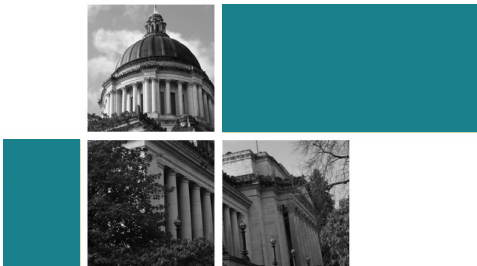


One Washington Update

June 29, 2022





Project Update: The Way Forward (TWF)



The Way Forward: Agency Feedback Overview

The Way Forward refers to a special short-term project established by the One Washington program to assess and recommend changes to the One Washington financials implementation.

Key Goals:

Program Goals	Scope	Deployment Strategy	Schedule
<ul style="list-style-type: none">Finalized and adopted by the ESC: updated financial transformation goals	<ul style="list-style-type: none">A validated scope of finance functionality for the first financial implementation. Discussed by the ESC on 5/10/22 and 5/16/22.	<ul style="list-style-type: none">A validated deployment approach for Workday financials that aligns with the approved goals of the One Washington program.ESC met on 6/7/22 and made preliminary decisions related to deployment strategy.	<ul style="list-style-type: none">A re-baselined schedule for the first phase of the roadmap.Agency engagement strategy is currently being planned.
COMPLETE			IN PROGRESS

ESC Decision On Scope for First Financials Implementation

In June, the Executive Steering Committee (ESC) approved the addition of limited requisition to pay functionality to the scope of the phase 1a implementation of Workday.

1A
scope

First Phase Financials – (AFRS replacement)

- ✓ Accounts Receivable
- ✓ Invoicing and Accounts Payable (not travel)
- ✓ Medicaid and standard CAS (HHS)
- ✓ Vendor/customer management
- ✓ Interagency billing
- ✓ Fixed assets
- ✓ Budget controls

Expanded Financials and Procurement

- ✗ Projects & Project billing
- ✗ Grants
- ✗ Expanded cost allocation
- ✗ Work orders
- ✓ Requisition to Pay ✗
- ✗ Consumable inventory

Future Functionality

- ✗ Procurement
- ✗ HRM/Payroll
- ✗ Budget Preparation

ESC Decision On Scope For First Financials Implementation

Keep all Phase 1a functionality and add *limited* requisition to pay functionality with *constraints*

Limited = Ensure critical functionality is not lost by the replacement of AFRS and that new benefits are gained—to the extent they can be gained within the ESC constraints. the expected additions include:

- Including **support for encumbrances** – losing this capability would create a significant hardship for a number of agencies
- Better **automating the purchase order/requisition**, receipt documentation and payment approval processes
- Collecting **critical procurement authority information** that:
 - Will save agencies hundreds of hours in producing statutorily required contract spend reports
 - Is critical to support state efforts around contracting equity and supplier diversity
 - Will provide valuable information for improving master contract
- The exact functionality to be added in each of these areas is subject to more **analysis** in the coming weeks but are **subject to the constraints** set out by the ESC. Limited functionality **will not include** processes that support shopping and purchasing from a vendor, contract management, and consumable inventory.

Constraints = Implementation of this functionality **will not occur** if it causes the following:

- **Increases the length of the project** beyond the length required to deliver currently scoped (Phase 1a) functionality for our first implementation
- Requires the full supervisory organizational structure or **significant additional complexity** to our currently contemplated HRMS integration
- Require agencies that currently have their **own requisition-to-pay systems to decommission** those systems and use Workday.
- The **analysis** shows a **net** negative financial impact

The Way Forward: Deployment Strategy

The next important step was to determine how scope is rolled out to the enterprise—the deployment strategy. We closed the Deployment Strategy survey on Tuesday 5/17 with 63 responses from agencies.

Components

Deployment of Workday

Should the first implementation of Workday be implemented to all agencies at the same time, in waves— to different groups of agencies over a longer period, or some other approach?

Agency Remediation (LSR) Strategy

To what degree should agency legacy system remediation be completed before the first financial implementation of Workday is implemented?

ESC-Approved Decision

- ESC met on 6/7/22 and made some preliminary decisions; however, requested additional information related to legacy system remediation before any announcement is made. Further discussion is ongoing.



Finance Team Update



APPLE & Functional Team Update

Program leadership has, and will continue to, support the need for the functional and technology teams to focus their work on baseline functional design. Recognizing that agency staff will begin to prioritize the fiscal year close, the program intends to share workstream updates in a thoughtful and measured way at a later time.

Design Goal: Get to Functional Baseline by June 30

The functional baseline model of design is ready when there can be a hand-off to other areas of the program (ex: Integrations) to inform their work.

Definition of Done: Functional Baseline Design

1. Functional design issues resolved
2. Complete functional user stories
3. Complete test scenarios
4. Complete “to be” process diagrams
5. Reconcile with SAAM chapter 85
6. Present an overview of the work to the Finance Advisory Committee



APPLE & Functional Team Update

Apple team completed **23** design sessions as of June **23**

33 design issues finalized

2 design issues in review status (prior to finalization)



Functional team progress

109% complete for user stories (goal: 845)

103% complete for test scenarios (goal: 1,122)

100% complete configuration workbooks: Allocations, Banking & Settlement, Budget, Supplier Accounts

80% complete configuration workbooks: Business Assets, Customer Accounts, FDM

60% complete configuration workbook: Lease Accounting & Financial Accounting

78% complete for To Be Process flows (goal: 117)



THANK YOU!

If you have feedback, questions, or comments please contact us at onewa@ofm.wa.gov.

