



2024 Facilities Data Collection Cycle Milestones

Milestone	Description
April 4	Quarterly Facilities Forum – Official data collection kick-off* Inventory and Six-Year Facilities Plan instructions available on OFM website
April 2024	Anticipated FPMT training
May 1	Draft agency desired plans due to OFM Due date for HRMS data cleanup
June 1	Due date for new facilities to be entered into FPMT
June 23	Inventory and Six-Year Facilities Plan baseline data due to OFM
July 1	Draft Six-Year Facilities Plan project request forms due to OFM
September 1	Final agency desired plans and project request forms due to OFM
October 1	2024 Facilities Inventory due to Legislature
January 1, 2025	2025-31 Six-Year Facilities Plan due to Legislature

*Per [OFM policy](#), FPMT data must be updated monthly to reflect real-time changes in real estate status.