



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555

December 23, 2020

Lisa Brown, Director
Department of Commerce
P.O. Box 42525
Olympia, WA 98504-2525

Dear Director Brown:

Pursuant to enactment of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), I hereby allocate an additional \$50,000,000 to the Department of Commerce from General Fund-Federal (Coronavirus Relief Funds) for business assistance grants. Assistance will be provided for expenses, including (but not limited to) rent, mortgage and utility assistance, and to help prevent permanent closure of businesses. The department will prioritize businesses owned by black, indigenous, and people of color.

As of this time, guidance issued by the federal government on the use of Coronavirus Relief Funds specifies that for a cost to be considered to have been incurred, the performance or delivery must take place by December 30, 2020, but payment can occur up to 90 days afterwards. If federal legislation extending the Coronavirus Relief Funds is enacted, the time limit will be extended to December 31, 2021.

The Office of Financial Management approved this allocation in Unanticipated Receipt #0190. Using expenditure authority code 7Z0, please submit the required allotment amendment packet using the "Operating Allocation" packet type.

We appreciate your continued efforts in responding to this health crisis. If you have any questions, please contact OFM Budget Operations at (360) 902-0555 or budget.operations@ofm.wa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Schumacher".

David Schumacher
Director

cc: Charlie Gavigan, Staff Coordinator, House Appropriations Committee
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee
Nona Snell, Assistant Director for Budget, Office of Financial Management
Cheri Keller, Senior Budget Assistant, Office of Financial Management
Martin McMurry, Chief Financial Officer, Department of Commerce