



**Washington State
Department of Transportation**

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05/05/2025

TO: Office of Financial Management (OFM)
ExemptionRequest@ofm.wa.gov

FROM: Julie Meredith, P.E.
Secretary of Transportation, WSDOT

SUBJECT: May 5th, 2025, WSDOT Governors Freeze Submittal

This memo serves as the signature by the Agency Director for the exceptions reported by Washington State Department of Transportation.

Included attachment outlines the exceptions and describes why the exceptions were necessary to provide critical services related to the two-week reporting timeframe.

Two week reporting period:
April 20th, 2025 to May 3rd, 2025

Report Submittal Date:
May 5th, 2025

Summary of detailed exceptions:

Goods and Equipment Total Cost: \$351,835.60

Services Contracts Total Cost: \$134,179,180.35

Travel Approved Total Cost: \$4,376.10

Number of Positions Hired: 22

Thank you,

A handwritten signature in blue ink that reads "Julie Meredith".

Julie Meredith, P.E.
Secretary of Transportation

Hiring Freeze Exception Report to OFM

Agency:
Program:
Agency Director signature:

Date Approved	Date of Hire	SAP Position Number (8 digits)	Position Title	Job Class Code	Job Class Title	Fund Source	Rationale for Approving Exception
	01-Apr-25	70063044	PE	WMS03	WMS BAND 3	TRANSPORTATION	Project Engineer position within the North Central Region.
	14-Apr-25	71088139	TRANSPORTATION PLANNING SPECIALIST 2	543F	TRANSPORTATION PLANNING SPECIALIST 2	TRANSPORTATION	Position conducts site surveys and evaluations within the state right of way for HQ Maintenance.
	14-Apr-25	71088140	TRANSPORTATION PLANNING SPECIALIST 2	543F	TRANSPORTATION PLANNING SPECIALIST 2	TRANSPORTATION	Position conducts site surveys and evaluations within the state right of way for HQ Maintenance.
	14-Apr-25	71088272	TRANSPORTATION PLANNING SPECIALIST 2	543F	TRANSPORTATION PLANNING SPECIALIST 2	TRANSPORTATION	Position conducts site surveys and evaluations within the state right of way for HQ Maintenance.
	14-Apr-25	71088273	TRANSPORTATION PLANNING SPECIALIST 2	543F	TRANSPORTATION PLANNING SPECIALIST 2	TRANSPORTATION	Position conducts site surveys and evaluations within the state right of way for HQ Maintenance.
	14-Apr-25	71088274	TRANSPORTATION PLANNING SPECIALIST 2	543F	TRANSPORTATION PLANNING SPECIALIST 2	TRANSPORTATION	Position conducts site surveys and evaluations within the state right of way for HQ Maintenance.
	15-Apr-25	71095250	TRANSPORTATION ENGINEER 2	530K	TRANSPORTATION ENGINEER 1	TRANSPORTATION	Position preforms inspection duties for highway construction projects.
	16-Apr-25	70056977	IT SYSTEM ADMIN - SR/SPEC	484SA	IT SYSTEM ADMIN - SR/SPEC	TRANSPORTATION	Position supervises and supports Mobile Device Management systems.
	16-Apr-25	70057170	CONSTRUCTION PROJECT COORDINATOR 3	537K	CONSTRUCTION PROJECT COORDINATOR 3	TRANSPORTATION	Position provides oversight and maintenance of the 16 state-operated airports.
	16-Apr-25	70057949	TRANSPORTATION ENGINEER 2	530L	TRANSPORTATION ENGINEER 2	TRANSPORTATION	Position provides liquidated interim damages calculations for construction and maintenance projects.
	16-Apr-25	70058220	ARA - MAINTENANCE	WMS04	WMS BAND 4	TRANSPORTATION	Leads the Maintenance Division for the Northwest Region.
	16-Apr-25	70060825	TRANSPORTATION ENGINEER 4	530N	TRANSPORTATION ENGINEER 4	TRANSPORTATION	Position supports the Program Development and Delivery team to include managing scoping and grant applications for construction.
	16-Apr-25	70062444	TRANSPORTATION PLANNING SPECIALIST 4	543H	TRANSPORTATION PLANNING SPECIALIST 4	TRANSPORTATION	This position is responsible for all environmentally related issue from legal documentation to permit acquisition in the South Central Region.
	16-Apr-25	70095340	CONSTRUCTION PROJECT COORDINATOR 3	537K	CONSTRUCTION PROJECT COORDINATOR 3	TRANSPORTATION	This position administers the three (3) airport grant programs.
	16-Apr-25	71038880	TRANSPORTATION ENGINEER 2	530L	TRANSPORTATION ENGINEER 2	TRANSPORTATION	Position ensures SR520 Corridor Design-Build work is in compliance with contract requirements.
	16-Apr-25	71057182	STANDARDS, REPORTING, & COMM MGR	WMS03	WMS BAND 3	TRANSPORTATION	Postion develops standards, reports, and communications to support cost-efficient capital delivery.
	16-Apr-25	71105370	BUDGET ANALYST 2	147B	BUDGET ANALYST 2	TRANSPORTATION	This position is the only dedicated Budget position for the Aviation Division.
	16-Apr-25	71109076	TRANSPORTATION PLANNING SPECIALIST 2	543F	TRANSPORTATION PLANNING SPECIALIST 2	TRANSPORTATION	Position analyzes traffic data for the Multimodal Planning Division.
	16-Apr-25	71109181	TRANSPORTATION PLANNING SPECIALIST 4	543H	TRANSPORTATION PLANNING SPECIALIST 4	TRANSPORTATION	Position will update the Frequent Transit Service study required by the legislature.
	01-May-25	70058501	FISCAL TECHNICIAN 2	148M	FISCAL TECHNICIAN 2	TRANSPORTATION	Position performs fiscal and administrative duties for the Northwest Region Incident Response Team and Pavement Marking Crews.
	01-May-25	70060432	ASST MAINT SUPT	WMS02	WMS BAND 2	TRANSPORTATION	Position oversees the Highway Maintenance Program in Jefferson and Clallam Counties.
	01-May-25	71008604	ADMINISTRATIVE ASSISTANT 5	105I	ADMINISTRATIVE ASSISTANT 5	TRANSPORTATION	Position supports the Rail, Freight, and Ports Division.

