



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

*Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555*

December 14, 2020

Lisa Brown, Director  
Department of Commerce  
P.O. Box 42525  
Olympia, WA 98504-2525

Dear Director Brown:

Pursuant to the enactment of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), I hereby allocate \$8,000,000 to the Department of Commerce from General Fund-Federal (Coronavirus Relief Funds) for the Low Income Home Energy Assistance Program (LIHEAP).

The purpose of this funding is to provide assistance to a greater number of low-income households in Washington who are impacted by the COVID-19 pandemic and cannot pay their energy bills.

According to guidance issued by the federal government on the Coronavirus Relief Funds, for a cost to be considered to have been incurred, the performance or delivery must take place by December 30, 2020, but payment can occur up to 90 days afterwards.

The Office of Financial Management approved this allocation in Unanticipated Receipt # 0189. Using EA code 7Z0, please submit the required allotment amendment packet using the "Operating Allocation" packet type.

We appreciate your continued efforts in responding to this health crisis. If you have any questions, please contact OFM Budget Operations at (360) 902-0555 or [budget.operations@ofm.wa.gov](mailto:budget.operations@ofm.wa.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "D. Schumacher".

David Schumacher  
Director

cc: Charlie Gavigan, Staff Coordinator, House Appropriations Committee  
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee  
Nona Snell, Assistant Director for Budget, Office of Financial Management  
Cheri Keller, Senior Budget Assistant, Office of Financial Management  
Martin McMurry, CFO, Department of Commerce