the Americans with Disabilities Act (ADA). Additionally, they are performing market research and developing a strategic roadmap to address deficiencies and improve the overall experience of the impacted customers. The current AnthroTech contract is being overseen by our Project Manager, along with monthly meetings with WSF's ADA Visual Paging Working Group and a project Steering Committee. Through those regular conversations and check-ins, the vendor has been asked to perform more work than was in the original Statement of Work, which will require an amendment to address the following: Market Research (~\$10K); original scope had the vendor reaching out to 3 vendors. They ended up reaching out to 5 vendors at the request of the steering committee. Additionally, there was more work involved with understanding the architecture of the systems and how they would work within the current program implementation. Strategic Roadmap (~\$5K). The WSF ADA Visual Paging Working Group was added midstream, adding additional meetings that didn't replace existing stakeholder meeting. Strategic Roadmap (~\$15K); the strategic roadmap presentations have identified some unanswered questions requiring the vendor to do further research to provide WSF with a plan that contains sufficient information to build out a charter's scope, schedule, and budget details in support of a new initiative.	January 1, 2025 - May 30, 2025	36,341.00	Capital project – W program B	Protection of life or public safety – communications for the d/Deaf and hearing impaired are critical in ensuring the safety of these travelers during normal operations and in the event of an emergency.
2/6/2025	Shannon & Wilson	Geotechnical support to the Headquarters Geotechnical Office in completing geotechnical documents and support for final design of the Corson Ave. RHW - TEF Shop Building Replacement -NWR through development of the Plans, Specifications, and Estimate (PS&E). This is an amendment to an existing agreement to extend the end date of the agreement to June 30 2025 and to add some additional scope to the task details.	1/31/25 - 6/30/2025	19,996.00	108	S&W has been supporting this project from the beginning of the design. The Project includes demolition of the existing buildings 02 through 06, and construction of a new TEF shop building at the Corson Avenue facility in Seattle, WA. The original scope and effort is increased to include additional review for ground improvement, helical anchor, and detention vault details and special provisions that was not originally identified from the design office. The effort is almost completed and is critical for S&W to remain on board to finalize their design. In addition their experience of regulation of the City of Seattle Municipal Code and 2021 Seattle Building Code is critical for this project and this is an experience we don't have in house.
8/7/2024	Contractor will be selected thro	Work includes planting of approximately 532 trees along a 4-mile stretch of I-5 State Route (SR) 5, between Mile Post (MP) 88.6 and (MP) 92 and defined areas southeast of the NB Scatter Creek Rest Area at MP90. All planted material shall receive bark mulch rings.	2 weeks	33,434.00	AH0498-01-0725-EA01-303010	This work is necessary to complete a project that was started months ago and well before the freeze was put in place. This tree planting project is part of the Alternative Use of State Highways ROW Proviso.
2/6/2025	Desco AV	Headquarters conference room equipment is currently failing or unreliable. This effort will upgrade hybrid onsite/remote meeting capabilities for four of the primary conference rooms used for senior leadership and public-facing meetings to conduct the business of the agency.	90 days	93,221.42	108 C2	Consequences of inaction include degraded and interrupted meetings that undermine the public's and WSDOT's transportation partners' confidence in the agency, wasting resources of those present to attempt to get conference audio and video functional. The inability to host leadership and public-facing meetings on site/hybrid would hamper the ability of the agency to disseminate information, address transportation safety issues, and present proposals.
2/3/2025	Front and Centered	Task orders to provide grants to community members and document outcomes.	Thru June 30, 2025	2,180,000.00	26A Climate Commitment Act	Redesigning other space for conference worthiness and full replacement of conference room facilities are more cost prohibitive than upgrading the existing infrastructure to host more reliable and supportable equipment. Per the December 4 Senior Managers transition meeting, WSDOT lifted the pause on grant agreements, including grants funded by the Climate Commitment Act. Despite using a services contract to augment WSDOT staff, this work and funding is fundamentally about a grant program.
				10,255,612.09		

Goods and Equipment Freeze Exception Report to OFM

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Date Approved	Description of Goods or Equipment	Total Cost	Fund Source	Rationale for Approving Exception
2/4/2025	State membership to the National Association of State Aviation Officials (NASAO)	12,700.00	039	NASAO is the coordinating group of aviation divisions of all states. This is the best way to coordinate and communicate with the aviation sectors of department of transportations in the other states. This is similar to ASHTO.

Travel Freeze Exception Report to OFM

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Date Approved	Position Title	Total Cost	Fund Source	Rationale for Approving Exception
1/27/2025	TPS3 Landscape Project Lead	342.00	20H	Necessary for required construction work in Olympic Region
1/24/2025	W. Brian White Region Administrator	350.00	108	Critical to position.
1/31/2025	WSF Senior Director of Finance, Adm	7,500.00	109	Traveler was selected to attend the AASHTO Executive Institute Seminar by WSDOT Executives.
1/31/2025	DEI Plan Manager	478.42	Program 5	The travel occurred in November prior to the freeze.
2/3/2025	Transportation Planning Specialists	600.00	039	Staff from the Aviation Division attends the NW Aviation Conference & Trade Show in support of the aviation community. We answer questions covering topics such as land use, applying for grants and loans, airport inspections, aircraft registration, drone use, and Advanced Air Mobility. There is also information sharing between the various aviation associations and WSDOT Aviation. This in-person communication helps alleviate misunderstandings and the public appreciates it.
2/3/2025	Deputy Director	300.00	039	Staff from the Aviation Division attends the NW Aviation Conference & Trade Show in support of the aviation community. We answer questions covering topics such as land use, applying for grants and loans, airport inspections, aircraft registration, drone use, and Advanced Air Mobility. There is also information sharing between the various aviation associations and WSDOT Aviation. This in-person communication helps alleviate misunderstandings and the public appreciates it.
2/3/2025	Construction Project Coordinator	250.00	039	Staff from the Aviation Division attends the NW Aviation Conference & Trade Show in support of the aviation community. We answer questions covering topics such as land use, applying for grants and loans, airport inspections, aircraft registration, drone use, and Advanced Air Mobility. There is also information sharing between the various aviation associations and WSDOT Aviation. This in-person communication helps alleviate misunderstandings and the public appreciates it.
2/3/2025	Aviation Director	300.00	039	Staff from the Aviation Division attends the NW Aviation Conference & Trade Show in support of the aviation community. We answer questions covering topics such as land use, applying for grants and loans, airport inspections, aircraft registration, drone use, and Advanced Air Mobility. There is also information sharing between the various aviation associations and WSDOT Aviation. This in-person communication helps alleviate misunderstandings and the public appreciates it.
2/3/2025	Customer Service Specialist	160.00	039	Staff from the Aviation Division attends the NW Aviation Conference & Trade Show in support of the aviation community. We answer questions covering topics such as land use, applying for grants and loans, airport inspections, aircraft registration, drone use, and Advanced Air Mobility. There is also information sharing between the various aviation associations and WSDOT Aviation. This in-person communication helps alleviate misunderstandings and the public appreciates it.
		<u>10,280.42</u>		