

Travel Freeze Exception Report to OFM

Agency: Workforce Training and Education Coordinating Board

Date Approved Position Title Total Cost Fund Source (e.g. GFS, TRS) Rationale for Approving Exception


5/30/2025 Executive Director 451.12 Digital Equity DEWC1110

Washington State University will be introducing their new president, Dr. Betsy Cantwell, to attendees of the WSU Advisory Council Summit, of which our Executive Director is a board member. This travel is essential for the director to meet Dr. Cantwell in person at the WSU Summit, to cultivate and maintain our relationship with the WSU Global Campus Advisory Campus Group.

5/6/2025 Digital Equity & Industry Alignment Manager 475.72 SGF 1100110

The Workforce Board membership and input at an Adult Education Advisory Council summer conference administered by the State Board for Community and Technical Colleges is essential to the mission of the Workforce Board under federal Workforce Innovation and Opportunity Act Title 1-B Adult Program. The Workforce Board coordinates programs in the workforce system to meet state and federal directions. It is critical to keep up to date with the needs of students in basic education and to keep improving education delivery and services to this population. For that reason, it is essential to keep working with partners across the state to share best practices and understand how to work in the current context of federal changes.

Agency Director signature:



Date:

6/13/25

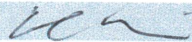
Contracts Freeze Exception Report to OFM

Agency: Workforce Training and Education Coordinating Board

Approved Contract Services Contract Total Cost Fund Source (e.g. Exception

6/2/2025	SHI	Annual maintenance fee for the Private School Licensing system	7/1/2025-6/30/2026	52,249.43	GFS 11004140	Program specialists utilized the system to review new school applications, annual renewals, new staff and instructions as well as vocational school programs. The system generates a license fee based on the reported gross tuition revenue.
6/6/2025	Resource Data Inc	This is an existing IT project that is in the last phase of the project. The additional funds will allow RDI to continue working in the month of June to finish up sprints 6 and 7 and continue working on the Training Provider and WTB Admin portals as we finish out this phase of the project.	6/5/2025-6/30/2025	10,000	State IT Pool/447-6	Our developer would not be able to finish work in the month of June on sprints 6 and 7 and continue working on the Training provider and WTB admin portals. The work would have to wait until the next phase of the project begins in July, 2025.

Agency Director signature:



Date:

6/15/25