

**State of Washington  
 Status of Audit Resolution  
 December 2017**

**Lower Columbia College**

**Agency 657**

<b>Audit Report</b>	<b>Finding Number</b>	<b>Finding and Corrective Action Plan</b>	
1018662	2015-001	Finding:	The College should improve internal controls over its financial statement preparation.
		Corrective Action:	The errors identified by the auditors were corrected in the College's final financial statements
			<p>In response to the audit findings of the fiscal year 2014 financial statements, the College had already implemented some vital changes to improve internal controls in financial statements preparation and submission. As a result, the misclassifications that were identified during the prior year's audit were not repeated in the current year's financial statements.</p>
			<p>To address the audit recommendations, the College has also taken the following actions:</p>
			<ul style="list-style-type: none"> <li>• As of September 2017, a new Finance Director was hired to continue providing expertise and oversight over the preparation of financial statements.</li> <li>• Contracted with a CPA firm to assist with the completion of the fiscal year 2017 financial statements, which include:               <ul style="list-style-type: none"> <li>○ Performing a review of year-end adjusting journal entries to ensure they are accurate and complete.</li> <li>○ Conducting a final review of the financial statements to ensure they comply with all applicable Governmental Accounting Standards Board requirements and generally accepted accounting principles.</li> <li>○ Providing technical training to the Finance Director and Accounting Manager related to financial statement preparation.</li> </ul> </li> </ul>
			<p>To prepare for the fiscal year 2018 financial statements cycle, the College has also incorporated outside education and training resources recommended by the auditors into the training program for staff.</p>
		Completion Date:	Corrective action is expected to be complete by June 2018
		Agency Contact:	<p>Nolan Wheeler          Vice President of Administration          1600 Maple Street          Longview, WA 98632          360-442-2201  <a href="mailto:nwheeler@lowercolumbia.edu">nwheeler@lowercolumbia.edu</a></p>

**State of Washington  
 Status of Audit Resolution  
 December 2017**

**Lower Columbia College**

**Agency 657**

<b>Audit Report</b>	<b>Finding Number</b>	<b>Finding and Corrective Action Plan</b>	
1019948	2016-001	Finding:	The College's internal controls over financial statement preparation were inadequate to ensure complete and accurate reporting.
		Corrective Action:	<p>The errors identified by the auditors were corrected in the College's final financial statements.</p> <p>The College experienced some turnover in key positions during the financial statements preparation which impacted the level of oversight over the process. To address the audit recommendations, the College has taken the following actions:</p> <ul style="list-style-type: none"> <li>• As of September 2017, a new Finance Director was hired to continue providing expertise and oversight over the preparation of financial statements.</li> <li>• Contracted with a CPA firm to assist with the completion of the fiscal year 2017 financial statements, which include:             <ul style="list-style-type: none"> <li>○ Performing a review of year-end adjusting journal entries to ensure they are accurate and complete.</li> <li>○ Conducting a final review of the financial statements to ensure they comply with all applicable Governmental Accounting Standards Board requirements and generally accepted accounting principles.</li> <li>○ Providing technical training to the Finance Director and Accounting Manager related to financial statement preparation.</li> </ul> </li> </ul> <p>To prepare for the fiscal year 2018 financial statements cycle, the College has also incorporated outside education and training resources recommended by the auditors into the training program for staff.</p>
		Completion Date:	Corrective action is expected to be complete by June 2018
		Agency Contact:	Nolan Wheeler Vice President of Administration 1600 Maple Street Longview, WA 98632 360-442-2201 <a href="mailto:nwheeler@lowercolumbia.edu">nwheeler@lowercolumbia.edu</a>