

INSTITUTION	CAMPUS
PROJECT TITLE	

### SUMMARY NARRATIVE

- Problem statement (short description of the project – the needs and the benefits)
- History of the project or facility
- University programs addressed or encompassed by the project

### GENERAL CATEGORY SCORING CRITERIA

#### 1. Describe how the project promotes access for underserved regions and place-bound adults through distance learning and/or university centers

- A. Is distance learning or a university center a large and significant component of the total project scope? If yes, to what degree of percentage?
- B. Is the project likely to enroll a significant number of students who are place-bound or residents of underserved regions?

#### 2. Enrollment growth

- A. Identify the number of additional full-time equivalent (FTE) state-supported students the project is expected to enable the institution to serve when the space is fully occupied. Describe the method by which the number of additional FTEs who can be accommodated by the proposed space has been calculated, and provide and explain the enrollment analysis indicating probable student demand and enrollment from project completion to full occupancy.
- B. Using the [OFM Statewide Public Four-Year Dashboard](#), identify how many of the additional FTE enrollments are expected to be in high-demand fields and the particular fields in which such growth is expected to occur.

#### 3. Availability of space/utilization on campus

Describe the institution’s plan for improving space utilization and how the project will impact the following:

- A. The utilization of classroom space
- B. The utilization of class laboratory space

#### 4. Efficiency of space allocation

- A. For each major function in the proposed facility (classroom, instructional labs, offices), identify whether space allocations will be consistent with Facility Evaluation and Planning Guide (FEPG) assignable square feet standards. To the extent any proposed allocations exceed FEPG standards, explain the alternative standard that has been used, and why. See Chapter 4 of the Higher Education Capital Project Scoring Process for an example. Include supporting information in an appendix.
- B. Identify the following on form CBS002:
  1. Usable square feet (USF) in the proposed facility,
  2. Gross square feet (GSF), and
  3. Building efficiency (USF divided GSF).

### 5. Reasonableness of cost

Provide as much detailed cost information as possible, including baseline comparison of costs per square foot (SF) with the cost data provided in Chapter 5 of the scoring process instructions and a completed [OFM C-100 form](#). Also, describe the construction methodology that will be used for the proposed project.

If applicable, provide Life Cycle Cost Analysis results demonstrating significant projected savings for selected system alternates (Uniformat Level II) over 50 years, in terms of net present savings.

### TEMPLATES REQUIRED IN APPENDIX FOR SCORING

- [Availability of space/campus utilization](#)
- [Program-related space allocation](#)