

## Key Dates for the 2019-21 Capital Project Evaluation Process

	<b>Proposed</b>	<b>Adjusted/Scheduled</b>
Capital budget instructions, evaluation guidelines and submittal instructions released	June 2018	June 11
Institutions nominate panel members to assist in scoring	June 2018	July 2
OFM recruits panel members from agencies and creates evaluation panels	June 2018	July
Informal question and answer period: responses and additional information will be sent to all participants	June–July 2018	June – July, ongoing
OFM publishes a table with point totals for all evaluation criteria and institutional priorities.	Late June	
Institutions submit completed predesign documents to OFM	July 2018	July 1
Institutions submit preliminary number of proposals per category to OFM	July 1, 2018	July 2
<b>Institutions submit project proposals and supporting documents for evaluation and prioritized list of project proposals</b>	<b>August 15, 2018 *</b>	<b>August 15 *</b>
Evaluation panel orientation and charge (teleconference)	August 2018	August 23
Panel members independently review project proposals	August 2018	August 23 – September 5
Evaluation panels meet in Olympia to review requests and ask questions of panel facilitators	August 2018	September 5 ( <i>pending</i> )
Institutions respond to follow-up questions (through facilitators)	September 2018	
Evaluation panels meet for a second time to complete scoring	September 2018	September 13 ( <i>pending</i> )
OFM compiles scoring results	September 2018	
<b>Institutions submit 2017–19 capital budget request to OFM</b>	<b>September 14, 2018</b>	<b>September 14</b>
OFM reviews scoring results with four-year institutions and other stakeholders	Late September 2018	Late September
<b>OFM transmits results to legislative fiscal committees and four-year institutions</b>	<b>November 1, 2018 *</b>	<b>November 1</b>
Evaluation of 2017–19 process	November 2018	
Governor’s budget proposal transmitted to Legislature	No later than December 20, 2018 *	

\* Date set in statute

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