



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555

December 23, 2020

Dawn Marie Rubio, Administrator
Administrative Office of the Courts
P.O. Box 41170
Olympia, WA 98504-1170

Dear Administrator Rubio:

Pursuant to enactment of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), I hereby allocate \$1,500,000 to the Administrative Office of the Courts from General Fund-Federal (Coronavirus Relief Funds) for trial court COVID-19 expenses, including court staff, judges pro tempore, jury selection, court technology and protective personal equipment.

As of this time, guidance issued by the federal government on the use of Coronavirus Relief Funds specifies that for a cost to be considered to have been incurred, the performance or delivery must take place by December 30, 2020, but payment can occur up to 90 days afterwards. If federal legislation extending the Coronavirus Relief Funds is enacted, the time limit will be extended to December 31, 2021.

The Office of Financial Management approved this allocation in Unanticipated Receipt #0190. Using expenditure authority code 7Z0, please submit the required allotment amendment packet using the "Operating Allocation" packet type.

We appreciate your continued efforts in responding to this health crisis. If you have any questions, please contact OFM Budget Operations at (360) 902-0555 or budget.operations@ofm.wa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Schumacher".

David Schumacher
Director

cc: Charlie Gavigan, Staff Coordinator, House Appropriations Committee
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee
Nona Snell, Assistant Director for Budget, Office of Financial Management
Bryce Andersen, Senior Budget Assistant, Office of Financial Management
Ramsey Radwan, Director, AOC Management Services