Contracts Freeze Exception Report to OFM						
Agency: Program: Agency Director signature:						
Date Approved	Name of Contractor	Brief Description of Services	Term of Contract	Total Cost	Fund Source	Rationale for Approving Exception
4/21/2025	Ogden, Murphy, Wallace	External personnel investigation to be conducted by DES Master Contract (07821) Consultant	4/21/25 - 7/31/25	11,828.85	108	Employee investigation from a neutral party due to the allegations against management
4/22/2025	TBD - Pending competitive solicitation	Satellite Phone services to provide WSDOT with a resilient communication system in the event land lines and cell phones are inoperable following a major incident.	Two year	20,000.00	MS 6261 21 4025 343020	This is a need to keep WSDOT emergency communications operational during and after an incident
4/23/2025	TBD	Qualified Security Assessor (QSA) services are required to ensure Payment Card Industry Data Security Standard (PCI-DSS) compliance. Required from the Bank to allow WSDOT to collect payments in the form of debit/credit cards.	3 years	55,000.00	C Program	Without this compliance, WSDOT would not be authorized to collect revenue, via payment cards, for Ferries and Tolling. Fines for non-compliance range from \$5,000 to \$100,000 per month of non-compliance.
4/28/2025	WSP	The services provided under this task order cover all aspects related to the continuation of critical third-party agreement development through to execution that support the design and delivery of the Interstate Bridge Replacement Program.	June 30, 2026	4,761,037.00	26P	The purpose of this freeze exception request is to allow a new task order to Y-12435 with WSP our general engineering consultant for the Interstate Bridge Replacement Program (a bi-state managed and funded program) to continue with critical third-party agreement work in support of the design and delivery of the Interstate Bridge Replacement Program. The critical nature of this work lies with the schedule driven execution of various third-party agreements prior to projects progressing into key phases such as construction. The funds associated with this freeze exception request are not funded exclusively from private or federal funding sources (per OFM exemption requirements), however a majority of the funding for the IBR program this biennium does come from private (through Oregon funds) or federal (move ahead Washington federal formula funds). Washington and Oregon have appropriated a total of \$387.5m to the IBR Program in the 23-25 biennium with \$250m coming from Oregon and \$137.5m from Washington. Of the Washington funds appropriated, \$43m is identified as state funds with the remainder federal. This task order will not over obligate the legislative appropriations for the IBR Program but is necessary for the program to stay on schedule and reach construction.
3/13/2025	David Evans and Associates, Inc.	David Evans and Associates, Inc., will provide Engineer of Record (EOR) support during Advertisement and Construction of the SR 14/E. of Bingen, Port of Klickitat Access Improvements Project under a new Sole Source agreement supported by funds from the construction work order. Note: David Evans and Associates, Inc., completed 100% drainage design as EOR under Master Agreement Y-12650.	Execution through August 31, 2026	36,287.50	20H I3	David Evans and Associates, Inc., is EOR associated with the Project’s drainage design. Without the EOR under a Sole Source contract/agreement, WSDOT would be taking ownership and potential liability for a portion of the Project design stamped by others. The concern would be that if a question comes up during Advertisement or Construction that requires a change or clarification of design intent. Standard practice is to have the EOR address and approve changes to their drainage design for the Project.
4/30/2025	WSP	The services provided under this task order cover all aspects of the IBR Programs Public Affairs program, which includes Community Engagement, Advisory Committee Support, Government Relations, Media Relations and Communications. Under this Task Order, Public Affairs will support the following cross-discipline efforts to obtain necessary decisions, approvals, permits and funding to allow construction to begin	5/1/2025-4/30/2026	8,044,000.00	26P	The purpose of this freeze exception is to allow a new task order Y-12435 with WSP our general engineering consultant for the Interstate Bridge Replacement Program (a bi-state managed and funded program) to continue with critical Public