



**Washington State
Department of Transportation**

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August 11, 2025

TO: Office of Financial Management (OFM)
ExemptionRequest@ofm.wa.gov

FROM: Julie Meredith, P.E.
Secretary of Transportation

SUBJECT: WSDOT Governor's Freeze Submittal – August 11, 2025

This memo serves as the signature by the Agency Director for the exceptions reported by Washington State Department of Transportation.

The included attachment outlines the exceptions and describes why the exceptions were necessary to provide critical services related to the two-week reporting timeframe.

Two-Week Reporting Period:
July 27, 2025 – August 10, 2025

Report Submittal Date:
August 10, 2025

Summary of Details Exceptions:

Goods & Equipment Total Cost: \$123,918.79

Service Contract Total Cost: \$79,504,533.31

Travel Approved Total Cost: \$0 – No Travel Exceptions

Number of Positions Hired: 14

Thank you,

A handwritten signature in blue ink that reads "Julie Meredith".

Julie Meredith, P.E.
Secretary of Transportation

Attachment

Contracts Freeze Exception Report to OFM						
Agency: WSDOT						
Program:						
Agency Director signature:						
Date Approved	Name of Contractor	Brief Description of Services	Term of Contract	Total Cost	Fund Source	Rationale for Approving Exception
7/28/2025	Bobby Forch, LLC	DBE and MSVWBE Contract Compliance and Strategic Advisement: The Consultant assists Mega-projects with national best practice compliance mechanisms, serves as a liaison to the small business community, participates in community engagement efforts on behalf of the STATE concerning DBE/MSVWBE participation on assigned projects, ensures that both the DBE/MSVWBE programs' intent and goals are met on the projects, works to enhance relationships with DBEs/MSVWBEs, community organizations, Contractors, and others involved in assigned projects, and maintains continuous contact and coordinate communications with the STATE and project staff, contractors/suppliers, key stakeholders, elected officials, and community organizations.	Additional three months	\$80,000.00	DPS	Adding scope of work and terms to the contract per executive direction.
7/29/2025	HNTB Corporation	Y13027 Task Order AA is for Program Management of the Rail, Freight and Ports Division General Engineering Consulting Services agreement.	60 months	\$3,999,780.00	218	This Task Order authorized the consultant to provide services and deliverables for the duration of the GEC Master Agreement. This includes, but is not limited to, task order development, invoicing, meeting coordination, development and maintenance of the program management plans.
7/29/2025	Jacobs Engineering Group, Inc.	Stormwater conveyance system mapping.	Through 06/30/2025	\$19,232.31	108	The agreement was due to expire at the end of June but was inadvertently overspent due to an erroneous reporting of remaining contract funds by Jacobs’ accounting department, which led to work being performed and \$19,232.31 incurred over the contract amount. Once the discrepancy was discovered, Jacobs immediately halted field work to minimize project overrun. Jacobs was asked to manage this budget tightly to get as much work accomplished with the available funds, and they did a great job managing it overall (this overrun is about 0.5% of the total contract value. While the original budget was overspent, valuable work was performed in mapping the stormwater system. We believe this was an honest mistake on the part of the consultant and are comfortable compensating them for this additional \$19,232.31 in engineering work.
7/30/2025	Stantec Consulting Services, Inc.	<p>This is a request to add additional funding to an existing service agreement. Stantec Consulting Services, Inc was originally hired to develop the preliminary plan and design a new buried structure for this project. The original agreement was executed September 2024.</p> <p>Several items have delayed and changed design parameters, and the local jurisdiction requested additional design to account for utility attachment. Bridge design has also required the consultant to work within WSDOT’s ProjectWise environment. These factors have required an additional \$60K in funding to complete this project.</p>	Agreement will be extended to 10/01/2026	\$60,000.00	Subprogram I4 Subcategory IL	This design work is necessary to correct a fish barrier. This project is both required by federal court injunction and is part of the capital delivery program funded by the legislature. Without processing this service agreement exception, we would be unable to complete this project and correct this barrier.
7/30/2025	STV Inc	To conduct comprehensive research on the integration and implementation of drone technology into WSDOT’s existing Traffic Management infrastructure.	23 Months	\$100,000.00	108 80% Federal 20% State	Like many agencies, WSDOT grappling with the challenge of comprehensive real-time road monitoring due to high costs associated with CCTV installation and maintenance, especially in rural areas. Though sensors and third-party navigation data aid in monitoring, they fall short of providing the crucial visual coverage required for effective traffic management. With only 1,500 CCTVs for approximately 7,000 miles of highway, there are significant coverage gaps, necessitating a cost-effective, flexible solution to enhance situational awareness and improve traffic management. This research including a pilot study, if successful, is expected to bring implementable results to help with this issue.
8/1/2025	AASHTO	Provides data and analytical tools required for state and its partners such as MPO and RTPOs to meet federal Transportation Performance Management (TPM) target setting and reporting obligations.	12 Months	\$26,300.00	108	This contract is critical to the state’s ability to meet its obligations under federal law and secure necessary transportation funding. Delaying or freezing this contract would disrupt reporting processes, compromise compliance efforts, and risk the state’s eligibility for federal funds. The investment of\$26,300 is justified by the significant value of the data and tools provided, which support statewide and regional transportation initiatives.

