

State Administrative and Accounting Manual

25.45 Teleworking

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25.45.10 Commute Time

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<u>In general, an An</u> employee's regular commute time or "home to job site" travel between the official residence and official workstation for travel reimbursement is not compensable. If an employee is directed to report to an agency work site, the agency must notify the employee to report to their assigned agency work location no later than the end of the employee's previous work shift. If the notification is not provided within this timeframe, the employee's time to commute may be compensable.—

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