



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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July 3, 2025

TO: Agency Directors
Statewide Elected Officials
Presidents of Higher Education Institutions

FROM: K.D. Chapman-See
Director

SUBJECT: 2025-27 ALLOTMENT INSTRUCTIONS

Governor Ferguson signed the three 2025-27 biennial budgets into law on May 20, 2025:

- Operating budget – Engrossed Substitute Senate Bill 5167
- Capital budget – Substitute Senate Bill 5195
- Transportation budget – Engrossed Substitute Senate Bill 5161

All agencies are required by RCW 43.88.110(3) to submit a statement of proposed expenditures (allotments) to the governor within 45 days after the beginning of the fiscal period or within 45 days after the governor signs the biennial budget bills.

As required by [RCW 43.88.110\(2\)](#), the Office of Financial Management has posted the [2025-27 Allotment Instructions](#), which include the following:

- Initial allotments – operating and capital
- Allotment amendments – operating and capital
- Major capital project and other capital allotment requirements
- Special allocation information

While the statutory deadline is **August 14, 2025**, we encourage you to submit your initial allotments as soon as possible. OFM is committed to an expedited review and approval so that the most up-to-date accounting records are available in the statewide accounting system (AFRS).

Expenditure authority (EA) schedules for the operating, transportation, and capital budgets and other enacted legislation containing appropriations were made available in the [Enterprise Reporting System](#) on June 18, 2025. System-generated notifications were delivered to agencies when the EA schedules became available in TALS-AMR and AFRS.

For assistance related to TALS-AMR or AFRS, expenditure authority and allotments, please contact:

- TALS-AMR or AFRS system issues – HereToHelp@ofm.wa.gov or 360-407-9100
- Expenditure authority schedule – [OFM Budget Operations](#)
- Allotment content and general questions – [Assigned OFM Budget Advisors](#)

cc: Agency Budget Officers
OFM Budget Advisors