

**105 - Office of Financial Management
Ten Year Capital Plan by Project Class
2021-23 Biennium**

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Version: J1 2021-23 Capital Budget

Report Number: CBS001

Date Run: 10/14/2020 1:25PM

Project Class: Preservation

Agency Priority	Project by Account-EA Type	Estimated Total	Prior Expenditures	Current Expenditures	Reapprop 2021-23	New Approp 2021-23	Estimated 2023-25	Estimated 2025-27	Estimated 2027-29	Estimated 2029-31
3	3000041 Emergency Repairs									
	057-1 State Bldg Constr-State	25,000,000				5,000,000	5,000,000	5,000,000	5,000,000	5,000,000

Project Class: Program

Agency Priority	Project by Account-EA Type	Estimated Total	Prior Expenditures	Current Expenditures	Reapprop 2021-23	New Approp 2021-23	Estimated 2023-25	Estimated 2025-27	Estimated 2027-29	Estimated 2029-31
1	3000040 OFM Capital Budget Staff									
	289-1 Thur Cty Capital Fac-State	9,044,000	1,154,000	1,315,000		1,315,000	1,315,000	1,315,000	1,315,000	1,315,000
	355-1 St. Bld Const Acct-State									
	Project Total:	9,044,000	1,154,000	1,315,000		1,315,000	1,315,000	1,315,000	1,315,000	1,315,000
2	3000039 Oversight of State Facilities									
	289-1 Thur Cty Capital Fac-State	17,819,000	2,159,000	2,610,000		2,610,000	2,610,000	2,610,000	2,610,000	2,610,000
	355-1 St. Bld Const Acct-State									
	Project Total:	17,819,000	2,159,000	2,610,000		2,610,000	2,610,000	2,610,000	2,610,000	2,610,000
Total: Program		26,863,000	3,313,000	3,925,000		3,925,000	3,925,000	3,925,000	3,925,000	3,925,000

Project Class: Grant

Agency Priority	Project by Account-EA Type	Estimated Total	Prior Expenditures	Current Expenditures	Reapprop 2021-23	New Approp 2021-23	Estimated 2023-25	Estimated 2025-27	Estimated 2027-29	Estimated 2029-31
4	20082856 Cowlitz River Dredging									
	057-1 State Bldg Constr-State	940,000	700,000		240,000					

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Ten Year Capital Plan by Project Class
2021-23 Biennium**

*

Version: J1 2021-23 Capital Budget

Report Number: CBS001

Date Run: 10/14/2020 1:25PM

Total Account Summary

<u>Account-Expenditure Authority Type</u>	<u>Estimated Total</u>	<u>Prior Expenditures</u>	<u>Current Expenditures</u>	<u>Reapprop 2021-23</u>	<u>New Approp 2021-23</u>	<u>Estimated 2023-25</u>	<u>Estimated 2025-27</u>	<u>Estimated 2027-29</u>	<u>Estimated 2029-31</u>
057-1 State Bldg Constr-State	25,940,000	700,000		240,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000
289-1 Thur Cty Capital Fac-State	26,863,000	3,313,000	3,925,000		3,925,000	3,925,000	3,925,000	3,925,000	3,925,000
355-1 St. Bld Const Acct-State									
Total	52,803,000	4,013,000	3,925,000	240,000	8,925,000	8,925,000	8,925,000	8,925,000	8,925,000

Ten Year Capital Plan by Project Class

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Report Number: CBS001
Date Run: 10/14/2020 1:25PM

<u>Parameter</u>	<u>Entered As</u>	<u>Interpreted As</u>
Biennium	2021-23	2021-23
Functional Area	*	All Functional Areas
Agency	105	105
Version	J1-A	J1-A
Project Classification	*	All Project Classifications
Include Enacted	No	No
Sort Order	Project Class	Project Class
Include Page Numbers	Y	Yes
For Word or Excel	N	N
User Group	Agency Budget	Agency Budget
User Id	*	All User Ids

**105 - Office of Financial Management
Capital FTE Summary
2021-23 Biennium**

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Version: J1 2021-23 Capital Budget

Report Number: CBS004
Date Run: 10/7/2020 10:15AM

FTEs by Job Classification

<u>Job Class</u>	<u>Authorized Budget</u>			
	<u>2019-21 Biennium</u>		<u>2021-23 Biennium</u>	
	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
Administrative Assistant			1.0	1.0
Budget Assistant			3.0	3.0
Facilities Analyst			5.0	5.0
Facilities Inventory & GIS Data Analyst			2.0	2.0
Sr. Budget Assistant			1.0	1.0
Total FTEs			12.0	12.0

Account

<u>Account - Expenditure Authority Type</u>	<u>Authorized Budget</u>			
	<u>2019-21 Biennium</u>		<u>2021-23 Biennium</u>	
	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
289-1 Thur Cty Capital Fac-State			3,925,000	3,925,000

Narrative

To fund the Office of Financial Management's role in state facility analysis and decision making as required by RCW 43.82 and 39.35B, as well as the OFM capital budget staff to develop and manage the statewide capital budget.

