



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555

December 18, 2020

Patricia Lashway, Deputy Director
Office of Financial Management
P.O. Box 43113
Olympia, WA 98504-3113

Dear Deputy Director Lashway:

On June 30, 2020, I allocated \$39,775,000 from General Fund-Federal (Coronavirus Relief Funds) to the Office of Financial Management (UAR #0078). The purpose of this allocation was to assist state agencies in closing out the 2020 fiscal year by covering the cost of their COVID-19 response activities and to expand the Disaster Cash Assistance Program for individuals who face an emergency and do not have the money to meet their basic needs.

Your budget office indicated that \$17,257,120 is no longer needed to accomplish these purposes. I hereby reduce this allocation to \$22,517,880.

According to guidance issued by the federal government on the use of Coronavirus Relief Funds, for a cost to be considered to have been incurred, the performance or delivery must take place by December 30, 2020, but payment can occur up to 90 days afterwards.

Using expenditure authority code 7Z0 for General Fund-Federal (Coronavirus Relief Funds), please submit the required allotment amendment packet to OFM using the "Operating Allocation" packet type.

If you have any questions, please contact OFM Budget Operations at (360) 902-0555 or budget.operations@ofm.wa.gov.

Sincerely,

David Schumacher
Director

cc: Charlie Gavigan, Staff Coordinator, House Appropriations Committee
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee
Nona Snell, Assistant Director for Budget, Office of Financial Management
Cheri Keller, Senior Budget Assistant, Office of Financial Management
Aaron Butcher, CFO, Office of Financial Management