April 1, 2022 Population Determinations: Important Dates and Deadlines
Washington State Office of Financial Management

Decide: Estimate or Special City Census

If Estimate . . .
- **Week of March 21**
  - Contacts will receive an email notification when Form A is available
- **April 15**
  - Form A due date

If Special City Census . . .
- **Week of March 14**
  - New contacts will receive Population Estimate System (PES) registration information via email
- **Upon Receipt of Form E**
  - OFM will contact you with more information
- **February**
  - City/Town will receive online OFM census training
- **Week of March 7**
  - OFM will email Form C to population contacts
- **March 18**
  - Earliest date to start city/town census
- **April 15**
  - Form C and supporting documents due date (via regular mail)

Evaluation . . .

- **Week of June 6**
  - OFM will mail preliminary population determinations to population contacts and the city's highest elected official for review
- **June 21**
  - Final date to challenge preliminary population determinations
- **June 30**
  - Official April 1, 2022 population determinations are released

Forms:
- Form A: Housing Unit and Population Estimate Survey
- Form C: Population Census Certification
- Form E: Update Contact Information and Declare Determination Method

Online resources:

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- Rachel Hughes | Pop.Estimates@ofm.wa.gov | 360-902-0599

* Census administrator training is for both special city censuses and annexation censuses.