Capital FTE Summary
2021-23 Biennium

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Report Number: CBS004
Date Run: 10/7/2020 10:15AM

<u>Parameter</u>	<u>Entered As</u>	<u>Interpreted As</u>
Biennium	2021-23	2021-23
Agency	105	105
Version	J1-A	J1-A
Include Page Numbers	Y	Yes
For Word or Excel	N	N
User Group	Agency Budget	Agency Budget

Capital Project Request

2021-23 Biennium

*

Version: J1 2021-23 Capital Budget

Report Number: CBS002

Date Run: 10/7/2020 10:11AM

Project Number: 30000041

Project Title: Emergency Repairs

Description

Starting Fiscal Year: 2020

Project Class: Preservation

Agency Priority: 3

Project Summary

Provides funding for agency capital emergencies.

Project Description

Funding is provided for emergencies as defined in the Office of Financial Management's (OFM) Capital Budget instructions. Rather than providing various agency appropriations for emergency repairs, this project consolidates funding and allows for OFM oversight of the appropriation.

Location

City: Statewide

County: Statewide

Legislative District: 098

Project Type

Infrastructure (Major Projects)

Growth Management impacts

N/A

Funding

Acct Code	Account Title	Estimated Total	Expenditures		2021-23 Fiscal Period	
			Prior Biennium	Current Biennium	Reappropriations	New Appropriations
057-1	State Bldg Constr-State	25,000,000				5,000,000
	Total	25,000,000	0	0	0	5,000,000

		Future Fiscal Periods			
		2023-25	2025-27	2027-29	2029-31
057-1	State Bldg Constr-State	5,000,000	5,000,000	5,000,000	5,000,000
	Total	5,000,000	5,000,000	5,000,000	5,000,000

Operating Impacts

No Operating Impact

Capital Project Request

2021-23 Biennium

*

<u>Parameter</u>	<u>Entered As</u>	<u>Interpreted As</u>
Biennium	2021-23	2021-23
Agency	105	105
Version	J1-A	J1-A
Project Classification	*	All Project Classifications
Capital Project Number	30000041	30000041
Sort Order	Project Priority	Priority
Include Page Numbers	Y	Yes
For Word or Excel	N	N
User Group	Agency Budget	Agency Budget
User Id	*	All User Ids

Capital Project Request

2021-23 Biennium

*

Version: J1 2021-23 Capital Budget

Report Number: CBS002

Date Run: 10/7/2020 10:01AM

Project Number: 30000040

Project Title: OFM Capital Budget Staff

Description

Starting Fiscal Year: 2020

Project Class: Program

Agency Priority: 1

Project Summary

OFM capital budget staff develop and manage the statewide capital budget.

Project Description

Funding is provided for four capital budget staff to at the Office of Financial Management.

What is the proposed project?

The project is funding for Office of Financial Management capital budget staff to review agency and other budget requests; monitor capital budget funds, programs and projects; assist agencies in implementing the programs and projects; develop and implement systems for capital budget management; and assist state agencies with technical issues and requirements necessary related to the capital budgets processes.

What opportunity or problem is driving this request?

The opportunity is for capital budget staff to review agency and other budget requests; monitor capital budget funds, programs, and projects; monitor agency implementation of the programs and projects; develop and implement systems for capital budget management; and assist state agencies with technical issues and requirements necessary related to the capital budgets processes.

How does the project support the agency and statewide results?

The Office of Financial Management capital budget staff supports agency and statewide results by reviewing agency and other budget requests; monitoring funds and capital budget funds, programs, and projects; monitoring agency implementation of the programs and projects; developing and implement systems for capital budget management; and assisting state agencies with technical issues and requirements necessary related to the capital budgets processes for efficiency and transparency. Capital budget staff also work with agencies, the Legislature, stakeholders and the general public to address concerns and answer questions.

What are the specific benefits of this project?

The Specific benefits of the capital budget staffing is knowledge of agency and other budget requests; monitoring capital budget funds, programs and projects; agency implementation of the programs and projects; developing and implementing systems for capital budget management; and assisting state agencies with technical issues and requirements necessary for the capital budgets processes for added efficiency and transparency.