Affairs work in support of the design and delivery of the IBR Program. The critical nature of this work lies in the continued efforts associated with Community Engagement, Government Relations, Media Relations and Communications. The funds associated with this freeze exception request are not funded exclusively from private or federal funding sources (per OFM exemption requirements), however a majority of the funding for the IBR Program this biennium does come from private (through Oregon funds) or federal (move ahead Washington federal formula funds). Washington and Oregon have appropriated a total of \$387.5m to the IBR Program in the 23-25 biennium with \$250m coming from Oregon and \$137.5m from Washington. Of the Washington funds appropriated, \$43m is identified as states funds with the remainder federal. This task order will not over obligate the legislative appropriations for the IBR Program but is necessary for the program to stay on schedule and reach construction.
5/1/2025	WSP	The services provided under this Task Order covers all aspects related to the Community Benefits services in support of the IBR Program development and delivery of the Final Supplemental Environmental Impact Statement, and Record of Decision.	5/1/2025-9/30/2026	1,500,000.00	26P	The purpose of this freeze exception is to allow a new task order Y-12435 with WSP our general engineering consultant for the Interstate Bridge Replacement Program (a bi-state managed and funded program) to continue with Community Benefits work in support of the design and delivery of the IBR Program. The critical nature of this work lies in the continued efforts associated with the Community Benefits services supporting the development and delivery of the Final Supplemental Environmental Impact Statement, and Record of Decision. The funds associated with this freeze exception request are not funded exclusively from private or federal funding sources (per OFM exemption requirements), however a majority of the funding for the IBR Program this biennium does come from private (through Oregon funds) or federal (move ahead Washington federal formula funds). Washington and Oregon have appropriated a total of \$387.5m to the IBR Program in the 23-25 biennium with \$250m coming from Oregon and \$137.5m from Washington. Of the Washington funds appropriated, \$43m is identified as states funds with the remainder federal. This task order will not over obligate the legislative appropriations for the IBR Program but is necessary for the program to stay on schedule and reach construction.
5/1/2025	HDR Engineering, Inc.	SR 520 Bridge Replacement and HOV Program - General Engineering Consultant (GEC) Master Agreement; additional authorization and extension of agreement end date	72 months	77,000,000.00	20H and 16I	Program/activities are appropriated in the Transportation Budget and Financial Plan of 2025-27 Conf. ver.; funding is provided by bond proceeds.
5/1/2025	WSP	The services provided under this task order cover all aspects of the IBR Programs Public Affairs program, which includes Community Engagement, Advisory Committee Support, Government Relations, Media Relations and Communications. Under this Task Order, Public Affairs will support the following cross-discipline efforts to obtain necessary decisions, approvals, permits and funding to allow construction to begin.	5/1/2025-4/30/2026	7,727,914.00	26P	The purpose of this freeze exception is to allow a new task order Y-12435 with WSP our general engineering consultant for the Interstate Bridge Replacement Program (a bi-state managed and funded program) to continue with critical Public Affairs work in support of the design and delivery of the IBR Program. The critical nature of this work lies in the continued efforts associated with Community Engagement, Government Relations, Media Relations and Communications. The funds associated with this freeze exception request are not funded exclusively from private or federal funding sources (per OFM exemption requirements), however a majority of the funding for the IBR Program this biennium does come from private (through Oregon funds) or federal (move ahead Washington federal formula funds). Washington and Oregon have appropriated a total of \$387.5m to the IBR Program in the 23-25 biennium with \$250m coming from Oregon and \$137.5m from Washington. Of the Washington funds appropriated, \$43m is identified as states funds with the remainder federal. This task order will not over obligate the legislative appropriations for the IBR Program but is necessary for the program to stay on schedule and reach construction.