8/5/2025	Bobby Forch, LLC	DBE and MSVWBE Contract Compliance and Strategic Advisement: The Consultant assists Mega-projects with national best practice compliance mechanisms, serves as a liaison to the small business community, participates in community engagement efforts on behalf of the STATE concerning DBE/MSVWBE participation on assigned projects, ensures that both the DBE/MSVWBE programs' intent and goals are met on the projects, works to enhance relationships with DBEs/MSVWBEs, community organizations, Contractors, and others involved in assigned projects, and maintains continuous contact and coordinate communications with the STATE and project staff, contractors/suppliers, key stakeholders, elected officials, and community organizations. ** previous freeze request filed with incorrect amount.	Additional three months	\$160,000.00	DPS	Adding scope of work and terms to the contract per executive direction.
8/7/2025	Hill International	Hill International oversees a consortium of engineering and project management consulting firms that support the electrification of the WSF ferry fleet and related infrastructure.	2028	\$75,000,000.00	State and Federal Funding	The Electrification of the ferry fleet is part of the GHG Emissions reduction legislation and the selected GEC firm and subconsultants are key to delivering this program for WSF/WSDOT.
8/8/2025	WSP	Add Additional Architectural Workshops with our Program Partners	7/1/23-8/31/26	\$59,221.00	26P	The purpose of this freeze exception is to continue the critical design work to complete the architectural workshops
				79,504,533.31		

Goods and Equipment Freeze Exception Report to OFM				
Agency: WSDOT				
Program:				
Agency Director signature:				
Date Approved	Description of Goods or Equipment	Total Cost	Fund Source	Rationale for Approving Exception
7/29/2025	2 Onmisight radar detection - 3 Mimosa radios - 3 Axis CCTV cameras - 3 Pole mounted cabinets - 3 Timber poles - 5 Miscellaneous modems, switches, and cabling	\$93,919.79	FMCSA ITD Grant	Funding for this project is through a Federal grant where funds are already approved and made available for project delivery
8/4/2025	Redundant NAS for TrafficBuster enviroment.	\$29,999.00	MS8779	funded exclusively by private or federal grants
		\$123,918.79		

Hiring Freeze Exception Report to OFM

Agency: WSDOT
Program:
Agency Director signature:

Date Approved	Date of Hire	SAP Position Number (8 digits)	Position Title	Job Class Code	Job Class Title	Fund Source	Rationale for Approving Exception
	6/27/25	70064075	IT POLICY & PLANNING - SRMGR	487PP	IT POLICY & PLANNING - SRMGR	TRANSPORTATION	This position is critical for ensuring 24x7 technology operations for Washington State Ferries.
	7/1/25	71110767	DEPUTY DIRECTOR, WSF PROGRAM MGMT	WMS04	WMS BAND 4	TRANSPORTATION	This position manages functions related to WSF revenue and budget.
	7/16/25	71105499	TRANSPORTATION ENGINEER 3	530M	TRANSPORTATION ENGINEER 3	TRANSPORTATION	This position performs advanced transportation engineering work under limited supervision.
	7/16/25	71110063	TRANSPORTATION ENGINEER 4	530N	TRANSPORTATION ENGINEER 4	TRANSPORTATION	This position performs professional engineering work or is a technical programs specialist.
	7/16/25	71110539	TRANSPORTATION ENGINEER 4	530N	TRANSPORTATION ENGINEER 4	TRANSPORTATION	This position performs professional engineering work or is a technical programs specialist.
	8/1/25	70056802	IT APP DEVELOPMENT - EXPERT	485AD	IT APP DEVELOPMENT - EXPERT	TRANSPORTATION	This position serves as the architect and system administrator for the agency's GIS servers and applications.
	8/1/25	70061532	PROCUREMENT & SUPPLY SPECIALIST 4	114H	PROCUREMENT & SUPPLY SPECIALIST 4	TRANSPORTATION	This position leads all procurement functions for the Southwest Region.
	8/1/25	70062246	MAINT OPS & SPECIAL CREWS SUPERINTENDENT	WMS03	WMS BAND 3	TRANSPORTATION	This position is the Region Wide Maintenance Supervisor for the South Central Region.
	8/1/25	70063109	TRANSPORTATION ENGINEER 2	530L	TRANSPORTATION ENGINEER 2	TRANSPORTATION	This position is necessary to ensure construction inspections occur.
	8/1/25	70063124	TRANSPORTATION ENGINEER 2	530L	TRANSPORTATION ENGINEER 2	TRANSPORTATION	This position is necessary to ensure construction inspections occur.
	8/1/25	70063141	TRANSPORTATION ENGINEER 2	530L	TRANSPORTATION ENGINEER 2	TRANSPORTATION	This position is necessary to ensure construction inspections occur.
	8/1/25	71042530	IT SYSTEM ADMIN - JOURNEY	483SA	IT SYSTEM ADMIN - JOURNEY	TRANSPORTATION	This position supports Spokane Regional Transportation Management Center.
	8/1/25	71082499	TRANSPORTATION PLANNING SPECIALIST 4	543H	TRANSPORTATION PLANNING SPECIALIST 4	TRANSPORTATION	This position provides critical review of local agency comprehensive plans for the Olympic Region.
	8/1/25	71109899	TRANSPORTATION ENGINEER 3	530M	TRANSPORTATION ENGINEER 3	TRANSPORTATION	This position performs advanced transportation engineering work under limited supervision.

Travel Freeze Exception Report to OFM

Agency: WSDOT

Program:

Agency Director signature:

Date Approved	Position Title	Total Cost	Fund Source	Rationale for Approving Exception
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NO EXCEPTIONS FOR THIS PERIOD