How will clients be affected and services change if this project is funded?

Clients, including the public, agencies, and the budgeting process will be better informed and capital budget funds, programs, and projects will be more efficient because of capital budget staff monitoring capital budget funds, programs, and projects; assisting agency implementation of programs and projects; developing and implementing systems for capital budget management; and assisting state agencies with technical issues and requirements necessary for the capital budgets processes for added efficiency and transparency. Capital budget staff also work with agencies, the Legislature, stakeholders and the general public to address concerns and answer questions.

How will other state programs or units of government be affected if this project is funded?

State programs, and government will be more efficient, transparent, and will meet policy and funding objectives through capital budget staff monitoring capital budget funds, programs, and projects; monitoring and advising state agency implementation of programs and projects; developing and implementing systems for capital budget management; and assisting state agencies with technical issues and requirements necessary for the capital budgets processes for added efficiency and transparency. Capital budget staff also work with agencies, the Legislature, stakeholders and the general public to address concerns and answer questions.

What is the impact on the state operating budget?

No direct impact.

Why is this the best option or alternative?

This is the best alternative because capital budget funds, programs, and projects will be more efficient because of capital budget staff monitoring capital budget funds, programs, and projects; assisting agency implementation of programs and projects; developing and implementing systems for capital budget management; and assisting state agencies with technical

Capital Project Request

2021-23 Biennium

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Version: J1 2021-23 Capital Budget

Report Number: CBS002

Date Run: 10/7/2020 10:01AM

Project Number: 30000040

Project Title: OFM Capital Budget Staff

Description

issues and requirements necessary for the capital budgets processes for added efficiency and transparency. Capital budget staff also work with agencies, the Legislature, stakeholders and the general public to address concerns and answer questions. These activities would not happen without the Office of Financial Management capital budget staff.

What is the agency's proposed funding strategy for the project?

The proposed funding strategy is to use bond funds to pay for activities necessary for completing successful capital budget programs and projects and to ensure efficient and effective use of funds appropriated in the capital budget.

Location

City: Olympia

County: Thurston

Legislative District: 022

Project Type

Special Programs

Growth Management impacts

N/A

New Facility: No

Funding

Acct Code	Account Title	Estimated Total	Expenditures		2021-23 Fiscal Period	
			Prior Biennium	Current Biennium	Reapprops	New Approps
289-1	Thur Cty Capital Fac-State	9,044,000	1,154,000	1,315,000		1,315,000
355-1	St. Bld Const Acct-State					
	Total	9,044,000	1,154,000	1,315,000	0	1,315,000

		Future Fiscal Periods			
		2023-25	2025-27	2027-29	2029-31
289-1	Thur Cty Capital Fac-State	1,315,000	1,315,000	1,315,000	1,315,000
355-1	St. Bld Const Acct-State				
	Total	1,315,000	1,315,000	1,315,000	1,315,000

Operating Impacts

Total one time start up and ongoing operating costs

Acct Code	Account Title	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
FTE	Full Time Employee	4.0	4.0	4.0	4.0	4.0
355-1	St. Bld Const Acct-State	1,314,792	1,314,792	1,314,792	1,314,792	1,314,792
	Total	1,314,792	1,314,792	1,314,792	1,314,792	1,314,792

Narrative

OFM capital budget staff develop and manage the statewide capital budget.

**105 - Office of Financial Management
Capital Project Request**

2021-23 Biennium

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Version: J1 2021-23 Capital Budget

Report Number: CBS002

Date Run: 10/7/2020 10:01AM

Project Number: 30000039

Project Title: Oversight of State Facilities

Description

Capital Project Request

2021-23 Biennium

*

Version: J1 2021-23 Capital Budget

Report Number: CBS002

Date Run: 10/7/2020 10:01AM

Project Number: 30000039

Project Title: Oversight of State Facilities

Description

Starting Fiscal Year: 2020

Project Class: Program

Agency Priority: 2

Project Summary

To implement the Office of Financial Management's role in state facility analysis and decision making as required by RCW 43.82 and 39.35B these resources will need to continue to be funded.

Project Description

Funding is provided for nine staff who oversee facility management at the Office of Financial Management.

