



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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December 21, 2020

Ross Hunter, Secretary
Department of Children, Youth, and Families
1500 Jefferson Street SE
Olympia, WA 98501

Dear Secretary Hunter:

On June 29, 2020, I allocated \$61,355,000 from General Fund-Federal (Coronavirus Relief Funds) to the Department of Children, Youth, and Families (UAR #0078). The purpose of the allocation is to provide one-time grants to licensed child care providers and Family, Friend and Neighbor providers for rent, utilities, personnel, food and supplies; implement the policy changes in the Working Connections Child Care program to respond to the COVID-19 pandemic; and maintain Early Childhood Education and Assistance Program support services for July and August 2020.

Your budget office indicated that \$16,877,000 is no longer needed to accomplish these purposes. I hereby reduce this allocation to \$44,478,000.

According to guidance issued by the federal government on the use of Coronavirus Relief Funds, for a cost to be considered to have been incurred, the performance or delivery must take place by December 30, 2020, but payment can occur up to 90 days afterwards.

Using expenditure authority code 7Z0 for General Fund-Federal (Coronavirus Relief Funds), please submit the required allotment amendment packet to OFM using the "Operating Allocation" packet type.

If you have any questions, please contact the OFM Budget Operations staff at (360) 902-0555 or budget.operations@ofm.wa.gov.

Sincerely,

David Schumacher
Director

cc: Charlie Gavigan, Staff Coordinator, House Appropriations Committee
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee
Nona Snell, Assistant Director for Budget, Office of Financial Management
Robyn Williams, Senior Budget Assistant, Office of Financial Management
Jenny Heddin, Chief Financial Officer, Department of Children, Youth, and Families