



## Exempt Recruitment One Washington Data Governance Specialist

Recruitment closes: May 6, 2018

Interviews begin: May 14, 2018

Target hire date: July 1, 2018

***Do you want to join the most exciting project in state government? One Washington is looking for leaders who want to be part of transforming state business processes. Are you a pioneer? Resilient, determined, tenacious? Do you have a strong desire to be part of shaping the future of how Washington does business?***

If so, please keep reading and consider joining us at the **One Washington Recruitment Open House** from 12:30 - 2:30 p.m. on April 25 in room G015C at the [Helen Sommer's Building](#). This will be a great opportunity to learn about the exciting work planned for the One Washington program and how you can be part of our team.

### ABOUT US

The Office of Financial Management's (OFM) mission is to support and improve government on behalf of all Washingtonians. Our vision of *Better Information, Better Decisions, Better Government, Better Washington* is pursued by providing leadership, direction and information needed to progress from vision to action.

One Washington is a comprehensive business transformation program in OFM that supports the agency's mission and vision by seeking to modernize and improve aging administrative systems and related business processes that are common across state government.

In the months and years ahead, we will take an all-inclusive, continual look at the state's collective business processes and identify the key functions that need to be connected, consistent and managed in a unified, cohesive manner to provide reliable data. One Washington will help ensure we have access to data that is accurate, available in a timely fashion and meets the business needs of decision makers. To learn more, please visit [our website](#) or stop by the upcoming One Washington Recruitment Open House.

## ABOUT THIS OPPORTUNITY

### POSITION DESCRIPTION

The One Washington Data Governance Specialist provides direct support to One Washington program goals and objectives by working to ensure that the new enterprise financial and administrative system meets business needs and provides accurate information for decision makers and business users.

The incumbent in this position will create and document an informed Data Governance Model, where data is complete, accurate and connected, and the complete sets of data are reusable, accessible and used to inform decisions.

The Data Governance Specialist's objective is to ensure data integrity, usability and security as the state transforms business operations and solves business problems. This requires the incumbent to take the lead in analyzing business processes, determining requirements and communicating needs clearly to stakeholders, technology developers and vendors. The incumbent in this position serves as One Washington's subject matter expert on enterprise data governance and acts as a leader in identifying data needs for data mapping, data dictionaries, data governance, business processes and systems, supporting the ongoing use and development of the state's new mission critical enterprise financial and administrative systems. This position will support One Washington and the state's new Enterprise Resource Planning (ERP) system through the development of business capabilities, defining business outcomes and creating user stories for the software selection. Ideally, the incumbent in this position will transition into an ongoing support and management role for the One Washington implementation. Duties of the position include:

- Provide data governance expertise, and assist with the development and promotion of information governance policies to ensure the quality of asset data through all upstream and downstream data channels.
- Produce project documentation such as use cases, business rules, functional requirements and nonfunctional requirements as related to Business Intelligence, Data Management, Data Governance and other One Washington enterprise data areas.
- Champion the vision of the future state of business intelligence strategy for the One Washington enterprise.

## QUALIFICATIONS AND CORE COMPETENCIES

### REQUIRED QUALIFICATIONS

- Bachelor's degree from an accredited college or university in computer science or closely related field.
- Minimum of five years of industry experience with data management practices, such as those from DAMA or SEI's Data Management Maturity Model (DMM).
- Ability to understand the complex data models from a business perspective to recommend improved, strategic and sustainable data standards/controls or new data capabilities.
- Five years of demonstrated knowledge of and experience in implementing or managing data governance programs and policies.

- Knowledge of commonly used concepts, practices and procedures as they relate to master data management information systems design, engineering, administration and management.
- Demonstrated ability to communicate effectively, work collaboratively with and present complex information to all levels of management and staff, both orally in writing to include presentation skills in various software.
- Related knowledge and experience in project management or change management.

**In addition, the ideal candidate for this position will have:**

- CDMP, DAMA or SEI DMM certification.

**SALARY AND BENEFITS**

The salary range of consideration is \$70,725 - \$95,158 plus a competitive [benefits package](#) that includes paid vacation and sick leave; health, life and disability insurance; retirement options; flexible work schedules; training opportunities; and leave for military service.

**TO APPLY**

The Office of Financial Management (OFM) is a nonrepresented agency. If you have applied for previous openings at OFM and are interested in this position, please reapply. The top candidates will be contacted directly to interview for this position. Because the selection will be based on information provided by you, it is in your best interest to identify the knowledge, skills and abilities that address the qualifications described in this announcement.

***Special note:** In accordance with WAC 357-19-195, employees who left classified service to accept exempt employment have the right to return to the highest class of position in which the employee previously held permanent status, or to a position of similar nature and salary, provided the employee was not terminated from an exempt position for gross misconduct or malfeasance.*

**Interested applicants should submit the following:**

1. A letter of interest describing specific qualifications.
2. A current resume detailing applicable experience and education.
3. A list of at least three professional references with current telephone numbers.
4. Personal Data sheet  
[www.ofm.wa.gov/jobs/datasheet.doc](http://www.ofm.wa.gov/jobs/datasheet.doc)



**Please send completed application packets by mail, fax or email to:**

Office of Financial Management  
Employee Services  
PO Box 43113  
Olympia, WA 98504-3113  
Fax: 360-586-0051  
Email: [ofmhr@ofm.wa.gov](mailto:ofmhr@ofm.wa.gov)

*The Office of Financial Management is an equal opportunity employer. We strive to create a working environment that includes and respects cultural, racial, and ethnic, sexual orientation and gender identity diversity. Women, racial and ethnic minorities, persons of disability, persons over 40 years of age, and disabled and Vietnam-era veterans are encouraged to apply. Persons needing accommodation in the application process, or who wish to receive this job announcement in an alternative format, may call 360-725-0158 or the Telecommunications Device for the Deaf: 711 Relay.*