During the 2007 legislative session, the Office of Financial Management (OFM) established the facilities oversight program after being given authority to assume a more direct role in facilities analysis and decision making. OFM's Facilities Oversight Program oversees real estate procurement and management by applying a statewide perspective to analysis, long-term planning, policy development, and state facility portfolio management. Funding is requested to allow OFM to continue to complete the following activities as required by law:

- Develop and submit a Six-Year Facilities Plan to the Legislature and the Governor biennially.
- Evaluate agency requests to acquire new space or to relocate state facilities through an established modified pre-design process.
- Gather and report the state's facilities inventory.
- Deploy and maintain the state's life cycle cost model for assessing buildings.
- Conduct analysis and make recommendations to the OFM director on lease approvals.
- Consult with the Department of Enterprise Services (DES) on purchases, leases, lease purchases, rent or other acquisitions of real estate.

This request consolidates the Facilities Oversight Program into a single agency, with OFM assuming the resources previously assigned to DES to support these functions. This request also includes continued funding for the information technology solutions for gathering and reporting facilities inventory.

What is the proposed project? Briefly describe the nature of the project and what will be constructed.

Funding is requested to support the continued implementation of OFM's duties under RCW 43.82 and 39.35B to oversee the state's real estate investments. This request includes 9 full time staff and related real estate oversight costs.

What problem or business opportunity is being addressed?

The OFM Facilities Oversight Program was created in 2007 to oversee real estate procurement and management by applying a statewide perspective to analysis, long-term planning, and state facilities portfolio management. At that time, the legislature found that state facility analysis and portfolio management could be strengthened through greater oversight and support from OFM. The functions of the program include:

- Developing and submitting a Six-Year Facilities Plan to the Legislature and the Governor biennially.
- Evaluating agency requests to acquire new space or to relocate state facilities through an established modified pre-design process.
- Gathering and reporting the state's facilities inventory.
- Deploying and maintaining the state's life cycle cost model for assessing buildings.
- Conducting analysis and making recommendations to the OFM director on lease approvals.
- Consulting with the Department of Enterprise Services (DES) on purchases, leases, lease purchases, rent or other acquisitions of real estate.

These activities have been designed to support the goals of leasing and owning facilities that (1) provide space that supports the business needs of state agencies; (2) provide space that is healthy, safe and sustainable; (3) use the state's facilities efficiently; and (4) use the state's fund sources effectively.

Capital Project Request

2021-23 Biennium

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Version: J1 2021-23 Capital Budget

Report Number: CBS002

Date Run: 10/7/2020 10:01AM

Project Number: 30000039

Project Title: Oversight of State Facilities

Description**How does the project support the agency and statewide results?**

The project allows OFM to implement the tasks directed by RCW 4382 and RCW 39.35B.

What are the specific benefits of this project?

This activity improves the oversight over the use of existing facilities by state agencies and the acquisition of new leased space. Through the established business processes, OFM works to maximize the use of the existing state facilities portfolio prior to acquiring new space, evaluate ownership vs. leasing, and maximize the efficiency of new space when required. In addition, this program coordinates across state agencies to seek ways to reduce the fiscal obligation for facilities to allow state agencies to reinvest operating money into service delivery. This program coordinated several projects in 2011-13 to achieve these outcomes and expects to continue with these coordination activities in 2015-17. Specifically, the program:

- Produces a Six-Year Facilities Plan that documents the state needs of state agencies and other pertinent data necessary for cost effective facility planning for the Legislature and the Governor. This document is also designed to establish key metrics for agency space use and facilities costs to measure and improve facilities efficiency.
- Provides reviews and determinations on agency requests on new, expanded and relocated facilities. This program requires state agencies to identify their business needs and justification for a facility request as well as their space needs (through the pre-design process). In addition, this program requires state agencies to identify funding for those facilities for the period of commitment, increasing accountability to the existing operating budget.
- This program continues to gather and report the facilities inventory for the state. Gathering this data provides OFM the tools to achieve the outcomes documented above, provides key stakeholders with transparent facilities data, and serves as a central repository for all facilities data. The program continues to improve the accuracy and completeness of this data set for the state.
- This program also provides guidance and support for the use of the life cycle cost mode. This allows the state to evaluate leasing and ownership options to meet the needs of state agencies.

How will clients be affected and services change if this project is funded?

This program seeks ways to reduce the state's fiscal obligation for facilities to allow state agencies to reinvest operating money into service delivery.

How will other state programs or units of government be affected if this project is funded?

This a continuation of the existing program. State programs and units of government will continue to see the impacts of OFM facilities oversight when acquiring space. In addition, these agencies will continue to participate in the six-year facility planning process and will continue to see the benefits of increased coordination in projecting space needs.

What is the impact on the state operating budget?

