



WASHINGTON STATE CRIMINAL JUSTICE TRAINING COMMISSION

Monica Alexander, Executive Director

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November 20, 2024

ELECTRONICALLY DELIVERED

Pat Sullivan, Director
Office of Financial Management
PO Box 43113
Olympia, WA 98504

Dear Director Sullivan:

As we work through the budget reduction process for the upcoming 2025-2027 biennium, I wanted to take this opportunity to provide proposed budget reductions aimed at optimizing expenditures while maintaining operational efficiency.

Given the current financial climate and the need to prioritize critical training, we have reviewed our current budget allocations and identified areas where cost reductions can be implemented without significantly impacting the overall goals of the Washington State Criminal Justice Training Commission. Below, I have outlined some proposed reductions for your consideration:

- FY 25 – Reduce (1) Burien Academy Training class by June 2025.
- FY 26 – Reduce Annual Burien Academy Training Classes from 26 to 24.
(Must maintain current level of Teacher, Administrator Coach (TAC) Officers.)
Restore 25 percent cost share for local law enforcement agencies, scheduled to be eliminated July 1, 2025.
- FY 27 – Reduce Annual Burien Academy Training Classes from 26 to 24.
(Must maintain current level of TAC Officers)

To effectively manage our current budget, we ask that any proviso's pertaining to how many classes and where we must have them, be removed, so that we may reallocate funds and adjust Basic Law Enforcement Academy class locations as necessary. This will maximize our training capacity and minimize class wait times.

Should you have any questions, please contact Francesca Heard at Francesca.heard@cjtc.wa.gov.

Thank you for your consideration of these requests.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Monica Alexander'.

Monica A. Alexander
Executive Director

cc: Francesca Heard, Budget Manager
Edward Wade, Assistant Director, Support Services Bureau