

State of Washington - Office of Financial Management
 Status of Audit Resolution
 December 2023

Department of Corrections

Agency 310

Audit Report	Finding Number	Finding and Resolution	
1032819	001	<p>Finding:</p> <p>Fraud Amount:</p> <p>Amount to be Recovered:</p> <p>Recovery to Date:</p> <p>Resolution/ Status:</p> <p>Personnel Action Taken:</p> <p>Criminal Action Taken:</p> <p>Agency Contact:</p>	<p>The Department’s internal controls were inadequate to ensure proper time reporting by an employee, resulting in payroll overpayment between January 16, 2021 and November 15, 2022.</p> <p>\$8,801</p> <p>\$8,801</p> <p>\$600.00 as of August 10, 2023 Estimated recovery on final paycheck: \$1,095.97.</p> <p>In April 2023, the Washington State Penitentiary Health Services implemented a central call-in procedure and leave tracking mechanism. This procedure was modelled after an existing procedure already in place for custody staff, which helps improve accountability over leave tracking and request submission.</p> <p>As a result of the investigation, the Department recognized a gap in the procedures for employee reassignment related to leave accountability. The Department intends to form a work group to review the process with the goal of improving communication and accuracy of leave reporting.</p> <p>Additionally, the Department will take this opportunity to communicate reminders to employees and supervisors regarding roles and responsibilities with leave reporting.</p> <p>Employee was terminated August 4, 2023.</p> <p>Referred to law enforcement.</p> <p>Anita Kendall Senior Director Business Services PO Box 41107 Olympia, WA 98504-1107 (360) 480-7915 Amkendall@doc1.wa.gov</p>