This program supports the approach that acquiring space should only be done after funding is identified for those facilities for the period of commitment, except in emergency situations. As most space acquisitions are for leased facilities, this approach increases accountability to the operating budget. This program also seeks ways to reduce the state's fiscal obligation for facilities.

Why is this project the best option or alternative?

This alternative continues to allow OFM to perform the role directed under the RCW. If fewer resources were provided some tasks identified could not be performed.

What is the agency's proposed funding strategy for the project?

Continue to fund this program with general obligation bonds.

Location

City: Olympia

County: Thurston

Legislative District: 022

Project Type

Special Programs

Capital Project Request

2021-23 Biennium

*

Version: J1 2021-23 Capital Budget

Report Number: CBS002

Date Run: 10/7/2020 10:01AM

Project Number: 30000039

Project Title: Oversight of State Facilities

Description

Growth Management impacts

N/A

New Facility: No

Funding

Acct Code	Account Title	Estimated Total	Expenditures		2021-23 Fiscal Period	
			Prior Biennium	Current Biennium	Reappropriations	New Appropriations
289-1	Thur Cty Capital Fac-State	17,819,000	2,159,000	2,610,000		2,610,000
355-1	St. Bld Const Acct-State					
	Total	17,819,000	2,159,000	2,610,000	0	2,610,000

		Future Fiscal Periods			
		2023-25	2025-27	2027-29	2029-31
289-1	Thur Cty Capital Fac-State	2,610,000	2,610,000	2,610,000	2,610,000
355-1	St. Bld Const Acct-State				
	Total	2,610,000	2,610,000	2,610,000	2,610,000

Operating Impacts

Total one time start up and ongoing operating costs

Acct Code	Account Title	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
FTE	Full Time Employee	9.0	9.0	9.0	9.0	9.0
355-1	St. Bld Const Acct-State	2,610,408	2,610,408	2,610,408	2,610,408	2,610,408
	Total	2,610,408	2,610,408	2,610,408	2,610,408	2,610,408

Narrative

To implement the Office of Financial Management's role in state facility analysis and decision making as required by RCW 43.82 and 39.35B these resources will need to continue to be funded.

Capital Project Request

2021-23 Biennium

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<u>Parameter</u>	<u>Entered As</u>	<u>Interpreted As</u>
Biennium	2021-23	2021-23
Agency	105	105
Version	J1-A	J1-A
Project Classification	*	All Project Classifications
Capital Project Number	30000039, 30000040	30000039, 30000040
Sort Order	Project Priority	Priority
Include Page Numbers	Y	Yes
For Word or Excel	N	N
User Group	Agency Budget	Agency Budget
User Id	*	All User Ids

Capital Project Request

2021-23 Biennium

*

Version: J1 2021-23 Capital Budget

Report Number: CBS002

Date Run: 10/7/2020 9:55AM

Project Number: 20082856

Project Title: Cowlitz River Dredging

Description

Starting Fiscal Year: 2008

Project Class: Grant

Agency Priority: 4

Project Summary

Reappropriation of state participation in the federal maintenance dredging of the lower Cowlitz River to maintain flood protection for communities along the river and to protect the navigation channel of the Columbia River.

Project Description

Reappropriation of state participation in the federal maintenance dredging of the lower Cowlitz River to maintain flood protection for communities along the river and to protect the navigation channel of the Columbia River.

Location

City: Statewide

County: Statewide

Legislative District: 098

Project Type

Infrastructure Preservation (Minor Works)

Grant Recipient Organization: Cowlitz County

RCW that establishes grant: ESHB 2836

Application process used

N/A

Growth Management impacts

N/A

Funding

Acct Code	Account Title	Estimated Total	Expenditures		2021-23 Fiscal Period	
			Prior Biennium	Current Biennium	Reappropriations	New Appropriations
057-1	State Bldg Constr-State	940,000	700,000		240,000	
	Total	940,000	700,000	0	240,000	0
Future Fiscal Periods						
		<u>2023-25</u>	<u>2025-27</u>	<u>2027-29</u>	<u>2029-31</u>	
057-1	State Bldg Constr-State	0	0	0	0	
	Total	0	0	0	0	

Operating Impacts

No Operating Impact

Capital Project Request

2021-23 Biennium

*

<u>Parameter</u>	<u>Entered As</u>	<u>Interpreted As</u>
Biennium	2021-23	2021-23
Agency	105	105
Version	J1-A	J1-A
Project Classification	*	All Project Classifications
Capital Project Number	20082856	20082856
Sort Order	Project Priority	Priority
Include Page Numbers	Y	Yes
For Word or Excel	N	N
User Group	Agency Budget	Agency Budget
User Id	*	All User Ids