5/1/2025	WSP	The services provided under this Task Order covers all aspects related to the Community Benefits services in support of the IBR Program development and delivery of the Final Supplemental Environmental Impact Statement, and Record of Decision.	5/1/2025-9/30/2026	1,422,950.00	26P	The purpose of this freeze exception is to allow a new task order Y-12435 with WSP our general engineering consultant for the Interstate Bridge Replacement Program (a bi-state managed and funded program) to continue with Community Benefits work in support of the design and delivery of the IBR Program. The critical nature of this work lies in the continued efforts associated with the Community Benefits services supporting the development and delivery of the Final Supplemental Environmental Impact Statement, and Record of Decision. The funds associated with this freeze exception request are not funded exclusively from private or federal funding sources (per OFM exemption requirements), however a majority of the funding for the IBR Program this biennium does come from private (through Oregon funds) or federal (move ahead Washington federal formula funds). Washington and Oregon have appropriated a total of \$387.5m to the IBR Program in the 23-25 biennium with \$250m coming from Oregon and \$137.5m from Washington. Of the Washington funds appropriated, \$43m is identified as states funds with the remainder federal. This task order will not over obligate the legislative appropriations for the IBR Program but is necessary for the program to stay on schedule and reach construction.
5/1/2025	WSP	The services provided under this Task Order covers all aspects related to Program Management and Program Development work in support of the Final Supplemental Environmental Impact Statement, Record of Decision, design, and delivery of the IBR Program.	5/1/2025-6/30/2026	22,663,525.00	26P	The purpose of this freeze exception is to allow a new task order Y-12435 with WSP our general engineering consultant for the Interstate Bridge Replacement Program (a bi-state managed and funded program) to continue with Program Management and Program Development work in support of the Final Supplemental Environmental Impact Statement, Record of Decision, design, and delivery of the IBR Program. The funds associated with this freeze exception request are not funded exclusively from private or federal funding sources (per OFM exemption requirements), however a majority of the funding for the IBR Program this biennium does come from private (through Oregon funds) or federal (move ahead Washington federal formula funds). Washington and Oregon have appropriated a total of \$387.5m to the IBR Program in the 23-25 biennium with \$250m coming from Oregon and \$137.5m from Washington. Of the Washington funds appropriated, \$43m is identified as states funds with the remainder federal. This task order will not over obligate the legislative appropriations for the IBR Program but is necessary for the program to stay on schedule and reach construction.
5/1/2025	WSP USA, Inc.	The services provided under this Task Order covers all aspects related to supporting the continuation of the Final Supplemental Environmental Impact Statement, Record of Decision, design, and delivery of the IBR Program.	5/1/2025 - 1/31/2026	10,936,638.00	26P	The purpose of this freeze exception is to allow a new task order Y-12435 with WSP our general engineering consultant for the Interstate Bridge Replacement Program (a bi-state managed and funded program) for work supporting the continuation of the Final Supplemental Environmental Impact Statement, Record of Decision, design, and delivery of the IBR Program. The funds associated with this freeze exception request are not funded exclusively from private or federal funding sources (per OFM exemption requirements), however a majority of the funding for the IBR Program this biennium does come from private (through Oregon funds) or federal (move ahead Washington federal formula funds). Washington and Oregon have appropriated a total of \$387.5m to the IBR Program in the 23-25 biennium with \$250m coming from Oregon and \$137.5m from Washington. Of the Washington funds appropriated, \$43m is identified as states funds with the remainder federal. This task order will not over obligate the legislative appropriations for the IBR Program but is necessary for the program to stay on schedule and reach construction.
				134,179,180.35		

