

## Travel Freeze Exception Report to OFM

Agency: Workforce Training & Education Coordinating Board

(Do not report a running list, only report new actions since your last report.)

Date Approved	Position Title	Total Cost	Fund Source (e.g. GFS, Traspo, Rationale for Approving Exception)
7/15/2025	Executive Director, Careers Pathways Manager	61.69	Carl Perkins-Leadership
			This in-person luncheon is crucial to relationship-building for the Washington Business Week group, and to learn more about their program; Washington Business Week teaches high school students leadership & career skills through week-long interactive programs at their school or on a college campus. There is not a remote option to meet, and the in-person experience is vital to relationship building. Stakeholders have connected over email and remote meetings.
7/15/2025	Executive Director, TAP Implementation Advocacy Manager	1630.26	50% WIOA/40% Perkins/10% State Funds
			The WSLC Convention is a crucial event for relationship building for our tripartite Board. The Labor portion of our Board will be present and our Executive Director will have an opportunity to engage with their team. This travel is critical because of the value of in-person connections for building and maintaining relationships with our Labor partners on the Workforce Board. There is not a remote option; this event is entirely in-person.

Agency Director signature:



Date:

7/28/25