



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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April 13, 2018

To: Agency Budget Officers

Subject: Recast of Enacted 2017-19 (2018 Supplemental) Budget to Agency Activities

Even though the countdown clock is still running for agency allotment updates for the 2018 Supplemental – April 20, we wanted to give you the opportunity to check another task off your To-Do lists.

Recast to Activities of the enacted 2017-19 Budget as represented by the 2018 Supplemental are due to the Office of Financial Management (OFM) no later than April 30, 2018.

Specific instructions for the recast may be found in the [Budget Development System \(BDS\) Tutorial](#) (See Lesson 6 – Enacted Recast)

- Your recast must conform to the bottom line of Version “5M - 2018 OMN/TRN Supp Enacted” (Available in the Budget Reporting System (VRS))
- If you require an immediate adjustment to your agency Activity Inventory in order to complete your recast – contact your [Assigned Budget Analyst](#).
- Agencies with a single (1) activity are not required to submit an enacted recast.

Please direct questions to your [Assigned Budget Analyst](#) or for technical assistance Support@WaTech.wa.gov.

Kudos to an eagle eye at the Department of Retirement Systems who successfully released their recast this morning at 08:44 winning the “early, early bird special” award.

Thank you for all your hard work.

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