Goods and Equipment Freeze Exception Report to OFM				
Agency: Program: Agency Director signature:				
Date Approved	Description of Goods or Equipment	Total Cost	Fund Source	Rationale for Approving Exception
4/21/2025	High-end desktop computer capable of developing and packaging robust visual engineering 3D animations, video production, and other products in support of transportation project communication, buy-in, and delivery.	14,800.00	P8	Replacement in kind of existing, required specialized equipment that is beyond its lifecycle but critical to customer and peer (internal, local agency, tribes, and public) engagement in support of transportation project delivery statewide.
5/1/2025	Remedy / Helix lift and shift	337,035.60	C6SM824721YC01 EY03	Critical TSD system security and availability risk remediation.
		351,835.60		

Travel Freeze Exception Report to OFM

Agency:

Program:

Agency Director signature:

Date Approved	Position Title	Total Cost	Fund Source	Rationale for Approving Exception
4/21/2025	TE4	2,500.00	108	Tracy Trople has been nominated and accepted to the WASHTO Emerging Leaders Program. This is part of our efforts to develop leadership capacity in the Construction Division
4/28/2025	Maintenance Budget Analyst	426.00	030	To be able to have a face to face meeting with statewide peers and leadership to discuss complex budget concerns and solutions. Also, to conduct in person interview for HMW2 in Naselle.
4/23/2025	Assistant PE & Transportation Engineer 3	760.35	26P	Conducting active monitoring for emergency response planning
4/11/2025	Community and Legislative Liaison	689.75	1H0	As the community and legislative liaison for Washington State Ferries, community engagement activities are a large part of my job duties. The WSDOT-sponsored Community Engagement Academy is mandatory for assigned attendees to meet the community engagement expectations in their job duties. New requirements from the HEAL Act, related legislation, and evolving professional practice necessitate continual education and training for front-line staff to meet these expectations.
		4,376.10		