



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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December 20, 2024

Honorable June Robinson
Honorable Lynda Wilson
Honorable Mark Mullet
Honorable Mark Schoesler
Senate Ways & Means Committee

Honorable Steve Tharinger
Honorable Peter Abbarno
House Capital Budget Committee

Honorable Timm Ormsby
Honorable Chris Corry
House Appropriations Committee

Dear Senators Robinson, Wilson, Mullet and Schoesler, and Representatives Tharinger, Abbarno, Ormsby and Corry:

Pursuant to [RCW 43.82.055](#), I am pleased to transmit the *2025-31 Six-Year Facilities Plan* prepared by the Office of Financial Management (OFM) in cooperation with state agencies. The executive summary, dashboard, and data are available on OFM's [Six-Year Facilities Plan](#) web page.

OFM's map-driven Six-Year Facilities Plan dashboard allows users to visualize facility locations and interact with project data. The dashboard replaces a traditional paper report and is intended to add value and improve transparency through more accessible and dynamic data.

If you have any questions, please contact Yvonne Knutson, Senior Budget Advisor for Facilities Oversight and Planning, at yvonne.knutson@ofm.wa.gov or (360) 790-2723.

Sincerely,

Pat Sullivan
Director

cc: Michael Bezanson, Senate Ways & Means Committee
Susan Brooks, Senate Ways & Means Committee
John Wilson-Tepeli, House Capital Budget Committee
Dave Johnson, House Appropriations Committee
Yvonne Knutson, Office of Financial Management



2025-31 Six-Year Facilities Plan Executive Summary

Requirement and purpose

To oversee Washington state's investment in state-owned and leased facilities, the Office of Financial Management (OFM) develops a biennial Six-Year Facilities Plan outlining the long-term facility needs of state government ([RCW 43.82.055](#)). Thoughtful long-range planning supports statewide decision-making, helps ensure better outcomes for agencies, and improves efficiency and accountability across the portfolio.

The six-year planning process applies to a subset of the state's overall [facilities inventory](#) and focuses on office space. The *2025-31 Six-Year Facilities Plan* identifies [in-scope](#) leased, owned and receivable (subleased) facilities and provides an overview of planned projects over the next three biennia. The dashboard and raw data are available on OFM's [Six-Year Facilities Plan](#) web page.

Office space efficiency

In response to hybrid work and the need for less office space, Washington state agencies have decreased their footprint since the COVID-19 pandemic. Compared to pre-pandemic office space in the *2017-23 Six-Year Facilities Plan*, agencies have already achieved a reduction of more than 667,000 square feet. This is roughly equivalent to three Capitol Campus transportation buildings.

It is important to note that lease savings show up as cost avoidance in state budgets. At the portfolio level, savings are typically negated by increased rent rates, moving costs, and tenant improvement inflation.

Agencies were instructed to continue right-sizing their office space as part of the 2025-31 six-year planning process. OFM emphasized planning based on actual building utilization and projects that improve space efficiency, particularly collapsing full leases where possible and consolidating space in the agency's existing portfolio or other underutilized state-owned facilities.

Baseline data overview

As of December 2024, the 82 agencies represented in the plan occupied about 11.1 million square feet across 826 office locations statewide. The state paid approximately \$241.2 million in annual lease costs, debt service payments, and estimated operating expenses for this portfolio of facilities.

Planned actions

Fiscal constraints

Due to the budget shortfall, OFM was unable to include all agency-requested projects in the *2025-31 Six-Year Facilities Plan*. OFM has aligned projects with the governor's proposed supplemental and biennial operating budgets. Capital budget projects are out of scope for the plan. Careful consideration was given to health and safety concerns, urgent business needs, and return on investment. Any project identified beyond fiscal year 2027 should not be interpreted as a commitment to include the project in a future budget but rather an indication that the project supports agency business needs.

Planned projects

The *2025-31 Six-Year Facilities Plan* includes 86 projects – 62 projects in fiscal years 2026 through 2031 and 24 projects that are underway and will be completed by the end of fiscal year 2025. This is notably less than the 141 projects requested by agencies this planning cycle and the 154 projects in the last six-year plan. Project details are available on OFM’s Six-Year Facilities Plan dashboard.

The remaining in-scope locations (90%) have no planned action, or they are leased or subleased locations that will renew with no change in square feet.

Projected square feet reduction

Statewide, the plan projects a reduction of more than 341,000 square feet by the end of fiscal year 2031. This net decrease in square feet is driven by a combination of facility consolidations, closures and downsizes. An additional reduction of nearly 84,000 square feet would have been possible if all agency-requested projects were included in the governor’s proposed budgets. Together with the office space reduction the state has already achieved since fiscal year 2018, OFM projects a total decrease of more than one million square feet by the end of fiscal year 2031.